

**AUTHORIZE THE SECOND (FINAL) RENEWAL AGREEMENT WITH NATIONAL LOUIS UNIVERSITY  
FOR CLASS PROFESSIONAL DEVELOPMENT FOR PRE-K SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the second (final) renewal agreement with National Louis University to provide CLASS observations for Pre-K services to the Office of Early Childhood Education at an estimated annual cost set forth in the Financial Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to National Louis University during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number : Sss

Contract Administrator : Hinton-Knowles, Demetra / 773-553-2280

**VENDOR:**

- 1) Vendor # 48030  
National Louis University  
122 S. MICHIGAN AVE.  
CHICAGO, IL 60603  
Kathleen Wildman  
312 261-3154

Ownership: Not For Profit

**USER INFORMATION :**

Project 11360 - Early Childhood Development  
Manager: 42 West Madison Street  
Chicago, IL 60602  
Mckinily, Leslie  
773-553-2010

PM Contact: 11360 - Early Childhood Development  
42 West Madison Street  
Chicago, IL 60602  
Mckinily, Leslie  
773-553-2010

**ORIGINAL AGREEMENT:**

The original agreement (authorized by Board Report 22-0427-PR1) in the amount of \$1,600,000 is for a term commencing July 1, 2022 and ending June 30, 2023, with the Board having two (2) options to renew for one (1) year each. The first renewal (authorized by Board Report 23-0426-PR2) in the amount of \$1,600,000 is for a term commencing July 1, 2023 and ending July 30, 2024. The original agreement was awarded on a non-competitive basis pursuant to Board Rule 7-6. The single source request was presented to the Sole/Single Source Committee and approved by the Chief Procurement Officer.

**OPTION PERIOD:**

The term of this agreement is being renewed for one (1) year commencing July 1, 2024 and ending June 30, 2025.

**OPTION PERIODS REMAINING:**

There are no option periods remaining.

**SCOPE OF SERVICES:**

Vendor will continue to conduct classroom observations utilizing the CLASS tool. National Louis University will project manage the assessment process and cycle; be responsible for professional development of assessors; and provide foundational and interrater reliability training on the dimensions and domains of the CLASS tool to the assessment team.

**DELIVERABLES:**

Vendor will continue to provide observational data on classroom quality that will be collected from each assigned age group in classrooms. Qualitative and quantitative data will be submitted to CPS to facilitate quality support. The Director of Quality Assessment and the Quality Assessment Manager will communicate with stakeholders to determine the number and type of assessments to be completed. National Louis University will connect via email to schedule an assessment window and exchange needed pre-assessment/post-assessment information.

**OUTCOMES:**

Vendor's services will continue to result in the CLASS data being used to support teacher's instructional practice within the classroom, therefore improving the student outcomes, and to comply with ISBEs requirements for quality ratings for preschool programs.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Officer of Early Childhood to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Policy for Minority-Owned Business Enterprise (MBE) and Women-Owned Business Enterprise (WBE) participation in Goods and Services contracts. The MBE and WBE Policy, the contract is an excluded transaction pursuant to the Goods and Services Policy, for the aspirational goals of 30% MBE and 7% WBE. The MBE and WBE Policy for this contract is an excluded transaction as this agreement is for Not-for-Profit organizations.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 362, Unit 11385 - Office of Early Childhood Education

FY25 - \$1,600,000

Not to exceed \$1,600,000 for the one (1) year term. Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



PATRICIA HERNANDEZ  
Chief Procurement Officer

Approved:



PEDRO MARTINEZ  
Chief Executive Officer

Approved as to Legal Form: 



RUCHI VERMA  
General Counsel