

**AUTHORIZE A NEW AGREEMENT WITH LIBRARY VIDEO COMPANY, DBA SAFARI MONTAGE  
FOR LEARNING OBJECT REPOSITORY (LOR) SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize a new agreement with Library Video Company, dba Safari Montage to provide Learning Objective Repository ("LOR") software and related products and services to support the housing, distribution, management, tracking and reporting of digital resources, including those that collectively comprise Skyline, the District's digital curriculum at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a non-competitive basis. This item was presented to the Single/Sole Source Committee on June 1, 2021 and approved by the Chief Procurement Officer. Prior to approval as a Single Source, the item was published on the Procurement website on May 27, 2021 found here: [cps.edu/procurement](http://cps.edu/procurement). The item will remain on the Procurement website until June 23, 2021. This process complies with the independent consultant's recommendations for single source procurements and the Board's Single/Sole Source Committee Charter. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Hinton-Knowles, Miss Demetra / 773-553-2280

**VENDOR:**

- 1) Vendor # 32236  
LIBRARY VIDEO COMPANY DBA SAFARI  
MONTAGE  
FIVE TOWER BRIDGE, SUITE 700, 300  
BARR HARBOR DRIVE  
WEST CONSHOHOCKEN, PA 19428

Judith C. Koss  
610 645-4000

Ownership: Andrew Schlessinger - 100%

**USER INFORMATION :**

Contact:

10814 - Pre-K - 12 Curriculum

42 W. Madison

Chicago, IL 60602

Swanson-Nystrom, Miss Helena R.

PM Contact:

10810 - Teaching and Learning Office

42 West Madison Street

Chicago, IL 60602

Chavarria, Miss Sherly

773-553-1216

**TERM:**

The term of this agreement shall commence on June 30, 2021 and shall end June 30, 2024. This agreement shall have two (2) options to renew for periods of one (1) year each.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

In direct alignment with the District's five-year vision, the scope is for a continued partnership (as a new agreement) with Library Video Company dba SAFARI Montage to create and maintain their Learning Object Repository (LOR) and related products and services in support of Skyline, the District's PreK-12 digital curriculum, and for other District initiatives as required. The LOR will house, distribute, manage, track and report on digital instructional resources, including the entirety of the Skyline curriculum. Additionally, Library Video Company may provide customized and standards-aligned content for grades PreK through 12 for content areas that include but are not limited to: English/Language Arts, Math, Science, Social Science, Computer Science, Physical Education, and World Languages. Notwithstanding the term commencement date, Vendor shall not provide any Services nor incur any costs under the Agreement until on or after July 1, 2021 ("Service Start Date").

**DELIVERABLES:**

Services will include, but not limited to:

An intuitive, user-friendly interface

-Tiered access levels including Student, Teacher, Teacher with Upload -Capabilities

-Capability to display complete record details for each media file

-Capability to search content based on Illinois state curriculum and content standards

-Allowance for search based on educational subjects, specific content library, language, captioning, and other; classifications determined by CPS

-Capability for users to create playlists to share locally, share district-wide or not share at all, with the ability for teachers and students to add notes

-Procedures for designated administrators to preview and approve playlists before they are

shared-Capability to determine segments of a video for playback

-Single-sign-on (SSO) integration capabilities for authentication

-Is a certified product for IMS Global's OneRoster specification

-Meets additional CPS technical specifications, as required by CPS

-Training and professional learning

-Project management

-Help Desk and User Support

-Development, including customizations and integrations

**OUTCOMES:**

The CPS Digital Ecosystem is designed around a Learning Object Repository (LOR), which will house both teacher-facing and student-facing Skyline materials and supplemental content packages, providing centralized tracking and management of the curriculum and allowing teachers to make their own modifications and customizations to the content therein.

Using SAFARI Montage as CPS LOR provides the time and cost benefit of working with a partner that has completed development to accommodate the unique needs of Skyline and has already integrated with CPS platforms and the platforms of critical partners, in addition to:

- Furthering compliance with all of CPS technical and standards requirements by enabling integrations
- Providing teachers throughout the district the ability to compile and deliver standards-aligned lessons to students in grades PreK-12
- Enabling school, network and central office staff to review data to understand how the curriculum is being utilized and its effectiveness, thereby informing continuous improvement at all levels.

**COMPENSATION:**

Notwithstanding the term commencement date, Vendor shall not provide any Services nor incur any costs under the Agreement until the Service Start Date. Vendor shall be paid as follows:

Estimated annual costs for the three (3) year term are set forth below:

\$6,696,271, FY22

\$6,696,271, FY23

\$6,696,271, FY24

**REIMBURSABLE EXPENSES:**

None

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Education Officer, Director of Educational Initiatives or other designated signatory, to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts (M/WBE Program), this contract is exempt as this agreement is for proprietary software.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 115, Office of Teaching and Learning, Unit 10810

\$6,696,271, FY22

\$6,696,271, FY23

\$6,696,271, FY24

Not to exceed \$20,088,813 for the three (3) year term.

Future year funding is contingent upon budget appropriation and approval.

**CFDA#:**

Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:




JONATHAN MAPLES  
Chief Procurement Officer

Approved:



JANICE K. JACKSON  
Chief Executive Officer

Approved as to Legal Form: 



JOSEPH T. MORIARTY  
General Counsel