

**APPROVE MODIFIED 2012-2013 REGULAR SCHOOL YEAR CALENDARS
AT CERTAIN ATTENDANCE CENTERS**

THE CHIEF EXECUTIVE OFFICER RECOMMENDS:

That the Board approve modified 2012-2013 regular school year calendar at Ogden Elementary School and Ogden International High School. With the modifications noted herein, these calendars will be different from the 2012-2013 CPS Regular School Calendar approved in Board Report 12-0328-ED2.

DESCRIPTION: Ogden Elementary School and Ogden International High School has elected to modify the CPS Regular School Calendar for Elementary and High Schools after consultation with their faculty and staff. This school has submitted calendars that have been thoroughly reviewed to ensure that students receive the minutes of instruction as required by Board Rule 6-22 and the Illinois School Code.

The proposed modifications to the 2012-2013 Regular School Calendar are described below:

- **Staff School Year Start Date:** Changed from August 27, 2012 to August 20, 2012
- **Student School Year Start Date:** Changed from September 4, 2012 to August 27, 2012
- **Reschedule Professional Development Days:** Reschedule the following Professional Development Days:
 - August 27, 2012 to August 20, 2012
 - August 28, 2012 to August 21, 2012
 - August 29, 2012 to August 22, 2012
 - August 30, 2012 to August 23, 2012
 - August 31, 2012 to August 24, 2012
- **Reschedule Teacher Institute Day:** Reschedule the following Teacher Institute Days. The rescheduled Teacher Institute Days shall become staff and student attendance days.
 - November 2, 2012 to October 26, 2012
- **Convert a Staff and Student Attendance Day to a Staff and Student Non-Attendance Day:** The following days are converted from staff and student attendance days to staff and student non-attendance days.
 - November 19, 2012
 - November 20, 2012
 - November 21, 2012
 - December 20, 2012
 - December 21, 2012
- **Reschedule Report Card Pick-up Days:** Reschedule the following Report Card Pickup Days.
 - Change November 7, 2012 and November 8, 2012 to November 2, 2012
 - Change April 10, 2013 and April 11, 2013 to April 12, 2013

FINANCIAL: Action on the modified calendars will affect staff and student attendance reporting inasmuch as non-attendance days are converted to attendance days and attendance days are converted to non-attendance days. However, action on the modified calendars will not affect payroll distribution as affected employees' annual salary is, by agreement, prorated over 26 pay periods, regardless of the number of days worked in a payroll period. Applicable collective bargaining agreements provide that "Effective September 1, 2004 . . . [employees] shall be paid their annual salary prorated over fifty-two weeks in twenty-six bi-weekly payments." For attendance reporting, the Human Resources Department, Payroll Services shall make provision for electronic record keeping of staff attendance on days converted from non-attendance days to attendance days and Chief Education Office shall notify payroll clerks at affected schools concerning proper reporting procedures.

Approved for Consideration:

Noemi Donoso
Noemi Donoso
Chief Education Officer *je*

Approved:

Jean Claude Brizard
Jean Claude Brizard
Chief Executive Officer

Within Appropriation:

David G. Watkins MS
David G. Watkins
Chief Financial Officer

Approved as to legal form:

