

**APPROVE ENTERING INTO AN AGREEMENT WITH NOCTI FOR THE PURCHASE OF TECHNICAL COMPETENCY PRE AND POST TESTS AND PROFESSIONAL DEVELOPMENT**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with NOCTI for the purchase of technical competency pre and post tests and professional development for Career and Technical Education at a cost not to exceed \$141,700.00. Vendor was selected on a non-competitive basis: the sole-source request was presented to the *Non-Competitive Procurement Review Committee*, and was approved by the Chief Purchasing Officer. A written agreement for this purchase is currently being negotiated. No goods or services may be ordered or received and no payment shall be made to Vendor prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**VENDOR:**

- 1) Vendor # 96818  
NOCTI  
500 NORTH BRONSON AVE.  
BIG RAPIDS, MI 49307  
Heidi Speese  
800 334-6283

Senior Project Coordinator

**USER INFORMATION :**

Contact:

13725 - Early College and Career

125 S Clark Street

Chicago, IL 60603

Rudofsky, Ms. Sarah E

773-553-2108

**TERM:**

The term of this agreement shall commence on December 10, 2011 and shall end December 9, 2012. This agreement shall have 2 options to renew for periods of 1 year each.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**DESCRIPTION OF PURCHASE:**

NOCTI shall provide assessments and professional development to support the implementation. The estimated number of students to be tested for both pre- and post-tests is based on enrollment numbers from 2010-2011. Sophomores and juniors will take the pretest in all pathways. The estimated number of pretests needed for purchase is 6,900 at a cost of \$12.00 per pretest for a total of \$82,800.00. The seniors will take the post-tests. The estimated number of post-tests for purchase is 2,600 at a cost of \$19.00 per post-test for a total of \$49,400.00. The total purchase price for assessments is \$132,200.00.

NOCTI will provide professional development to ensure fidelity of implementation, reliability of the data, and constructive use of the data to inform instruction. Professional development costs are \$1,000.00 per day for training and one day of preparation time (\$700.00) per day per presenter. Half days are \$500.00 per day per presenter.

Professional development will be offered three times a year by NOCTI trainers with instructional support throughout the year provided by CTE staff. Two NOCTI trainers will provide 1 ½ days of training in Fall 2011 to prepare teachers and staff for the upcoming assessments for a total cost of \$4,400.00. One trainer will provide a full day of training in December 2011 to prepare teachers for implementation for a cost of \$1,700.00. Lastly, two NOCTI trainers will provide one full day of training in Spring 2012 to take teachers and staff through a specially designed data analysis protocol to produce instructional revisions for \$3,400.00. Total professional development costs total \$9,500.00.

Total Cost Not to Exceed: \$141,700.00

**OUTCOMES:**

This project was developed to positively impact CTE students by allowing them to take a nationally-recognized assessment based on industry standards. In an effort to revitalize and standardize the curriculum, it is critical to ensure that our assessments are standardized on a national scale, valid, and reliable. NOCTI's services will result in teachers using curriculum-embedded assessments, certification attainment, and national, industry-validated assessments to ensure quality of instruction and to monitor student learning. Teachers and administrators will be able to derive standardized data from this assessment in order to evaluate and improve instruction. Because the curriculum is being aligned to national standards and the NOCTI assessments are aligned to national standards, NOCTI will allow CTE stakeholders to see the strengths and disparities in what the students are learning. NOCTI will also be used as a lever with post-secondary institutions to attain articulation agreements for our students.

**COMPENSATION:**

Vendor shall be paid as specified in the agreement; total not to exceed the sum of \$141,700.

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Officer of Pathways to College and Career to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

The M/WBE goals for this agreement include 25% total MBE and 5% total WBE participation. However, the Office of Business Diversity recommends granting a waiver of the M/WBE goals for this agreement as it was approved by the Non-Competitive Procurement Review Committee due to grant money stipulating that this specific vendor be used along with the fact that supplies, materials, parts, and/or equipment are only available from this vendor.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

13727-369-54125-221052-474555-2012	\$9,500.00
13727-369-53305-223013-474555-2012	\$132,200.00

**CFDA#:** Not Applicable

**GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.


Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).


Approved for Consideration:

  
OPAL L. WALLS  
Chief Purchasing Officer


Approved:

  
JEAN-CLAUDE BRIZARD  
Chief Executive Officer

Within Appropriation:

  
MELANIE A. SHAKER  
Interim Chief Financial Officer

Approved as to Legal Form:

  
PATRICK J. ROCKS  
General Counsel