

July 24, 2019

AMEND BOARD REPORT 18-1024-PR7
AMEND BOARD REPORT 18-0725-PR12
AUTHORIZE THE PRE-QUALIFICATION STATUS OF AND NEW AGREEMENTS WITH VARIOUS VENDORS TO PROVIDE FINANCIAL PROFESSIONAL SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the pre-qualification status of and new agreements with various vendors to provide financial services at an estimated annual cost set forth in the compensation section of this report. Vendors were selected on a competitive basis pursuant to Board Rule 7-2. Written master agreements for vendors are currently being negotiated. No services shall be provided by and no payment shall be made to any vendor prior to execution of their written master agreement. The pre-qualification status approved herein for each vendor shall automatically rescind in the event such vendor fails to execute the Board's master agreement within 120 days of the date of this Board Report. Information pertinent to this master agreement is stated below.

This October 2018 amendment is necessary to add five (5) new vendors to the list of pre-qualified vendors as a result of the Supplemental RFQ issued. Written master agreements with the new vendors are being negotiated. The pre-qualification status approved herein for all vendors shall automatically rescind in the event such vendor fails to execute the Board's master agreement within 120 days of the date of this amended Board Report. Information pertinent to the master agreements is stated below

This July 2019 amendment is necessary to increase the not to exceed amount from \$2,250,000 to \$6,000,000 due to additional professional services needs for AP automation and Oracle fixed assets resulting from system issues encountered during the year. No written amendment is required.

Specification Number : 18-350029, 18-350038

Contract Administrator : Washington, Ms. Nealean T / 773-553-2280

USER INFORMATION :

Project 12410 - Accounting
Manager: 42 West Madison Street
Chicago, IL 60602
Wilson, Ms. Megan
773-553-2710

TERM:

The term of this pre-qualification period and each master agreement is three (3) years, effective August 1, 2018 and ending July 31, 2021. The term of each master agreement awarded pursuant to the supplemental RFQ shall commence upon date of execution and end July 31, 2021. The Board shall have the right to renew the pre-qualification period and each master agreement for two (2) additional one (1) year periods.

SCOPE OF SERVICES:

Vendors will provide personnel to perform in at least one of the categories or sub-categories awarded as described below.

Category A: Finance Vendors shall provide services related to: treasury, investment, cash management, budgeting, external audit support, financial reporting, vendor payment and contract reviews, property tax collections and allocations, finance project implementations/transformations, cost allocation, grant accounting, management and compliance, process improvement/efficiency and other related tasks.

Sub-Category A-1: External Audit Support-Vendors providing this category of services will support CPS's annual external financial audit, Federal Single Audit and the preparation and completion of the CPS Comprehensive Annual Financial Report (CAFR), the Illinois State Board of Education Annual Financial Report (AFR) and Schedule of Expenditure of Federal Awards (SEFA) and other respective reports.

Sub-Category A-2: Other Finance Functions-Vendors providing this category of services will support treasury, investment, cash management, budgeting, financial reporting, vendor payment and contract reviews, property tax collections and allocations, finance implementations/transformations, cost allocation, grant accounting, management and compliance, process improvement/efficiency and other related tasks, and have experience providing services to governmental entities.

Category B: Financial Information Technology-Vendors shall provide services in the areas of: financial enterprise systems management, implementation, report creation, analytics, application development and management, disaster recovery, and business continuity on as needed basis. These services will provide technical support to the Finance Department for the annual external Financial and Federal Single Audit, the Annual Financial Report for Illinois State Board of Education, the Federal Annual Financial Report (Site-Level Report/ESSA), GL Wand (Excel4Apps), Kanban Tool and other Finance Department specific software and technological processes, as directed. Vendors will be expected to work with the CPS ITS Department and cooperate with other users of the CPS resources, including but not limited to third party vendors.

Category C: Financial Staffing Services-Vendors shall provide staffing services on an as-needed basis as determined by the CPS Finance Department. Such services may be related to finance, accounting, accounts payable, revenue, payroll, budget, grants management, and treasury. Vendors will be expected to provide CPS with services including: sourcing available candidates, providing candidate recommendations, ensuring licensing/certification requirements are met, and validating previous work experience.

COMPENSATION:

Vendors shall be paid as follows:

Estimated annual amounts for the sum of payments to all pre-qualified vendors for the three (3) year pre-qualification term are set forth below:

\$1,450,000 \$2,500,000, FY 2019;
\$1,250,000 \$2,000,000,;FY 2020;
\$1,050,000 \$1,500,000, FY 2021

The costs associated here with shall be reported to the Board on a quarterly basis pursuant to Board Rule 7-8.

