

**AUTHORIZE TUITION PAYMENTS TO LEWIS UNIVERSITY FOR
CERTIFIED SCHOOL NURSE TRAINING PROGRAM**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize tuition payments to Lewis University for certified school nurse coursework at a cost not to exceed \$450,000. CPS has partnered with Lewis University because it has a certified school nursing program, offered significant tuition discounts, and provided a fast track for completing the program in two semesters. No written agreement is required for tuition payments. Information pertinent to this program is stated below.

UNIVERSITY: Lewis University
One University Parkway
Romeoville, IL 60446-2200
Contact: Pam Maciulewicz
Phone: 815-836-5283
Vendor # 48342

USER: Office of Diverse Learner Supports and Services
42 W. Madison Street
Chicago, IL 60602
Contact: Gregory Volan
773-553-2567

PAYMENT PERIOD: Authorization covers tuition payments that accrue between January 23, 2019 and June 30, 2021. CPS's obligation to cover tuition payment for any course accrues upon successful completion of the course by the employee. The first tuition payments will cover university courses for the Spring 2019 semester, which runs from January 14, 2019 to May 11, 2019. Participants may withdraw from courses up to and including January 25, 2019 without penalty. In the event this report is not approved by the Board, participants shall have the option of continuing at their own expense, without reimbursement from the Board, or withdrawing from the course.

PROGRAM DESCRIPTION: Payments cover tuition for authorized CPS Health Service Nurses who are enrolled in courses at Lewis University to earn the credential for Certified School Nurse. Students must complete 13 credit hours of coursework, including an internship, and pass a nursing content exam. The course sequence can be completed in two semesters, and Lewis University offers the courses in the fall, spring, and summer semesters.

PARTICIPANTS: Participants are registered nurses with bachelor's degree who are employed by CPS as Health Services Nurses. Participants agree that they will fill open School Nurse positions upon completion of the program and remain employed with CPS for at least two years.

OUTCOMES: This program will increase the number of School Nurses that CPS has on staff. CPS has lost more than 60 School Nurses over the last three years due to retirements and resignations, and hiring School Nurses is difficult due to the extreme shortage of qualified individuals nationwide. We have determined that our best strategy for recruiting School Nurses is to pay for the training costs. We began this program in January 2018 under the authority provided by board rule 7-2.3, and have ten candidates who have completed the program. Board approval is required to continue the program for the remainder of FY 19 and to expand the program to 25 candidates per year.

COMPENSATION: Tuition payments to Lewis University during the payment period shall not exceed \$450,000 in total through June 30, 2021.

AUTHORIZATION: The Chief Officer of the Office of Diverse Learner Supports and Services is authorized to direct payments to be made to Lewis University as necessary.

AFFIRMATIVE ACTION: Pursuant to Section 5.2.3 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, tuition payments to other educational institutions are exempt from MBE/WBE review.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 114

Office of Diverse Learner Supports and Services, Unit 11610

Diverse Learner Related Service Providers - Citywide, Unit 11675

FY 19: \$90,000

FY 20: \$180,000

FY 21: \$180,000

Future year funding is contingent upon budget appropriation and approval.

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

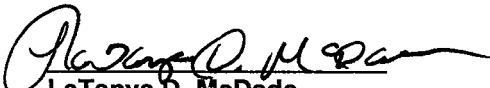
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

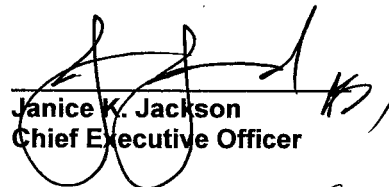
Ethics – The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

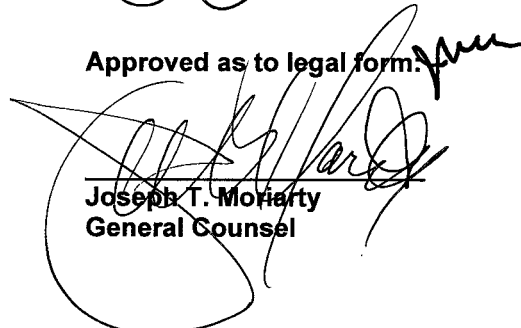
Approved for Consideration:


LaTanya D. McDade
Chief Education Officer

Approved:


Janice K. Jackson
Chief Executive Officer

Approved as to legal form:


Joseph T. Moriarty
General Counsel