

June 24, 2015

**AUTHORIZE A NEW AGREEMENT WITH SAGA INNOVATIONS, INC  
FOR IN-CLASS MATH TUTORING SERVICES**

**THE INTERIM CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Authorize a new agreement with SAGA Innovations, Inc. to provide in-class math tutoring services to the Office of College and Career Success at an estimated annual cost set forth in the Compensation Section of this report. Vendor was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of their written agreement. The authority granted herein shall automatically rescind in the event their written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification Number : 15-350031

Contract Administrator : Sinnema, Mr. Ethan Cedric / 773-553-3295

**VENDOR:**

- 1) Vendor # 16228  
SAGA Innovations Inc.  
10 Laudholm Rd.  
Newton, MA 02458  
Alan Safran  
657 501-9401

Ownership: Non-Profit

**USER INFORMATION :**

Project  
Manager: 10870 - College and Career Success Office

42 West Madison Street

Chicago, IL 60602

Curvey-Johnson, Mrs. Rukiya

773-535-3549

**TERM:**

The term of this agreement shall commence on July 1, 2015 and shall end June 30, 2016. This agreement shall have three (3) options to renew for periods of one (1) year each.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

Vendor will provide an intensive, high-dosage tutoring program that both personalizes and differentiates instruction for every student based on their academic needs and individual learning styles and will utilize a research and evidence-based intervention for math to substantially increase the success of struggling students in grades 9 and 10. The tutoring will be done during the regular school day, and does not include tutoring services after regular school hours.

The program must be used with struggling students during the school day, in a structured class period, and shall allow students to work at their own level and pace, when appropriate. The program will provide a ratio of 1 tutor per 2 students during a period; a tutor will have a caseload of up to fourteen (14) students over the course of a school day and school year. Tutors working a full day will be required to be available during the regular school hours (7.5 hours), five days a week. Tutors that work a partial day must work a minimum of three hours during the regular school day. The number of students served per school will vary by selected school size, although it will be approximately 150 students per school. The projected schools for service are Amundsen High School, Bogan High School, Bowen High School, Chicago Vocational Career Academy (CVCA), Harlan High School, Little Village High School Campus, Kelvyn Park High School, and Wells High School. The total number of students across all these schools that will be served is between 800 - 1,000. The Program shall be for Board students identified as two or more grade levels below in math. The Proposer's program shall include training of their tutors on managing students' behavior and strategies for working with adolescents.

**DELIVERABLES:**

Vendor will provide the trained tutors and classroom materials in order to run a successful program. Vendor will also give five (5) assessments to the students throughout the school year in order to measure student progress and achievement, and provide reporting back to the Board based on the results of those assessments.

**OUTCOMES:**

Vendor's services will result in a successful math tutoring program that will increase the academic outcomes for the students involved. The program will decrease the achievement gap for the students that are at least two grade levels behind in math so that they can catch up with their peers.

**COMPENSATION:**

Vendor shall be paid as follows: Estimated annual costs for the initial term are set forth below, not to exceed the total of \$2,500,000.00 for the one year term:

\$2,500,000.00, FY16

**REIMBURSABLE EXPENSES:**

None.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Officer of College and Career Success to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

The MBE/WBE goals for this agreement are 15% total MBE and 5% total WBE participation. However, pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, MBE/WBE provisions of the Program do not apply to transactions where the vendor providing services operates as a Not-for-Profit organization.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 332, Science, Technology, Engineering, and Math (STEM) Programs, Unit #10871

\$2,500,000.00, FY16

Not to exceed \$2,500,000.00 for the one year term.

Future year funding is contingent upon budget appropriation and approval.

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

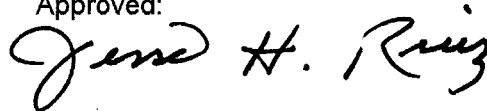
Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



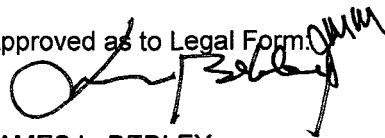
SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



JESSE H. RUIZ  
Interim Chief Executive Officer

Approved as to Legal Form:



JAMES L. BEBLEY  
General Counsel