



# Board of Education

Office of the Board  
1 North Dearborn Street  
Suite 950  
Chicago, IL 60602

## Board Report

25-0320-PR7

**Agenda Date: 3/20/2025**

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### **AUTHORIZE THE FIRST RENEWAL AGREEMENT WITH GLOBAL PAYMENTS INC. DBA HEARTLAND PAYMENT SYSTEMS, LLC FOR MEAL MANAGEMENT POINT OF SALE (POS) SYSTEM SERVICES**

#### **THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the first renewal agreement with Global Payments Inc. dba Heartland Payment Systems LLC to provide Meal Management - Point of Sale (POS) System to the Department of Nutrition Support Services at an estimated annual cost set forth in the Financial Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to Vendor during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report.

Information pertinent to this option is stated below.

Specification Number: 21-381

Contract Administrator: Miranda Martinez, Paul / 773-553-2280

#### **VENDOR:**

- 1) Vendor # 18911  
GLOBAL PAYMENTS INC. DBA HEARTLAND PAYMENT SYSTEMS, LLC  
765 Jefferson Road  
Rochester, NY 14623

Shelly Lorren 480 289-292  
800 724-9853

Ownership: Limited Liability Company

#### **USER INFORMATION:**

Project

Manager: 12010 - Nutrition Support Services  
42 West Madison Street  
Chicago, IL 60602

Mojica, Anthony J  
773-553-2830

#### **ORIGINAL AGREEMENT:**

The original Agreement authorized by Board Report 22-1026-PR3 in the amount of \$2,800,000 is for a term commencing June 5, 2023 and ending June 4, 2025, with the Board having two (2) options to renew for two (2) year

terms.

**OPTION PERIOD:**

The term of this agreement is being renewed for two (2) years commencing June 5, 2025 and ending June 4, 2027.

**OPTION PERIODS REMAINING:**

There is one (1) option period for two (2) years remaining.

**SCOPE OF SERVICES:**

Vendor shall provide meal management software, hardware, training and support for all Chicago Public Schools, charter schools, departments, and area offices on all modules listed below.

**DELIVERABLES:**

The vendor shall provide, at a minimum, the following modules with specific requirements for each section are detailed further in this scope of service:

## Priority 1 Modules

- a. Section 1: Point of Sale (POS)
- b. Section 2: Free and Reduced Application Management, Online and Scanning
- c. Section 3: Online Payment/Account Management and Parent Portal Site Integration
- d. Section 4: Menu Planning/Nutrition Analysis
- e. Section 5: Central/Back Office Reporting and Claim Reimbursement Management

## Priority 2 Modules

- a. Section 6: Temp/Pool Staff Management
- b. Section 7: Inventory Management
- c. Section 8: Production Log
- d. Section 9: Sending and Receiving Schools Food Management
- e. Section 10: Catering Management
- f. Section 11: E-Controls/Asset Management

The vendor will provide hardware for the project in year 1 and year 2 and will provide software licenses and support services for the term of the contract on an annual basis.

**OUTCOMES:**

Vendor's services will result in providing a Meal Management - Point of Sale (POS) System for the district. The system will provide accurate meal transaction records of school meals served, in compliance with USDA rules and regulations, as well as keeping track of all food inventory at school sites, helping in the process of tracking and collecting funds for unpaid student meals and providing valuable performances-based reporting on food service, participation rates, labor, etc., thus increasing department efficiency overall. The system will also help identify students with food allergies at the time of meal service, will allow parents/guardians to submit online Free and Reduced-Price Meal Applications and deposit money online for their students' future meals, as well as facilitate parent access to view healthy menus and nutrition information online.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Executive Director of the Department of Nutrition Support Services to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Policy for Minority-Owned Business Enterprise (MBE) and Women-Owned Business Enterprise (WBE) participation in Goods and Services contracts, the contract is an excluded transaction, for the aspirational goals of 30% MBE and 7% WBE, as this agreement is for proprietary Information Technology Software license and/or patented Technological Equipment.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 312, Unit 12010 - Nutrition Support Services,

FY26 - \$1,165,000

FY27 - \$1,165,000

Not to exceed \$2,330,000 for the two (2) year term. Future year funding is contingent upon budget appropriation and approval

**GENERAL CONDITIONS:**

The agreement shall contain general conditions including but not limited to the following: Inspector General provision, in accordance with 105 ILCS 5/34-13.1; Conflicts provision, in accordance with 105 ILCS 5/34-21.3; Indebtedness provision, in accordance with the Board's Indebtedness Policy adopted June 26, 1996 pursuant to Board Report 96-0626-PO3; Ethics provision, in accordance with the Board's Ethics Code as amended; and, Contingent Liability provision.

Approved for Consideration:



PATRICIA HERNANDEZ  
Chief Procurement Officer

Approved:



PEDRO MARTINEZ  
Chief Executive Officer

Approved as to Legal Form: 



RUCHI VERMA  
General Counsel