

**APPROVE ENTERING INTO AN AGREEMENT WITH DANIEL A. MCDONELL DBA COLLEGE
BOARDS REVIEW TO PROVIDE CURRICULUM ALIGNMENT AND TEACHER INSTRUCTIONAL
DEVELOPMENT SERVICES FOR PROBATIONARY HIGH SCHOOLS FOR THE OFFICE OF SCHOOL
IMPROVEMENT**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Daniel A. McDonell DBA College Boards Review to provide student and teacher services, professional development and training for three high schools (Juarez, Julian, and Kelyvn Park) and participating in the transformation reform model through an FY12 School Improvement Grant approved by ISBE, at a cost not to exceed \$706,800 for FY12-14. Vendor was selected on a non-competitive basis: the sole-source request was presented to the Non-Competitive Procurement Review Committee, and was approved by the Chief Purchasing Officer. A written agreement is currently being negotiated. No products or services shall be provided and no payment shall be made to vendor prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within ninety (90) days of the date of this Board Report. Information pertinent to this agreement is stated below.

Contract Administrator: Opal Walls 773-553-2648

NAME OF USER GROUPS:

Office of School Improvement/ Area 29
125 S Clark Street, 9th FL
Chicago, IL 60603

Contact: Donald Fraynd, School Improvement Officer
Phone: 773.553.2336

VENDOR:

- 1) Vendor # 14157
Daniel A. McDonell DBA College Boards Review
6556 N. Ponchartrain Blvd.
Chicago, IL. 60646
Dan McDonell
d.mcdonell@comcast.net
773-467-4474

TERM:

The term of this agreement shall commence on the date executed and end June 30, 2014. The Board shall have the right to renew the agreement for 2 additional periods of one (1) year each.

SCOPE OF SERVICES: Vendor shall provide:

A. Professional Development for the staffs of the three schools both prior to the beginning of the school year and during the school year on scheduled professional development days.

During half-day or full-day sessions, Vendor will provide workshops in:

- Understanding the relationship between the College Readiness Standards (CRS), the EPAS program, the PSAE exam and classroom instruction.
- Creating an all-school writing program to deliver EPAS Writing and English skills.
- Creating an all-school reading program to deliver EPAS and Workkeys reading skills and to facilitate the critical thinking skills that these exams demand.
- Understanding the Alignment Model as it offers a school opportunities to rethink its curriculum and the place of skills instruction in that curriculum.
- Understanding the design and use of the interim exams to monitor classroom progress.

B. On-site support for the faculties of the three schools.

During weekly visits to the three schools, vendor will be available to move between departments to provide any or all of the following:

- A resource in their work to align their curriculum to the CRS and the EPAS/Workkeys Programs
- Assistance in the evaluation of interim results and the design of re-teaching efforts
- A resource for the design of classroom lessons for CRS skills acquisition
- Observation of efforts at skills instruction and feedback on lesson delivery
- A resource for course-alike teams or class-level teams as they plan for skills instruction.

C. Assistance in developing in-house test prep programs at all three schools.

Working with selected members of the staff of each school, vendor will help to plan, design, and implement an in-house test prep program for students. Vendor will provide the training of the staffs and upon Board request provide the student materials necessary for the class. Additionally, vendor will (through GAINS) provide the scoring of practice ACT exams and the data analysis of student performance to monitor progress in the programs.

D. Providing materials to support the work of the teachers as they seek to deliver the EPAS and Workkeys skills in their classrooms.

Vendor will provide materials including exercises and templates for EPAS skills delivery of the five major areas of the exam: English, Writing, Mathematics, Reading (usually through the Social Studies program) and Scientific Reasoning. Additionally, vendor will provide the staff with access to retired ACT, PLAN and EXPLORE exams for use in their classroom.

DELIVERABLES:

Vendor shall:

- Help teachers to understand the relationship between the College Readiness Standards (CRS), the EPAS program, the PSAE exam and classroom instruction.
- Expose teachers to the Alignment Project and help them to see which components of it they can readily embrace to aid in curriculum improvement.
- Design and develop interim exams to assess and track student progress towards skills acquisition and guide teachers in using interims to improve their students' skills mastery.
- Develop cross-curricular programs within schools to address the acquisition of language arts skills, in particular reading and writing skills.
- Help schools to develop a culture that values test performance and strives to maximize their students' ability to perform on the EPAS and Workkeys Programs.

OUTCOMES:

Vendor's services will result in:

- Improved instructional environment
 - Increased teacher capacity to implement advanced behavior management systems
 - Increased teacher capacity to implement effective, aligned and relevant curricula; improved instructional practices to ensure quality delivery of services.

COMPENSATION:

Vendor shall be paid as set forth in the agreement; total compensation shall not exceed \$706,800 during the term.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Officer of Office of school Improvement to execute all ancillary documents required to administer or effectuate the agreement.

AFFIRMATIVE ACTION:

This agreement has been deemed exempt from MBE/WBE review by the Office of Business Diversity; as it is deemed a sole source award being funded through grant dollars which stipulates that this specific vendor be used.

LSC REVIEW

Local School Council approval is not applicable to this report.

FINANCIAL: Expenditures required by this report for Fiscal Year 2012.

Charge to school budget/ Office of School Turnaround: **\$235,600**
 Budget Classification: 46421 – 367 – xxxxx – xxxxxx – 434002
 46401 – 367 – xxxxx – xxxxxx – 434003
 46191 – 367 – xxxxx – xxxxxx – 434004
 13745 – 367 – xxxxx – xxxxxx –434009

Source of Funds: School Improvement Grant

CFDA #: Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

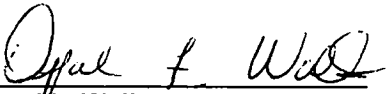
Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

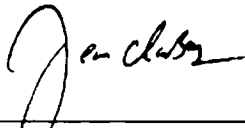
Ethics - The Board's Ethics Code adopted May 25, 2011 (11-0525-PO2), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).


Approved for Consideration:


Opal L. Walls
Chief Purchasing Officer

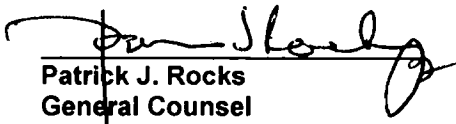
Approved:


Jean Claude Brizard
Chief Executive Officer

Within Appropriation:


Melanie A. Shaker
Interim Chief Financial Officer

Approved as to legal form: 


Patrick J. Rocks
General Counsel