

**APPROVE ENTERING INTO AN AGREEMENT WITH VARIOUS VENDORS
FOR COURT REPORTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into agreements with various agencies to provide court reporting services for use by all schools, central office departments, and network offices at a cost not to exceed \$750,000.00 in the aggregate for the initial term. Vendors were selected on a competitive basis pursuant to Board Rule 7-2. Written agreements for Vendors' services are currently being negotiated. No services shall be provided by any Vendor and no payment shall be made to any Vendor prior to execution of their written agreement. The authority granted herein shall automatically rescind as to each Vendor in the event their written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to these agreements is stated below.

Specification Number : 13-250012

Contract Administrator : Knowles, Miss Demetra / 773-553-2280

USER INFORMATION :

Contact:

12210 - Procurement and Contracts Office

125 South Clark Street 10th Floor

Chicago, IL 60603

Knowles, Miss Demetra

773-553-2280

TERM:

The term of each agreement shall commence on May 1, 2013 and shall end April 30, 2015. Each agreement shall have two (2) options to renew for a period of twelve (12) months each.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate each agreement with 30 days written notice.

SCOPE OF SERVICES:

Vendors shall provide certified court reporters, on an as needed basis, to take verbatim records at hearings, depositions, and various other meetings conducted by schools, departments and network offices. Vendors shall provide written and/or electronic transcripts of hearings, depositions and meetings. The Vendors were selected to provide services based upon the following: (1) availability to render services with short notice; (2) timeliness of court reporters at hearings, depositions and meetings; (3) timeliness and accuracy of transcript preparations; and (4) lowest cost.

DELIVERABLES:

Vendors shall deliver hard and/or electronic copies of transcripts upon request.

OUTCOMES:

Vendor's services will result in accurate recording of verbal testimony.

COMPENSATION:

Vendors shall be paid the hourly rates and transcript fees as set forth in each Vendor's agreement; total cost not to exceed \$750,000.00 in the aggregate for the initial term.

REIMBURSABLE EXPENSES:

None.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreements. Authorize the President and Secretary to execute the agreements. Authorize Chief Procurement Officer to execute all ancillary documents required to administer or effectuate the agreements.

AFFIRMATIVE ACTION:

The MBE/WBE goals for this agreement include: 30% total MBE and 7% total WBE participation. Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, the Category Goals method for MBE/WBE participation will be utilized. Aggregated compliance of the vendors in the pool, created by this agreement will be reported on a quarterly basis.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Budget Class: 54125 (Services - Professional and Technical)
Fiscal Year: 2013, 2014 and 2015.
Not to exceed: \$750,000.00.
Future year funding is contingent upon budget appropriations and approval.

CFDA#: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



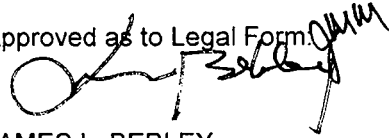
SÉBASTIEN de LONGEAUX
Chief Procurement Officer

Approved:



BARBARA BYRD-BENNETT
Chief Executive Officer

Approved as to Legal Form.



JAMES L. BEBLEY
General Counsel

- 1) Vendor # 94834
CAPITAL REPORTING COMPANY
500 NORTH MICHIGAN AVE., STE 300
CHICAGO, IL 60611
Elizabeth Davis
312 542-3400
- 2) Vendor # 15905
MCCORKLE COURT REPORTERS
200 NORTH LASALLE STREET
CHICAGO, IL 60601
Katherine McCorkle
312 263-0052
- 3) Vendor # 30515
MCGEE COURT REPORTING SERVICES
79 WEST MONROE., STE 1011
CHICAGO, IL 60603
Izetta White-McGee
312 263-2881
- 4) Vendor # 31922
TOOMEY REPORTING
205 W. RANDOLPH, SUITE 1230
CHICAGO, IL 60606
Sandy Toomey
312 853-0648
- 5) Vendor # 69659
WICHMANN-KLAWITTER REPORTING LTD.
79 W. MONROE., STE 925
CHICAGO, IL 60603
Joan Klawitter or Ann Miller
312 368-1228