USE OF POOL:

The Finance Department is authorized to receive services from the pre-qualified pool as follows: All services will require a mini-bid process in which the unit is required to obtain quotes from the vendors in the pre-qualified pool prior to making a selection.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written master agreements. Authorize the President and Secretary to execute the master agreements. Authorize the Chief Financial Officer to execute all ancillary documents required to administer or effectuate the master agreements.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts (M/WBE Program), the Business Diversity goals for this pool are 30% MBE and 7% WBE. The original vendor pool comprised 5 vendors, which included 1 MBE. This supplemental solicitation adds 5 additional vendors to the pool, including 2 additional MBEs and 1 WBE. The total vendor pool is now comprised of 10 vendors, including 3 MBEs and 1 WBE. The user group has committed to achieve the Business Diversity goals through the utilization of the certified diverse supplier and certified diverse subcontractors.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 115, Finance, Unit 11810, Corporate Accounting, Unit 12410, Accounts Payable, Unit 12430

~~\$1,450,000~~ \$2,500,000, FY 2019;

~~\$1,250,000~~ \$2,000,000, FY 2020;

~~\$1,050,000~~ \$1,500,000, FY 2021

Not to exceed ~~\$3,750,000~~ \$6,000,000 for the three (3) year term.

Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



JONATHAN MAPLES
Chief Procurement Officer

Approved:



JANICE K. JACKSON
Chief Executive Officer

Approved as to Legal Form:



JOSEPH T. MORIARTY
General Counsel

- 1) Vendor # 91172
CROWE LLP.
225 W WACKER DRIVE
CHICAGO, IL 60606
Mark Maraccini
312 899-8346
- Awarded: Category A1-External Audit Support and A2-Other Finance Functions. Ownership: No partner/principal has an ownership interest over 1%
- 2) Vendor # 29159
ERNST & YOUNG LLP
5 Times Square
New York, NY 10036
Gaurav Malhotra
212 773-2716
- Awarded: Category A2-Other Finance Functions. Ownership: No partner/principal has an ownership interest over 1%
- 3) Vendor # 29477
LASALLE STAFFING, INC DBA LASALLE NETWORK
200 NORTH LASALLE STREET, STE 2500
CHICAGO, IL 60601
Billy Ryan
312 419-1700
- Awarded: Category C-Financial Staffing Services. Ownership: Tom Gimbel-100%
- 4) Vendor # 16669
GUIDEHOUSE LLP
1800 TYSONS BOULEVARD
MCLEAN, VA 22102
Kevin Sanders
571 766-9220
- Awarded: Category B-Financial Information Technology. Ownership: Guidehouse Holding Corporation - 99%
- 5) Vendor # 22804
SENRYO INC.
387 SHUMAN BOULEVARD
NAPERVILLE, IL 60563
Jose Blanco
630 355-7429
- Awarded: Category B-Financial Information Technology. Ownership: Dinkar Karumuri - 100%
- 6) Vendor # 31413
BENFORD BROWN & ASSOCIATES LLC
8334 S. STONY ISLAND AVE.
CHICAGO, IL 60617
Kimi Ellen
773 731-1300
- Awarded: Category A1-External Audit Support and A2-Other Finance Functions. Ownership: Kimi L. Ellen 52.5%, Timothy S. Watson 37.5% and Alyssia Benford 10.0%
- 7) Vendor # 19604
DMD CONSULTING, LLC
230 S. CLARK STREET STE 113
CHICAGO, IL 60604
Darlene Marie Drab
312 809-6987 X:700
- Awarded: Category C: Financial Staffing. Ownership: Darlene Marie Drab - 100%

8)

Vendor # 25690
MITCHELL & TITUS LLP
333 WEST WACKER DRIVE STE 2650
CHICAGO, IL 60606
Lester McKeever
312 325-7418

Awarded: Category A1-External Audit Support and A2-Other Finance Functions. Ownership: Anthony Kendall-33%, Elaine Allen-11%, Irene Davis-11%, Fred Davis-11%, Christopher Brown-12% and Steven Maher-10%

9)

Vendor # 68985
RINGOLD FINANCIAL MANAGEMENT SERVICES, INC
850 SOUTH WABASH AVENUE
CHICAGO, IL 60605
Michelle Ringold
312 566-9705

Awarded: Category A1-External Audit Support and A2-Other Finance Functions. Ownership: Michelle Ringold 51% and Rick Ringold 49%

10)

Vendor # 29778
RSM US LLP
1 SOUTH WACKER DRIVE
CHICAGO, IL 60606-3392
Joseph Evans
312 634-4540

Awarded: Category A1-External Audit Support and A2-Other Finance Functions. Ownership: All shareholders have less than 1% ownership