

**AUTHORIZE A NEW AGREEMENT WITH ILLINOIS INSTITUTE OF TECHNOLOGY FOR TESTING
ADMINISTRATION**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize a new agreement with the Illinois Institute of Technology ("IIT") to provide elementary school testing administration services for the regional gifted centers, classical schools, academic centers, and international gifted programs at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification Number : 15-350073

Contract Administrator : Janus, Ms. Rene / 773-553-3241

VENDOR:

- 1) Vendor # 26500
ILLINOIS INSTITUTE OF TECHNOLOGY
3424 S STATE ST TC-4TH FLR
CHICAGO, IL 60616
George Langlois
312 567-3035

Not For Profit

USER INFORMATION :

Contact:
11201 - Access and Enrollment

42 West Madison Street

Chicago, IL 60602

Ellis, Ms. Kathryn Mary

773-553-3546

TERM:

The term of this agreement shall commence on August 1, 2016 and shall end July 31, 2018. This agreement shall have two (2) options to renew for periods of two (2) years each.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES:

For students applying to take the K-8 entrance examination to gain admission into the regional gifted centers, academic centers, classical schools, and international gifted programs, the Center for Research and Service in the Institute of Psychology at the Illinois Institute of Technology will: (1) provide a testing

site, (2) hire qualified personnel that are trained in assessment and standardization procedures, (3) administer assessment instruments as recommended by the Office of Access and Enrollment, (4) score kindergarten entrance examinations and provide quality control by rechecking scores, (5) ensure the confidentiality of all test scores and assessment materials, (6) provide CPS with kindergarten score reports via data base, (7) update student test status in designated database system, and (8) provide a phone bank to answer parent questions regarding testing.

DELIVERABLES:

The Center for Research and Service in the Institute of Psychology at the Illinois Institute of Technology will provide the Office of Access and Enrollment with test results via data base. All data will be checked by the institution for accuracy and it will be the assessment center's responsibility to ensure the accuracy of scores reported to the Chicago Public Schools. The Center for Research and Service in the Institute of Psychology at the Illinois Institute of Technology will also continue to provide a phone bank to answer questions from parents regarding their children's test scores.

OUTCOMES:

Vendor's services will result in a cost-efficient method of supporting the application and assessment process for the Chicago Public Schools gifted programs, while making the process transparent, objective and valid.

COMPENSATION:

Vendor shall be paid as specified in their agreement; estimated total cost for the two year term is \$1,018,136.34.

REIMBURSABLE EXPENSES:

None

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief of Access and Enrollment to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION:

Pursuant to Section 5.2 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, MBE/WBE provisions of the Program do not apply to transactions where the vendor providing services operates as a Not-for-Profit organization.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund: 115

Office of Access and Enrollment

\$501,911.00, FY17

\$516,225.34, FY18

Total not to exceed \$1,018,136.34 for the two year term.

Future year funding is contingent upon budget appropriation and approval.

CFDA#:

Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:




LESLIE NORGRÉN
Acting Chief Procurement Officer

Approved:



FORREST CLAYPOOL
Chief Executive Officer

Approved as to Legal Form: 



RONALD L. MARMER
General Counsel