Patrick J. Rocks *PR*
Patrick J. Rocks
General Counsel



**MODIFIED
2012-2013 TRACK R CALENDAR
OGDEN**

AUGUST					NOVEMBER					FEBRUARY					MAY				
		1	2	3			1	2REH						1			1	2	3
6	7	8	9	10	5	6	7	8	9	4	5	6	7	8	6	7	8	9	10
13	14	15	16	17	12*	13	14	15	16	11	12*	13	14	15	13	14	15	16	17
20#	21#	22#	23#	24#	(19)	(20)	(21)	22*	23*	18*	19	20	21	22	20	21	22	23	24
27	28	29	30	31	26	27	28	29	30	25	26	27	28		27*	28	29	30	31
SEPTEMBER					DECEMBER					MARCH					JUNE				
3*	4	5	6	7	3	4	5	6	7					1	3	4	5	6	7
10	11	12	13	14	10	11	12	13	14	4	5	6	7	8	10	11	12	13	14
17	18	19	20	21	17	18	19	(20)	(21)	11	12	13	14	15	17Q	18Te	19e	20e	21e
24	25	26	27	28	/24/	/25/	/26/	/27/	/28/	18	19	20	21	22	24e	25	26	27	28
					(31)					25	26	27	28Q	29T					
OCTOBER					JANUARY					APRIL					JULY				
1	2	3	4	5		(1)	(2)	(3)	(4)	/1/	/2/	/3/	/4/	/5/	1	2	3	4	5
8	9	10	11	12	7	8	9	10	11	8	9	10	11	12REH	8	9	10	11	12
15	16	17	18	19	14	15	16	17	18	15	16	17	18	19	15	16	17	18	19
22	23	24	25Q	26T	21*	22	23	24Q	25T	22	23	24	25	26	22	23	24	25	26
29	30	31			28	29	30	31		29	30				29	30	31		

LEGEND	
Q End of Quarter	// Schools closed -- salary paid except as provided by budgetary action
T Teacher Institute Days	() Schools closed -- no salary paid
# Professional Development Days	RE Report card pickup -- Elementary schools
* Holiday	RH Report card pickup -- High schools
Day of non attendance for students	e Emergency day - school in session if student days fall below state requirement

HOLIDAYS					
September 3	Labor Day	January 21	M. L. King Day	February 18	Presidents Day
November 12	Veterans Day	February 12	Lincoln's Birthday	May 27	Memorial Day
November 22, 23	Thanksgiving Holiday NOTES: Friday, November 23, 2012 - holiday for office employees				
Please note: Columbus Day and Pulaski Day are now student attendance days.					

- NOTES:**
- SCHOOL CALENDAR** -- The school calendar includes 180 days of student attendance, which is an increase of 10 student attendance days.
 - Classes begin on Monday, August 27, 2012
 - Classes end on Monday, June 17, 2013
 - Both days are full days of school for students.
 - QUARTERS** -- Each quarter ends on the following day:

Q1 ends	October 25, 2012	43 days	Q3 ends	March 28, 2013	42 days
Q2 ends	January 24, 2013	45 days	Q4 ends	June 17, 2013	50 days
 - PROGRESS REPORT DISTRIBUTION DAYS** -- Schools will distribute progress reports during the 6th week of each quarter

Q1	October 3, 2012	Q3	March 6, 2013
Q2	December 12, 2012	Q4	May 15, 2013
 - REPORT CARD PICK-UP DAYS** -- Parents are asked to pick up report cards after the first and third quarters.
 - On report card pick-up days, schools will dismiss students 3 hours early. Schools will remain open for at least 5.5 hours after students are dismissed for report card pick-up activities.
 - Ogden will run Report card pick-up session on November 2, 2012 and April 12, 2013.
 - REPORT CARD DISTRIBUTION DAYS** -- Report cards for the second and fourth quarters will be sent home on:

Q2	January 30, 2013
Q4	June 17, 2013
 - TEACHER INSTITUTE DAYS** -- Teacher institute days are non-attendance days for students. These days are approved by the State Superintendent of Instruction for teacher professional development. Teacher institute days are principal directed. These days have been strategically placed to provide opportunities to review student data and plan for the upcoming quarter.
 - Days include: October 26, 2012; January 25, 2013; March 29, 2013 and June 18, 2013
 - PROFESSIONAL DEVELOPMENT DAYS** -- Professional development days are non-attendance days for students.
 - Days include: August 20, 2012; August 21, 2012; August 22, 2012; August 23, 2012; August 24, 2012; and June 19, 2013
 - VACATIONS** -- Schools are closed for the following breaks
 - Winter vacation -- Schools are closed from December 20, 2012 to January 4, 2013
 - Spring vacation -- Schools are closed from April 1, 2013 to April 5, 2013
 - GRADUATION DATES** -- Elementary and High School graduations cannot be held prior to June 10, 2013
 - PRESCHOOL AND KINDERGARTEN PREREGISTRATION** -- Suggested dates are March 25, 2013 - March 28, 2013