

April 28, 2021

**AUTHORIZE A NEW AGREEMENT WITH AMERICAN INSTITUTES FOR RESEARCH IN THE  
BEHAVIORAL SCIENCES FOR COMMUNITY SCHOOLS INITIATIVE CONSULTING SERVICES****THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize a new agreement with American Institutes for Research in the Behavioral Sciences to provide community schools initiative consulting services to Office of Student Support and Engagement at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a non-competitive basis. This item was presented to the Single/Sole Source Committee on March 17, 2021 and approved by the Chief Procurement Officer. Prior to approval as a Single Source, the item was published on the Procurement website on March 16, 2021, found here: [cps.edu/procurement](http://cps.edu/procurement). The item will remain on the Procurement website until the April 28, 2021 Board Meeting. This process complies with the independent consultant's recommendations for sole source procurements and the Board's "Single/Sole Source Committee Charter." A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Gonzalez, Ms. Cristina / 773-553-2280

**VENDOR:**

- 1) Vendor # 68697  
American Institutes for Research in the  
Behavioral Sciences  
1400 CRYSTAL DRIVE 10TH FLR  
ARLINGTON, VA 22202-3289  
Neil Naftzger  
202 403-6152  
Ownership: Not-For-Profit

**USER INFORMATION:**

Project 11371 - Student Support and Engagement  
Manager: 42 West Madison Street  
Chicago, IL 60602  
Berg, Ms. Autumn L.  
773-553-1000

PM Contact: 10870 - College and Career Success Office  
42 West Madison Street  
Chicago, IL 60602  
Deuser, Mr. Michael K.  
773-535-5100

**TERM:**

The term of this agreement shall commence on May 1, 2021 and shall end August 31, 2025.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

The American Institutes for Research (AIR) will be conducting the external evaluation for the CPS Community Schools Initiative (CSI) Nita M. Lowey 21st Century Community Learning Centers grants. The CSI evaluation design relies upon a mixed method approach to assess (a) how well programs are implementing the community school strategy and delivering quality programming and (b) assessing program impact on positive youth development, achievement, and behaviors. In undertaking the evaluation, the evaluation team at American Institutes for Research (AIR) will rely on two key tools developed in previous grant cycles: (1) the Continuous Quality Improvement Process (CQIP) and related tools and (2) a set of key performance indicators.

The CQIP and related tools were created in order to codify what constitutes quality implementation of community schooling in Chicago, providing a means for programs to self- assess and craft an action plan to improve the quality of strategy implementation.

The key performance indicators assess whether CSI schools are making strides in improving implementation and gauge if youth enrolled in programming are improving on key school- related outcomes. The key CSI performance indicators have been broken down into three primary categories: (1) implementation metrics (2) program attendance metrics and (3) outcome metrics.

**DELIVERABLES:**

Year 1 and 2: AIR will place an emphasis on using evaluation data to understand how well programming is being implemented at each school and using this information to provide feedback to each site to support program implementation.

Year 3 and 4: AIR will focus more on how participation in programming may be supporting the development of positive youth development outcomes not measured through school-day related assessments and data (e.g., changes in self-esteem, interests, self-regulation, etc.).

Year 5: AIR will conduct a rigorous assessment of how sustained participation in programming over multiple years serves to impact academic achievement, youth perceptions of school, and school-related behaviors (e.g., achievement, school-day attendance, and youth perceptions reported on the 5 Essentials survey).

**OUTCOMES:**

Monthly Meetings. AIR (Principal Investigator and Qualitative Lead) will meet virtually with the CPS CSI team, at least once a month for the duration of the project. AIR will use GoToMeeting to provide status updates on progress, anticipated challenges, and solutions to those challenges. Each month, AIR will discuss accomplishments, upcoming activities and deliverables, preliminary findings, and challenges. These meetings also will ensure continuous feedback loops and allow AIR to share findings with CPS CSI staff early and process these findings together.

Annual Reports. Results from each year of the evaluation will be summarized in annual reports that present a broader perspective on the evaluation. Each annual report will include findings related to implementation efforts, results from surveys, and performance on key performance indicators adopted for the initiative. In addition, the evaluation team will share any recommendations for improvement relating to implementation fidelity or initiative outcomes.

Presentation of Findings. At the end of Years 2 and 5, AIR will provide an in-person presentation of findings, including a set of field-friendly materials for broader dissemination within CPS. AIR will work with CPS CSI staff to make determinations on the types of materials that would be most useful, but these will likely include a public-facing slide deck summarizing the evaluation approach and findings and executive summaries for the Year 1-2 and Year 5 reports.

**COMPENSATION:**

Vendor shall be paid as follows:

Estimated annual costs for the five (5) year term are set forth below:

\$56,713, FY21

\$75,090, FY22

\$68,083, FY23

\$68,391, FY24

\$66,688, FY25

**REIMBURSABLE EXPENSES:**

None.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Officer of College and Career Success to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts (M/WBE Program), this contract is exempt as this agreement is with a Not-for-Profit organization.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 324, Student Support and Engagement, Unit 11371

\$56,713, FY21

\$75,090, FY22

\$68,083, FY23

\$68,391, FY24

\$66,688, FY25

Not to exceed \$334,695 for the five (5) year term.

Future year funding is contingent upon budget appropriation and approval.

**CFDA#:**

Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

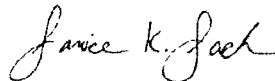
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



JONATHAN MAPLES  
Chief Procurement Officer

Approved:



JANICE K. JACKSON  
Chief Executive Officer

Approved as to Legal Form:



JOSEPH T. MORIARTY  
General Counsel