

May 23, 2018

**AUTHORIZE THE SECOND AND FINAL RENEWAL AGREEMENT WITH CAREERS THROUGH CULINARY ARTS PROGRAM FOR EDUCATIONAL SERVICES TO CULINARY STUDENTS**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize the second and final renewal agreement with Careers Through Culinary Arts Program to provide culinary education services to CTE Culinary students at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to Careers Through Culinary Arts Program during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Contract Administrator : Wright, Mr. Thaddeus / 773-553-2280

**VENDOR:**

- 1) Vendor # 85537  
CAREERS THROUGH CULINARY ARTS  
PROGRAM INC  
505 EIGHTH AVENUE, STE 1400  
NEW YORK, NY 10018  
Eliza Loehr  
212 974-7111

**USER INFORMATION :**

Project  
Manager: 13725 - Early College and Career  
42 West Madison Street  
Chicago, IL 60602  
Blackmon, Mr. David Robert  
773-553-2108

PM Contact:  
10870 - College and Career Success Office  
42 West Madison Street  
Chicago, IL 60602  
Mather, Mr. Alan Wesley  
773-535-5100

**ORIGINAL AGREEMENT:**

The original Agreement (authorized by Board Report 14-0723-PR3) in the amount of \$325,500 is for a term commencing September 1, 2014 and ending August 31, 2017, with the Board having two (2) options to renew for one (1) year terms. The agreement was renewed (authorized by Board Report 17-0426-PR2) for a term commencing September 1, 2017 and ending August 31, 2018, in the amount of \$108,500. The original agreement was awarded on a non-competitive basis: the sole-source request was presented to the Non-Competitive Procurement Review Committee and approved by the Chief Procurement Officer.

**OPTION PERIOD:**

The term of this agreement is being renewed for one (1) year commencing on September 1, 2018 and ending on August 31, 2019.

**OPTION PERIODS REMAINING:**

There are no option periods remaining.

**SCOPE OF SERVICES:**

Vendor will continue to provide the following services at the request and direction of Chicago Public Schools, Office of College and Career Success, Department of Early College and Career Education. Vendor will continue to provide professional development for culinary arts teachers, arrange for the donation of food and supplies from national sponsors, arrange for local chefs to be mentors, provide career and college advising, work with students to develop job readiness skills and acquire internships, and provide national scholarships donated to the organization.

**DELIVERABLES:**

Vendor will continue to provide:

1. Professional Development - Vendor will continue to offer at least one Professional Development Workshop for CPS culinary teachers and a Professional Development workshop for CPS Culinary Arts Tutors.
2. Food Donations - Vendor will continue to arrange for product donations by local and national sponsors to culinary classrooms.
3. Career Planning/Opportunity Creation and Cooking Competition/Scholarships - Vendor will continue to provide culinary arts college and career readiness assistance to students through chef mentors; food service industry presentations; campus-based events; competition application workshops/meetings and individual advisement; and a job readiness training sequence.
4. Tracking - Lifetime Placement and Advising Vendor competition finalists and students placed in jobs by Vendor may contact and use Vendor resources on a lifetime basis to maintain employment and seek career advancement in the industry. CPS will continue to assist vendor in their attempts to contact "lost" students.
5. Program Coordinator - Program Coordinator will continue to be responsible for facilitating all vendor program activities and administering the program.
6. Summer Programming - One (1) one-week summer program and at least One (1) five-day summer workshop will continue to be held over the summer. The one-week summer program will accommodate up to 25 students and the five-day summer workshop will host 25 students and no more than 30 total.

**OUTCOMES:**

Vendor's services will increase the number of culinary arts teachers, increase their culinary skills and content knowledge, and enhance their instructional delivery. Students will have the opportunity to transition to post-secondary institutions with scholarships to help finance their education. Additionally, schools will receive assistance with offsetting food costs and relationships with community chefs. Emphasis will be placed on increasing work-based learning opportunities including: culinary career presentations, off-site chef events and demonstrations, job shadowing field trips, internships and jobs for culinary arts students.

**COMPENSATION:**

Vendor shall be paid during this option period as follows: Not to exceed annual costs for this option period are set forth below:  
\$108,500, FY19

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize Chief of Office of College and Career Success to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contract (M/WBE Program), this contract is Exempt as the Vendor is a Not for Profit.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 369, Early College and Career Education, Unit 13727  
Not to Exceed \$108,500.00, FY19 for the one (1) year term.  
Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

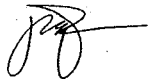
Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

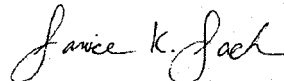
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



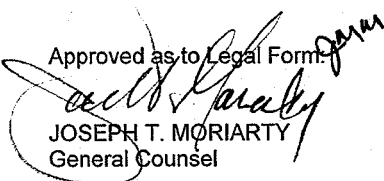
JONATHAN MAPLES  
Chief Procurement Officer

Approved:



JANICE K. JACKSON  
Chief Executive Officer

Approved as to Legal Form:



JOSEPH T. MORIARTY  
General Counsel