

May 25, 2016

**AUTHORIZE THE FINAL RENEWAL AGREEMENT WITH THE COLLEGE BOARD FOR ADVANCED
PLACEMENT EXAM SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize the final renewal agreement with The College Board to provide services for advanced placement and PSAT exams, instructional materials and professional development to the Office of Teaching and Learning and any school at an estimated annual cost set forth in the Compensation Section of this report. A written document exercising this option is currently being negotiated. No payment shall be made to The College Board during the option period prior to execution of their written document. The authority granted herein shall automatically rescind in the event their written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Contract Administrator : Janus, Ms. Rene / 773-553-3241

VENDOR:

- 1) Vendor # 22907
College Entrance Examination Board DBA
The College Board
8700 W. BRYN MAWR AVENUE, STE.900N
CHICAGO, IL 60631
Jennifer McDonnell
847 653-4500

Ownership: Non-Profit

USER INFORMATION :

Contact: 10810 - Teaching and Learning Office
42 West Madison Street
Chicago, IL 60602
Gurley, Miss Annette Denise
773-553-1216

Project
Manager: 10845 - Magnet, Gifted and IB Programs
42 West Madison Street
Chicago, IL 60602
Templin, Ms. Tracy L
773-535-5100

ORIGINAL AGREEMENT:

The original Agreement (authorized by Board Report #13-0424-PR2) in the amount of \$951,076 was for a term commencing May 1, 2013 and ending April 30, 2014, with the Board having three (3) options to renew for one (1) year each. The first renewal Agreement (authorized by Board Report #14-0723-PR7) in the amount of \$951,076 was for a term commencing May 1, 2014 and ending June 30, 2015. The second renewal Agreement (authorized by Board Report #15-0722-PR3) in the amount of \$1,000,000 was for a term commencing July 1, 2015 and ending June 30, 2016. The original agreement was awarded on a non-competitive basis: the sole-source request was presented to the Non-Competitive Procurement Review Committee and approved by the Chief Procurement Officer.

OPTION PERIOD:

The term of this agreement is being renewed for one (1) year commencing July 1, 2016 and ending June 30, 2017.

OPTION PERIODS REMAINING:

There are no renewal options remaining.

SCOPE OF SERVICES:

Vendor will continue to provide:

Advanced Placement (AP) student examinations, grading and reporting of assessments practice examinations and instructional materials.

Annual data reports on student and school performance on AP tests.

Professional development workshops covering AP course offerings. Professional development workshops will be furnished for the length of the stated agreement, which is mutually selected, agreed upon, and scheduled by Vendor and the Board. During each workshop, Vendor will provide CPS officials, teachers and administrators with instructional strategies, technical training and associated support.

Vendor will provide for this renewal the following:

Expand the administration of PSAT exams to all 9th, 10th and 11th grade students.

In 2015-2016, CPS administered the fall PSAT/NMQST to over 20,000 10th and 11th grade students at 79 schools who opted in to administer the assessment. This renewal includes an increase in investment to offer the PSAT in the fall and spring to all high school students in 9th, 10th, and 11th grade (fall administration only), over 60,000 additional students, as the high school district-wide assessment, for a total number of 80,000 students.

DELIVERABLES:

Vendor will continue to provide one set of materials per registered attendee per session 1 workshop. The list of materials for each session 1 workshop is described in the agreement with the Vendor. Vendor shall also provide an endorsed instructor to lead agreed upon session 1 workshops. Vendor shall continue to provide schools with the amount of Advanced Placement (AP) exams that are individually ordered by each school. Vendor shall continue to provide each school's AP teachers, AP coordinator, and designated school administrator access to the AP Online Score Reports website. Vendor will continue to provide students score results for all tests taken. Vendor will continue to provide school level performance data to CPS. Vendor will continue to provide current science lab materials, supplemental teaching materials and practice examinations to schools in a timely manner. Vendor will continue to provide schools with the amount of AP and Preliminary/SAT (PSAT) exams that are individually ordered by each school. Vendor will expand the administration exams to all 9th, 10th and 11th grade students.

OUTCOMES:

Vendor's services will continue to contribute to:

- 1) Teachers with increased AP content knowledge, teaching methodology and strategies through professional development to increase student access in AP courses.
- 2) An increased number of low-income students who take a rigorous college preparatory course such as AP.

3) An increased number of students who earn a "qualifying" score on AP exams.

COMPENSATION:

Vendor shall be paid during this option period as specified in the renewal agreement. Estimated annual costs for this option period are not to exceed the following: \$1,586,000.00, FY17.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Officer of Teaching and Learning to execute all ancillary documents required to administer or effectuate this option agreement.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, MBE/WBE provisions of the Program do not apply to transactions where the vendor providing services operates as a Not-for-Profit organization.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Fund 115, Assessment, Unit #11210, \$865,000, FY17

Fund 115, Magnet, Gifted and IB Programs, Unit #10845, \$346,000.00, FY17

Fund 124, Multiple School Units, \$375,000.00, FY17

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



SÉBASTIEN de LONGEAUX
Chief Procurement Officer

Approved:



FORREST CLAYPOOL
Chief Executive Officer

Approved as to Legal Form. *mm*



RONALD L. MARMER
General Counsel