

**APPROVE ENTERING INTO AN AGREEMENT WITH KNOW-HOW, LTD. FOR SOFTWARE  
DEVELOPMENT AND MAINTENANCE SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Know-How, LTD. to provide software development and maintenance services to Information & Technology Services at a cost not to exceed \$99,000.00. Consultant was selected on a competitive basis pursuant to Board Rule 7-2. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Cpor Number : 10-0920-Cpor-1332

**VENDOR:**

- 1) Vendor # 29291  
KNOW-HOW LTD.  
8020 LOCKWOOD  
SKOKIE, IL 60077  
Howard Minsky  
847-676-8629

**USER:**

Information & Technology Services  
125 South Clark Street - 3rd Floor  
Chicago, IL 60603

Contact : Arshele Stevens  
Phone: 773-553-1300

**TERM:**

The term of this agreement shall commence on the date signed by the Board and shall end June 30, 2011. This agreement shall have two options to renew for periods of one year each.

**EARLY TERMINATION RIGHT:**

The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:**

Consultant will continue to provide Unisys-based application-programming support to the Board. The Consultant will continue to provide maintenance, enhancement and modifications to the following Legacy applications within the Student Information Residuals (SIR) system including, but not limited to, interfaces from/to SIR for use with student transportation, student absentee and mass out calling, and space utilization. The consultant shall document the legacy systems in preparation for re-development on another platform. The Consultant will also continue to provide knowledge transfer to the Student Information Residuals (SIR) team.

**DELIVERABLES:**

Consultant will provide the following deliverables: Support, maintenance and development of SIR applications using Unisys BIS for Windows, Unisys CoolICE , HTML and JavaScript; Support for the annual elementary school Space Utilization Survey in SIR; Support for the annual Student Enrollment Projection Survey in SIR; Support for the Bureau of Student Transportation (BST) to ensure proper

processing of student transportation requests; Support for the CPS district Automated Phone Call process; Ad-hoc development needed to satisfy requests for legacy data and FOIA requests; Migration of legacy SIR data to SQL tables; Mentoring the SIR team in development and trouble-shooting in the Unisys BIS for Windows and CoolICE environments; The implementation of software and technical support for various departments.

**OUTCOMES:**

Consultant's services will result in the following: Stable SIR transportation environment containing SY11 edit rules; Manual support of BST including the resolution of student routing issues; Support of the annual Space Utilization Survey; Support of the annual Student Enrollment Projection Survey; Support for the district Out-Calling applications; Processes to extract legacy data to satisfy Central Office, FOIA and other external requests for data; SIR developers mentored on the usage of the Internet Commerce Enabler (CoolICE) feature of BIS; SIR team members cross-trained and capable of supporting the transportation, out-calling, and both annual survey applications; Application documentation to facilitate the re-development of the SIR transportation, out-calling and both annual survey functions outside of SIR Programs; and special functions requested by Central Office created/performed

**COMPENSATION:**

Consultant shall be paid as follows: Hourly rate of \$75.00, not to exceed the sum of \$99,000.00.

**REIMBURSABLE EXPENSES:**

None

**AUTHORIZATION:**

Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Information Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:**

The M/WBE goals for this contract include 35% MBE and 5% WBE. OBD recommends that a full waiver of the M/WBE participation goals for this contract as required by the Remedial Program be granted because it is not further divisible. To demonstrate a good faith effort, Know-How has agreed to sponsor a CPS student through the Careers and Technical Education internship program.

**LSC REVIEW:**

Local School Council approval is not applicable to this report.

**FINANCIAL:**

Charge to Office of Management & Budget 12610-115-54125-252206-000000 \$10,000.00 FY 11  
Charge to Office of Student Demographics 10880-115- 54125-233011-000163 \$10,000.00 FY11  
Charge to Information & Technology Services 12510-115-54125-009592-000000 \$79,000.00 FY11

12610-115-54125-252206-000000-2011	\$10,000.00
12510-115-54125-009592-000000-2011	\$79,000.00
10880-115-54125-233011-000163-2011	\$10,000.00

**CFDA# :** Not Applicable

**GENERAL CONDITIONS:**

**Inspector General** - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

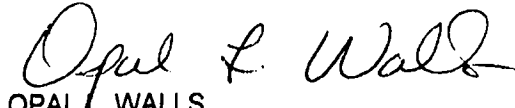
**Conflicts** - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

**Indebtedness** - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

**Ethics** - The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

**Contingent Liability** - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



OPAL L. WALLS  
Chief Purchasing Officer

Approved:



RON HUBERMAN  
Chief Executive Officer

Within Appropriation:



DIANA S. FERGUSON  
Chief Financial Officer

Approved as to Legal Form:



PATRICK J. ROCKS  
General Counsel