

May 27, 2020

**AUTHORIZE THE FIRST RENEWAL AGREEMENT WITH NATIONAL LOUIS UNIVERSITY FOR  
CLASS PROFESSIONAL DEVELOPMENT FOR PRE-K SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the first renewal agreement with National Louis University to provide CLASS observations for Pre-K services to the Office of Early Childhood Education at an estimated annual cost set forth in the compensation section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to National Louis University during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written option document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Contract Administrator : Banks, Ms. Jasmine / 773-553-2280

**VENDOR:**

- 1) Vendor # 48030  
National Louis University  
122 S. MICHIGAN AVE.  
CHICAGO, IL 60603  
Marty Mickey  
312 261-3154  
Ownership: Not For Profit

**USER INFORMATION:**

Project  
Manager: 11385 - Early Childhood Development - City Wide  
  
42 West Madison Street  
  
Chicago, IL 60602  
  
Kim, Mr. David  
  
773-553-2010

PM Contact:  
11385 - Early Childhood Development - City Wide  
  
42 West Madison Street  
  
Chicago, IL 60602  
  
Mckinily, Miss Leslie  
  
773-553-2010

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report # 19-0327-PR3 in the amount of \$1,333,333 is for a term commencing April 1, 2019 and ending June 30, 2020, with the Board having two (2) option(s) to renew for one (1) year term(s). The original agreement was awarded on a non-competitive basis: the single-source request was presented to the Non-Competitive Procurement Review Committee and approved by the Chief Procurement Officer.

**OPTION PERIOD:**

The term of this agreement is being renewed for one (1) year commencing July 1, 2020 and ending June 30, 2021.

**OPTION PERIODS REMAINING:**

There is one (1) option period for one (1) year remaining.

**SCOPE OF SERVICES:**

Vendor will continue to conduct classroom observations utilizing the CLASS tool which was previously performed by independent consultants. All classroom observation results will be held within the myTeachstone database platform. myTeachstone is currently being used by the City to manage CLASS data on Head Start funded classrooms. Additionally, National Louis University will conduct CLASS assessments for State funded preschool classrooms overseen by the City and CPS (federally funded preschool classrooms within CPS will be covered under the City contract with National Louis University). National Louis University will project manage the assessment process & cycle; be responsible for professional development of assessors on the myTeachstone platform; and provide foundational and interrater reliability training on the dimensions and domains of the CLASS tool to the assessment team.

**DELIVERABLES:**

Vendor will continue to provide observational data on classroom quality will be collected from each assigned age group in community based organizations or classrooms in CPS classrooms. Qualitative and quantitative Data will be entered in myTeachstone to facilitate quality support. Quantitative Data will be entered in Branagh Data Information System to generate site-based facility reports that support participation in ExceleRate Illinois QRIS. The Director of Quality Assessment and the Quality Assessment Manager will communicate with CBO/CPS/DFSS stakeholders to determine the number and type of assessments to be completed. National Louis University will connect with centers/schools via email to schedule an assessment window and exchange needed pre-assessment/post-assessment information.

**OUTCOMES:**

Vendor's services will result in the CLASS data being used to support teacher's instructional practice within the classroom, therefore improving the student outcomes.

**COMPENSATION:**

Vendor shall be paid during this option period in equal monthly payments as set forth in the Agreement. Estimated annual costs for this option period are set forth below:  
\$1,047,000 FY21

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Office of Early Childhood to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts, (M/WBE Program), this contract is exempt as this agreement is for a Not-for-Profit organization.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 362  
Office of Early Childhood Education  
Unit 11385  
\$1,047,000 FY21  
Not to exceed \$1,047,000 for the one (1) year term.  
Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

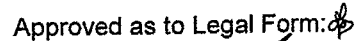


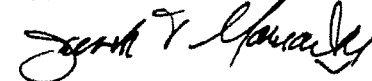
JONATHAN MAPLES  
Chief Procurement Officer

Approved:



JANICE K. JACKSON  
Chief Executive Officer

Approved as to Legal Form: 



JOSEPH T. MORIARTY  
General Counsel