

AUTHORIZE A NEW AGREEMENT WITH THORSEN CONSULTING, INC. FOR DEVELOPMENT AND HOSTING OF THE GOCPS WAITLIST/OFFER MODULE

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with Thorsen Consulting, Inc. for the development and hosting of GoCPS Waitlist/Offer Module for the Office of Access and Enrollment (OAE) at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a competitive basis pursuant to Board Rule 7-3. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Kestel-Kolstad, Miss Kayla N / 773-553-2280

VENDOR:

- 1) Vendor # 51461
THORSEN CONSULTING, INC.
436 Grove Court
Batavia, IL 60510

Molly Connolly
630 454-4100

Ownership: Molly Connolly -100%

USER INFORMATION :

Project
Manager: 11201 - Access and Enrollment

42 West Madison Street

Chicago, IL 60602

Huntley, Ms. Tyeise A

773-553-3546

PM Contact:
11201 - Access and Enrollment

42 West Madison Street

Chicago, IL 60602

Howard, Mr. Tony T

773-553-3546

TERM:

The term of this agreement shall commence on January 26, 2020 and shall end January 25, 2021. This agreement shall have two (2) options to renew for periods of one (1) each.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

Vendor will provide the services listed below:

1. GoCPS Waitlist/offer module website enhancements.
2. Data export process from new Aspen Student Information System
3. Selection data/process set-up, support, and quality assurance.

DELIVERABLES:

Vendor will enable OAE to process selections and provide offers for Choice High Schools, Choice Elementary Schools, Selective Enrollment High Schools, Selective Enrollment Elementary Schools. Vendor will also deliver language changes and administrator console enhancements to the GoCPS Waitlist/offer module website.

OUTCOMES:

Vendor's services will result in parents, school administrators, and CPS Central Office administrators having the ability to issue and manage offers to various school-based programs managed by CPS.

COMPENSATION:

Vendor shall be paid as follows: Estimated annual costs for the one (1) year term are set forth below:

FY20 - \$204,375

FY21 - \$9,500

REIMBURSABLE EXPENSES:

None

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Executive Director of Enrollment and Education Policy to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts, (M/WBE Program), this contract is in full compliance with the Business Diversity goals of 30% MBE and 7% WBE as the Prime vendor is 100% WBE.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Unit 11201, Office of Access and Enrollment

Fund 115

FY20 \$204,375

FY21 \$9,500

Not to exceed \$213,875 for the one (1) year term.

Future year funding is contingent upon budget appropriation and approval.

CFDA#:

Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

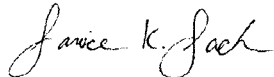
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



JONATHAN MAPLES
Chief Procurement Officer

Approved:



JANICE K. JACKSON
Chief Executive Officer

Approved as to Legal Form:



JOSEPH T. MORIARTY
General Counsel