

December 5, 2018

AMEND BOARD REPORT 18-0425-PR12
AUTHORIZE A NEW AGREEMENT WITH CITYSPAN TECHNOLOGIES INC FOR PROGRAM
MANAGEMENT FUNCTIONS FOR STUDENT TRANSITION PROGRAMS

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with Cityspan Technologies Inc. to provide program management functions for extended learning opportunities and case management for student transition programs to the Department of Information Technology Services at an annual cost set forth in the Compensation Section of this report. Vendor was selected on a non-competitive basis. This item was presented to the Single/Sole Source Committee on March 6, 2018 and approved by the Chief Procurement Officer. Upon approval as a Sole Source, the item was published on the Procurement website on March 6, 2018, found here: cps.edu/procurement. The item will remain on the Procurement website until the April 25, 2018 Board Meeting. This process complies with the independent consultant's recommendations for sole source procurement's and the Board's Single/Sole Source Committee Charter. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

This December 2018 amendment is necessary to increase the not-to-exceed amount by \$60,000 to include support for the IL-EMPOWER grant program serving 278 schools. This will allow the Office of Budget and Grants Management to collect and manage school-level information for the grant application and program implementation. This amendment was presented to the Single/Sole Source Committee on November 5, 2018 and approved by the Chief Procurement Officer. Prior to approval as a Sole Source, the item was published on the Procurement website on October 25, 2018, found here: cps.edu/procurement. The item will remain on the Procurement website until the December 5, 2018 Board Meeting. A written amendment to the agreement is required. The authority granted herein shall automatically rescind in the event a written amendment is not executed within 90 days of the date of this amended Board Report.

Contract Administrator : Washington, Ms. Nealean T / 773-553-2273

VENDOR:

- 1) Vendor # 97779
CITYSPAN TECHNOLOGIES INC.
2054 UNIVERSITY AVE, 5F
BERKELEY, CA 94704
Mark Min
510 665-1700
Ownership: Mark Min, 100%

USER INFORMATION :

Project 12510 - Information & Technology Services
Manager: 42 West Madison Street
Chicago, IL 60602
Kempner, Dr. Sara G.
773-553-5465

TERM:

The term of this agreement shall commence on July 1, 2018 and shall end on June 30, 2019. This agreement shall have one (1) option to renew for a period of one (1) year.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

Vendor will serve as a supplemental ITS software vendor for the Chicago Public Schools. Vendor will provide system-wide features, provider-level features, as well as collect student-level data for specific programs (e.g., out-of-school time programs, Community Schools). Vendor will also generate summary reports that meet program and funding requirements of the Chicago Public Schools.

In addition to student-level program participation data, Vendor will implement custom case management functionalities to track supports provided to students served by the Juvenile Justice Transition Support Team and the Student Outreach and Re-engagement (SOAR) Centers. Functionalities include student/specialist assignments, planning and tracking student outcomes, and creating individual success plans that integrate student enrollment and attendance data from IMPACT/SIM to track. Additional services include support for the IL-EMPOWER grant program serving 278 schools to allow the Office of Budget and Grants Management to collect and manage school-level information for the grant application and program implementation.

DELIVERABLES:

Vendor will:

- Provide licensing and systems maintenance to the Chicago Public Schools for a period of one (1) year.
- Provide user account management, annual program management setup, nightly data exchange with the CPS IMPACT systems, application development and configuration services for continued feature development in support of the following programs and processes:
 - Title 1 Programs- After School All Stars- Community Schools Initiative- OST Programs (YBTC, Science Olympiad, Debate, Decathlon, TPPI, etc.)- SOAR- SMART- Individualized Success plans- Thrive data exports- Juvenile Justice.
- Provide System that will accommodate for both system wide and provider specific feature sets.
- Provide System that will allow for robust reporting to satisfy all program specific requirements; including cross-provider and cross-school reports for state/federal grant tracking, school level teacher class schedule reporting, school level and provider level actuals vs. projection, provider level reporting to audit attendance data, and other reports as needed.

OUTCOMES:

Vendor's services will result in:

- A solution that allows CPS to track and report upon student participation for in-scope programs, including attendance and dosage where applicable.
- Program participation data back to the CPS data warehouse to allow for an analysis of program efficacy based on other student performance indicators that reside outside of the Vendor's program.

- Provide as needed user support, system configuration and or project management expertise to external service providers and community based organizations.

COMPENSATION:

Vendor shall be paid according to the terms of the agreement.
~~\$350,000.00~~ \$410,000.00 FY19

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement and amendment. Authorize the President and Secretary to execute the agreement and amendment. Authorize the Chief Information Officer and/or designee to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women-Owned Business Enterprise Participation in Goods and Services contracts (M/WBE Program), ~~there were no M/WBE goals set for this agreement because this contract is for proprietary software.~~ this contract is exempt as this agreement is for proprietary software.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Funded through an amalgam of various grant programs. Source grants include:

Title 1
Subpart D
Truants Alternatives
Optional Education Program (TAOEP)
21st Century Community Learning Center

~~\$350,000.00~~ \$410,000.00 FY19
Not to exceed ~~\$350,000.00~~ \$410,000.00 for the one (1) year term.

Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

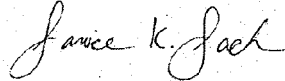
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



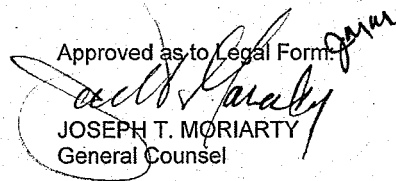
JONATHAN MAPLES
Chief Procurement Officer

Approved:



JANICE K. JACKSON
Chief Executive Officer

Approved as to Legal Form:



JOSEPH T. MORIARTY
General Counsel