

**APPROVE EXERCISING THE FIRST OPTION TO RENEW THE AGREEMENT WITH NOCTI FOR THE PURCHASE OF TECHNICAL COMPETENCY PRE AND POST TESTS AND PROFESSIONAL DEVELOPMENT**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve exercising the first option to renew the agreement with NOCTI for the purchase of technical competency pre and post tests and professional development for Career and Technical Education at a total cost for the option period not to exceed \$110,000. A written document exercising this option is currently being negotiated. No payment shall be made to NOCTI during the option period prior to execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

Contract Administrator : Holloway, Mr. Craig A / 773-553-2280

**VENDOR:**

- 1) Vendor # 96818  
NOCTI  
500 NORTH BRONSON AVE.  
BIG RAPIDS, MI 49307  
Heidi Speese  
800 334-6283

**USER INFORMATION :**

Contact: 13725 - Early College and Career  
125 S Clark Street  
Chicago, IL 60603  
Rudofsky, Ms. Sarah E  
773-553-2490

**ORIGINAL AGREEMENT:**

The original Agreement authorized by Board Report 11-1026-PR4 in the amount of \$141,700 is for a term commencing December 10, 2011 and ending December 9, 2012, with the Board having 2 options to renew for 1 year terms. The original agreement was awarded on a non-competitive basis: the sole-source request was presented to the Non-Competitive Procurement Review Committee and approved by the Chief Purchasing Officer.

**OPTION PERIOD:**

The term of this agreement is being extended for 1 year commencing December 10, 2012 and ending December 9, 2013.

**OPTION PERIODS REMAINING:**

There is 1 option period for 1 year remaining.

**SCOPE OF SERVICES:**

NOCTI shall continue to provide assessments and professional development to support the implementation.

The estimated number of students to be tested for both pre- and post-tests is based on enrollment numbers from 2011-2012. Juniors will take the pretest in all pathways. The estimated number of pretests needed for purchase is 4,150 at a cost of \$10.80 per pretest for a total of \$44,820. The seniors will take the post-tests. The estimated number of post-tests for purchase is 2,750 at a cost of \$19.00 per post-test for a total of \$52,250. NOCTI will also provide 200 Study Guide kits which includes a teacher manual and 10 student editions per teacher at \$27.00 each for a total of \$5,400. The total estimated purchase price for assessments and study guide kits is \$102,470.

NOCTI will provide professional development to ensure fidelity of implementation, reliability of the data, and constructive use of the data to inform instruction. Professional development costs are \$1,000 per day for training and one day of preparation time (\$250) per day per presenter. Professional development will be offered three times a year by NOCTI trainers with instructional support throughout the year provided by CTE staff. Two NOCTI trainers will provide 1 day of training in Fall 2012 to prepare teachers and staff for the upcoming assessments for a total cost of \$2,500. Two trainers will provide a full day of training in 2012 to prepare teachers for implementation for a cost of \$2,500. Lastly, two NOCTI trainers will provide one full day of training in Spring 2013 to take teachers and staff through a specially designed data analysis protocol to produce instructional revisions for \$2,500. Professional development costs total \$7,500.

Total Cost Not to Exceed: \$110,000

**DELIVERABLES:**

NOCTI will continue to provide assessments and professional development to support the implementation.

**OUTCOMES:**

This project was developed to positively impact CTE students by allowing them to take a nationally-recognized assessment based on industry standards. In an effort to revitalize and standardize the curriculum, it is critical to ensure that our assessments are standardized on a national scale, valid, and reliable. NOCTI's services will result in teachers using curriculum-embedded assessments, certification attainment, and national, industry-validated assessments to ensure quality of instruction and to monitor student learning. Teachers and administrators will be able to derive standardized data from this assessment in order to evaluate and improve instruction. Because the curriculum is being aligned to national standards and the NOCTI assessments are aligned to national standards, NOCTI will allow CTE stakeholders to see the strengths and disparities in what the students are learning. NOCTI will also be used as a lever with post-secondary institutions to attain articulation agreements for our students.

**COMPENSATION:**

Vendor shall be paid during this option period as specified in the renewal agreement; total not to exceed the sum of \$110,000.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize Chief Officer of Pathways to College and Career to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:**

The M/WBE goals for this agreement include 25% total MBE and 5% total WBE participation. However, the Office of Business Diversity recommends granting a waiver of the M/WBE goals for this agreement as it was approved by the Non-Competitive Procurement Review Committee due to grant money stipulating that this specific vendor be used along with the fact that supplies, materials, parts, and/or equipment are only available from this vendor.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Fund 369, Early College and Career Citywide, 13727, \$110,000 in FY13

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



SÉBASTIEN de LONGEAUX  
Chief Procurement Officer

Approved:



BARBARA BYRD-BENNETT  
Chief Executive Officer

Approved as to Legal Form. 

JAMES L. BEBLEY  
General Counsel