

**AUTHORIZE THE FIRST RENEWAL AGREEMENT WITH GEMCAP INC DBA HAYES SOFTWARE SYSTEMS FOR AN ASSET MANAGEMENT SOLUTION**

**THE INTERIM CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the first renewal agreement with Gemcap, Inc. DBA Hayes Software Systems to provide an asset management solution to the Accounting Department at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to Gemcap, Inc. DBA Hayes Software Systems during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Specification Number : 14-350036

Contract Administrator : Banks, Amy / 773-553-2280

**VENDOR:**

- 1) Vendor # 36706  
GEM-CAP INC DBA HAYES SOFTWARE  
SYSTEMS  
12007 RESEARCH BLVD  
AUSTIN, TX 78759

Matt Winebright  
512 219-7610

Ownership: Michael J. Hayes - 55% and  
Eugene M. Hayes - 45%

**USER INFORMATION :**

Project  
Manager: 12410 - Accounting  
  
42 West Madison Street  
  
Chicago, IL 60602  
  
Tindall, Chester  
  
773-553-2710

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 15-1028-PR2) in the amount of \$7,300,000 is for a term commencing December 1, 2015 and ending November 30, 2020, with the Board having two (2) options to renew for two (2) year terms. The original agreement was awarded on a competitive basis pursuant to Board Rule 7-2. The Agreement was amended (authorized by Board Report 16-1026-PR3) to revise the amount to \$8,780,000 for a revised term commencing December 1, 2016 and ending November 30, 2021.

**OPTION PERIOD:**

The term of this agreement is being renewed for one (1) year commencing December 1, 2021 and ending November 30, 2022.

**OPTION PERIODS REMAINING:**

There is one (1) option period for two (2) years remaining.

**SCOPE OF SERVICES:**

Vendor will continue to manage the tracking, compliance and reporting of inventory for the district's instructional materials, facility and technological assets. Vendor will also continue to supply RFID tags and barcodes as needed. Vendor will provide TIPWeb-IM licenses to up to 100 campuses. There is a \$500/school/year subscription cost for each school above 100. Vendor will provide 549 TIPWeb-IT licenses for schools and central office locations.

Also, vendor will conduct a Central Office Locations inventory using a sub-vendor (Probar). Below is the scope of the Central Office inventory:

Technology Assets:- Chromebooks

- Desktop PCs
- iPads
- Laptop PCs
- Non-Classroom Network Printers
- Smartboards
- Technology Carts
- Wall Mounted Television
- Security Equipment (X-Ray, Surveillance Equipment)
- Large Air Purifiers
- Vehicles
- Fridges

Furniture Assets Include:

- Conference Room Tables
- Conference Room Executive Chairs

**DELIVERABLES:**

Vendor will continue to provide TIPWEB-IM software licenses for 100 Schools and TIPWEB-IT software licenses to all CPS schools and Central Office Locations/departments (total of 549 locations), as well as ongoing hosting, reporting and software maintenance. The vendor will complete a physical inventory of all CPS Central Office locations.

**OUTCOMES:**

Vendor's services will result in the following:

- Maximizing usage of existing resources, through reduction of loss and ability to locate and transfer assets
- Reduction of staff time and labor needed to manually track inventory with decentralized systems
- Ability to accurately report on current assets
- Increased compliance with Grant requirements to track and locate assets

**COMPENSATION:**

Vendor shall be paid in accordance with the prices contained in the agreement.

Estimated annual costs for this renewal are set forth below:

FY22 \$200,000

FY23 \$142,000

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize Chief Financial Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts, (M/WBE Program), this contract is in partial compliance with the Business Diversity approved participation goals of 30% MBE. The vendor has scheduled the following firm:

Total MBE: 30%  
Bondurant Enterprises, Inc. DBA ProBar  
621 Admiral Drive, Suite 6408  
Annapolis, MD 21401  
Ownership: Michael Moss

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Various Funds and Units will be authorized to use this board report across Central and Network Offices.  
FY22 \$200,000  
FY23 \$142,000  
Not to exceed \$342,000 for the one (1) year renewal term. Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

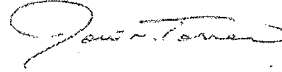
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:




JONATHAN MAPLES  
Chief Procurement Officer

Approved:



JOSÉ M. TORRES, PhD  
Interim Chief Executive Officer

Approved as to Legal Form: 



JOSEPH T. MORIARTY  
General Counsel