

**APPROVE ENTERING INTO AN AGREEMENT WITH INSTITUTE FOR INNOVATION IN PUBLIC SCHOOL CHOICE (IIPSC) TO PROVIDE A SCHOOL CHOICE MATCHING SYSTEM AND SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with the Institute for Innovation in Public School Choice (IIPSC) to provide a school choice matching system and services to the Office of Innovation and Incubation at a total cost not to exceed \$244,494. Vendor was selected on a non-competitive basis: the non-competitive request was presented to the Non-Competitive Procurement Review Committee, and was approved by Chief Purchasing Officer. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator : Escareno, Miss Masocorro / 773-553-2280

**VENDOR:**

- 1) Vendor # 91800  
INSTITUTE FOR INNOVATION IN PUBLIC  
SCHOOL CHOICE, THE  
710 6TH AVENUE 2C  
BROOKLYN, NY 11215  
Neil Dorosin  
347 529-5970

**USER INFORMATION :**

Project  
Manager: 13610 - Portfolio Office  
  
125 South Clark Street - 5th Floor  
  
Chicago, IL 60603  
  
Schwab, Mr. David L  
  
773-553-5639

**TERM:**

The term of this agreement shall commence on the date the agreement is signed and shall end August 31, 2014. This agreement shall have no options to renew.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

This is a two-phase project to create and implement a new choice system for students applying to ninth grade in the Chicago Public Schools system. The vendor was initially contracted from February 2012 through November 2012 for the purposes of this project; IIPSC worked with CPS on the first phase of the project, and started work on the second phase. In August 2012, the project was put on hold. Approval to

continue the project has since been granted by the CPS administration and IIPSC is being engaged to complete the remaining work originally included in the scope of work, which is detailed below.

Enrollment and choice reform has long been a priority at CPS, and important steps have been taken to improve the school choice services offered by CPS, including centralizing the application processes for several school types. The bulk of CPS high schools, however, are enrolled via a loosely defined process that functions largely at the school level, producing results that are difficult to replicate or audit. In the interest of providing the best services for its parents and schools, CPS will design and implement a centralized enrollment and choice process that is parent friendly, efficient, equitable, transparent, and meets the needs of all schools. CPS will pilot this new process for students entering the 9th grade in the 2015-2016 school year.

The project consists of two phases: Market Design and Technology. The Market Design phase, which was completed by the vendor prior to August 2012, consisted of creating a set of policies and operations that would define the market for ninth grade seats in the Chicago Public Schools. As a result of this phase, a detailed set of operations designs was developed to govern the annual cycle of enrollment and choice, ensuring a system that is parent friendly, equitable, efficient, and transparent system.

In the second phase of the project, which focuses on technology, the vendor will provide the software and/or hardware necessary to support the enrollment and choice process, including the assignment algorithm(s) used to match students to schools, and the data generation and formatting necessary to run the algorithm. This will include the creation of a web-based interface that allows parents, schools, and CPS administrators to conduct operations online.

In this phase, IIPSC will provide advice and make recommendations to CPS administrators regarding the class of assignment algorithm to be used in the CPS match, and then custom code the assignment algorithm software. The vendor will consult with CPS technical staff to ensure that the data necessary to run the algorithm software is collected and formatted properly, and support CPS technical staff in ensuring that the assignment algorithm will function in the CPS technical environment.

**DELIVERABLES:**

Vendor will provide the following deliverables:

1. IIPSC will provide a plan for CPS staff to use in collecting and formatting the data necessary to run the student assignment algorithm.
2. IIPSC will write custom-coded student assignment algorithm software that reflects CPS policy decisions.
3. IIPSC will transfer the code to CPS technical staff and ensure that it functions within the CPS technical environment.

**OUTCOMES:**

Vendor's services will result in a set of guidelines to govern the new process and a system capable of assigning students as determined.

**COMPENSATION:**

Vendor shall be paid as specified in the agreement; the total compensation for the term shall not exceed the sum of \$244,494.

**REIMBURSABLE EXPENSES:**

None.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Innovation and Incubation Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

Pursuant to Section 4.2 of the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, MBE/WBE provisions of the Program do not apply to transactions where the vendor providing services operates as a Not-for-Profit organization. This agreement is exempt from MBE/WBE compliance review.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund: 115  
Portfolio Office, Parent Unit 13605  
\$244,494, Fiscal Year: 2014

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



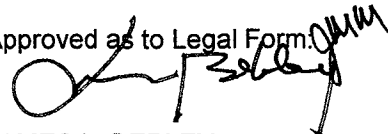
SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



BARBARA BYRD-BENNETT  
Chief Executive Officer

Approved as to Legal Form:



JAMES L. BEBLEY  
General Counsel