

**AUTHORIZE A NEW AGREEMENT WITH STAPLES CONTRACTS AND COMMERCIAL, INC FOR
PURCHASE OF OFFICE SUPPLIES AND RELATED PRODUCTS**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with Staples Contracts and Commercial, Inc to provide office supplies and related products to all schools and departments at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a competitive basis pursuant to a Request for Proposal issued by the National Joint Powers Alliance (NJPA). Subsequently, Staples Contracts & Commercial, Inc. and NJPA entered into a Vendor Agreement (#010615-SCC). The Board desires to purchase these services based upon that Vendor Agreement pursuant to Board Rule 7-2.7, which authorizes the Board to purchase non-biddable and biddable items through government purchasing cooperative contracts. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Reference NJPA contract: 010615

Contract Administrator : Landeros, Mr. Luke / 773-553-2280

VENDOR:

- 1) Vendor # 31975
STAPLES CONTRACTS & COMMERCIAL,
INC
500 STAPLES DRIVE
FRAMINGHAM, MA 01702

Dennis Nyhan
630 222-8266

Ownership: Staples, Inc 100%

USER INFORMATION :

Project
Manager: 12210 - Procurement and Contracts Office

42 West Madison Street

Chicago, IL 60602

Mayfield, Mr. Charles Edward

773-553-2280

TERM:

The term of this agreement shall commence on March 1, 2018 and shall end February 28, 2019, with two (2) options to renew for a one (1) year period.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

Vendor will provide office supplies and related products including copy paper, writing instruments, ink and desk accessories.

DELIVERABLES:

Vendor will provide discounted office supplies and related products to all schools and departments.

OUTCOMES:

Vendor's services will result in schools and departments being offered the most competitive prices on office supplies and related products through vendor's ability to provide low-cost alternatives to the most popular office supply needs.

COMPENSATION:

Vendor shall be paid during the term as specified in the agreement; estimated annual costs for the term are set forth below.

\$700,000, FY18

\$1,300,000, FY19

REIMBURSABLE EXPENSES:

None.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement.

Authorize the President and Secretary to execute the agreement. Authorize the Chief Procurement Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation (M/WBE Program) in Goods and Services Projects, this contract is in full compliance of the M/WBE goals with 30% MBE and 7% WBE. The vendor has scheduled the following firms:

Total MBE: 30%

Guy Brown

7111 Commerce Way

Brentwood, Tennessee 37027

Ownership: Teresa Vazquez

Total WBE: 7%

Scout Sourcing Inc.

1580 N. Northwest Hwy, Ste 217

Park Ridge, IL 60068

Ownership: Nancy Walsh

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Various Funds, All Units

\$700,000 FY18

\$1,300,000 FY19

Not to exceed \$2,000,000 for 12 month period. Future year funding is contingent upon budget appropriation and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

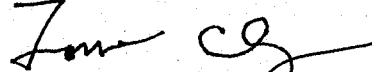
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



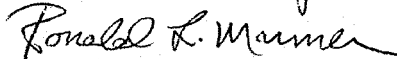
JONATHAN MAPLES
Chief Procurement Officer

Approved:



FORREST CLAYPOOL
Chief Executive Officer

Approved as to Legal Form: *gmm*



RONALD L. MARMER
General Counsel