

**AUTHORIZE A NEW AGREEMENT WITH GUARDIAN MUSIC AND GROUP TRAVEL, INC FOR TRAVEL SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize a new agreement with Guardian Music and Group Travel, Inc. to provide travel services to Walter Payton College Prep at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Landeros, Mr. Luke / 773-553-2280  
CPOR Number : 17-1122-CPOR-1893

**VENDOR:**

- 1) Vendor # 19059  
GUARDIAN MUSIC AND GROUP TRAVEL,  
INC.  
1008 FRANCES PKWY  
PARK RIDGE, IL 65068

Erin Granger  
847 254-3137

Ownership: Matthew Granger - 80% And  
Erin Granger - 20%

**USER INFORMATION :**

Contact: 70020 - Walter Payton College Preparatory HS  
  
1034 North Wells Street  
  
Chicago, IL 60610  
  
Nantwi, Ms. Amma Akyaa  
  
773-534-4034

**TERM:**

The term of this agreement shall commence upon execution and shall end March 24, 2018.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

Vendor will provide travel services for the Walter Payton College Prep Choir to Iceland. Travel services will include private motor coach and airfare transportation, full-time tour director, accommodations, breakfast, dinner, entrance fees to various tour sites, tickets to Harpa Performance, all gratuities and all performing arrangement for the students.

**DELIVERABLES:**

International travel for the choir group of 62 students and chaperones. The trip includes the items identified in the scope above.

**OUTCOMES:**

Vendor's services will result in expanding student's horizons through enhancing their knowledge and understanding in various culture and art through international travel.

**COMPENSATION:**

Vendor shall be paid as follows: per student as stated in their agreement. Estimated costs for the contract term are set forth below: \$132,000, FY18.

**REIMBURSABLE EXPENSES:**

None.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Administrative Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

Due to the nature of the services, the scope is not further divisible and no M/WBE goals apply to this agreement.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 124, Walter Payton College Prep, Unite 70020  
Not to exceed \$132,000, FY18

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

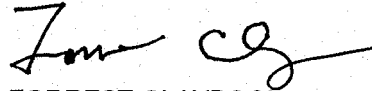
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



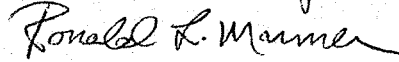
JONATHAN MAPLES  
Chief Procurement Officer

Approved:



FORREST CLAYPOOL  
Chief Executive Officer

Approved as to Legal Form. *gmm*



RONALD L. MARMER  
General Counsel