

AMEND BOARD REPORT 10-0526-PR23
APPROVE ENTERING INTO AN AGREEMENT WITH SCHOOLWORKS FOR CONSULTING SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with SchoolWorks to provide consulting services to the Office of New Schools at a cost not to exceed ~~\$420,000.00~~ \$972,600.00. Consultant was selected on a competitive basis pursuant to Board Rule 7-2 through a duly advertised Request for Proposals (Specification #10-250011). A written agreement for consultant's services is currently being negotiated. No services shall be provided by consultant and no payment shall be made to consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

This June 2011 amendment is necessary to increase the compensation amount by \$552,600.00 to cover consulting services for the 2011-2012 Office of New Schools request for proposals and renewal process. These services were not incorporated into the original agreement. The authority granted herein shall automatically rescind if an amendment to the agreement is not executed within 90 days of the date of this amended Board Report.

Specification Number : 10-250011

Contract Administrator : Rabin, Mr. Gilbert David / 773-553-2250

VENDOR:

- 1) Vendor # 80634
 SCHOOL WORKS, LLC
 100 CUMMINGS CTR. STE 236C
 BEVERLY, MA 01915
 Ledyard Mcfadden
 978-921-1674

USER INFORMATION :

Contact: 10710 - Chief of Staff
 125 S Clark St - 5th Floor
 Chicago, IL 60603
 Saenz, Ms. Andrea
 773-553-1500

Contact: 13610 - New School Development
 125 South Clark Street - 5th Floor
 Chicago, IL 60603
 Harrity, Ms. Eileen P.
 773-553-2197

TERM

The term of this agreement shall commence on July 1, 2010 and shall end June 30, 2012. This agreement shall have two (2) options to renew, each for a period of one (1) year.

EARLY TERMINATION RIGHT

The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES

During the term of this agreement SchoolWorks will:

Complete an evaluative review of the 2009-2010 and 2010-2011 Office of New Schools charter renewal process.

- Provide technical assistance to develop a differentiated charter renewal process based on a school's past academic and operational performance and implement the revocation process.
- Provide technical assistance to refine the charter renewal application and evaluation process for the 2010-2011 and 2011-2012 school year based on discussions regarding a differentiated renewal process.
- Provide training to the Office of New Schools staff on site-visit criteria and best practices.
- Facilitate site visits for the 2010-2011 and 2011-2012 charter renewals, with each site visit led by two SchoolWorks staff members.
- Provide technical assistance in the refinement of a mid-term review, aligning the evaluated principles with the 5-year evaluation to ensure a transparent and comprehensive accountability system.
- Conduct site visits for the 2010-2011 and 2011-2012 mid-term reviews, with each visit led by two SchoolWorks staff members.
- Develop and revise site visit protocol for the Office of New Schools selection process for RFP applicants, leading to a more streamlined review process.
- Facilitate visits for the selection cycle between April and September 2010 and April and September 2011 , with each visit led by two SchoolWorks staff members. SchoolWorks will handle all communications with the schools regarding the purpose of the visit, scheduling, and report review and delivery.
- Plan and provide assistance in the analysis of data collected during site visits for RFP applicants.

DELIVERABLES

During the term of this agreement SchoolWorks will:

- Provide site visit training for the Office of new Schools Staff.
- Provide training tools and materials to help staff implement site visit best practices.
- Submit written reports to the Office of New Schools outlining the findings for each charter school visited during the RFP selection process and 2010-2011 and 2011-2012 charter renewal process within one month of each site visit.
- Collaborate with the Office of New Schools in developing a differentiated renewal process for high performance charter schools and implementing a revocation procedure into the renewal process.
- Collaborate with the Office of New Schools in refining the protocol and site visit tool for the mid-term review process.
- Refine the new school recruitment and selection criteria for RFP site visits in the form of a revised protocol document.
- Facilitate meetings to analyze potential new and turnaround schools criteria.

OUTCOMES

SchoolWorks' services will result in:

The completion of the 2010-2011 and 2011-2012 charter renewal processes.

The completion of the 2010-2011 2011-2012 mid-term review processes.

Increased alignment of the Office of New Schools accountability structure, from school selection, to mid-term review, to renewal and revocation.

Differentiated charter renewal process established.

Increased accountability of charter and contract school with the addition of a mid-term review.

The completion of the new schools selection processes.

COMPENSATION

Consultant shall be paid during the term of this agreement upon invoicing, as specified in the contract; total compensation for the term of this agreement not to exceed the sum of ~~\$420,000.00~~ \$972,600.00.

REIMBURSABLE EXPENSES

None

AUTHORIZATION

Authorize the General Counsel to include other relevant terms and conditions in the written agreement and amendment. Authorize the President and Secretary to execute the written agreement and amendment. Authorize the Acting Executive Officer of the Office of New Schools to execute all ancillary documents required to administer or effectuate this written agreement.

AFFIRMATIVE ACTION

This agreement is in full compliance with the goals required by the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts. The MBE/WBE goals for this agreement are: 25% for MBE participation and 10% for WBE participation.

The Vendor has scheduled the following:

Total MBE - 25%

Kendra Ferguson (AA)
966 Bridge Road
San Leandro, CA 94577

Muriel Leonard (AA)
22 Meadowbank Ave.
Boston, MA 02126

Ingrid Carney (AA)
114 East 32nd Street
Chicago, IL 60616

Total WBE - 10%

Piel Hollingsworth
101 Audubon Road
Milton, MA 02186

Susan Jamback
P.O. Box 1373
Grantham, NH 03753

Katherine Grave Maycock
556 Tremont Street, #4
Boston, MA 02118

Nancy Clair
3636 Webster Street
San Francisco, CA 94123

LSC REVIEW

Local School Council approval is not applicable to this report.

FINANCIAL:

13610-115-54105-264216-000000-Fy11	\$74,250.00
13610-115-54105-262301-000000-Fy11	\$345,750.00
<u>13610-115-54105-264216-000000-Fy12</u>	<u>\$114,000.00</u>
<u>13610-115-54105-262301-000000-Fy12</u>	<u>\$438,600.00</u>

CFDA#: Not Applicable

GENERAL CONDITIONS

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

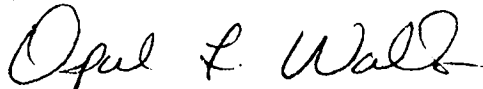
Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



OPAL L. WALLS
Chief Purchasing Officer

Approved:



JEAN-CLAUDE BRIZARD
Chief Executive Officer

Within Appropriation:



MELANIE A. SHAKER
Interim Chief Financial Officer

Approved as to Legal Form:



PATRICK J. ROCKS
General Counsel