

APPROVE ENTERING INTO AN AGREEMENT WITH VARIOUS VENDORS FOR COURT REPORTING SERVICES**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into agreements with various agencies to provide court reporting services for use by all schools, area offices and central office departments at an aggregate cost not to exceed \$500,000.00. Vendors were selected on a competitive basis pursuant to Board Rule 7-2 (Specification Number 10-250016). Written agreements for Vendors's services are available for signature. No services shall be provided by any Vendor and no payment shall be made to any Vendor prior to execution of their written agreement. The authority granted herein shall automatically rescind as to each Vendor in the event their written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to these agreements is stated below.

Specification Number : 10-250016
Contract Administrator : Demetra Knowles / 773-553-3256

USER:

Office of Contracts and Procurement
125 South Clark Street 10th Floor
Chicago, IL 60603

Contact : Opal Walls
Phone: 773-553-2280

TERM:

The term of each agreement shall commence on May 1, 2010 and shall end April 30, 2012. Each agreement shall have one (1) option to renew for a period of twelve (12) months.

EARLY TERMINATION RIGHT:

The Board shall have the right to terminate each agreement with 30 days written notice.

SCOPE OF SERVICES:

Vendors shall provide court reporting services to various schools and departments as requested and scheduled. Vendors shall provide written and/or disk transcripts of meetings, hearings and depositions. The Vendors will be selected to provide services based upon the following: (1) availability to render services with short notice; (2) timeliness of court reporters at the hearings; and (3) timeliness and accuracy of transcript preparations.

DELIVERABLES:

Vendors will deliver copies of transcripts upon request.

OUTCOMES:

The services provided by the vendors will result in accurate recording of verbal testimony.

COMPENSATION:

The Vendors shall be paid the hourly rates and transcript fees as set forth in each Vendor's agreement; total not to exceed \$500,000.00 in the aggregate for the initial term.

REIMBURSABLE EXPENSES:

None.

AUTHORIZATION:

Authorize the General Counsel to include other relevant terms and conditions in the written agreements. Authorize the President and Secretary to execute the agreements. Authorize Chief Purchasing Officer to execute all ancillary documents required to administer or effectuate the agreements.

AFFIRMATIVE ACTION:

Pursuant to the Remedial Program for Minority and Women Owned Business Enterprise Participation in Goods and Services Contracts, the Per Contract and Category Goals method for M/WBE compliance will be utilized. The M/WBE goals for this contract include: 25% total MBE and 10% total WBE. This contract is currently non-compliant due to the lack of MBE participation in the vendor pool. Supplier diversity will be reported on this vendor pool on a quarterly basis.

WBE

Bridges Court Reporting
McCorkle Court Reporters
Toomey Reporting
Wichmann - Klawiter Reporting, Ltd.

LSC REVIEW:

Local School Council approval is not applicable to this report.

FINANCIAL:

Charge to various departments and schools

CFDA# : Not Applicable

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



OPAL L. WALLS
Chief Purchasing Officer

Approved:



RON HUBERMAN
Chief Executive Officer

Within Appropriation:



DIANA S. FERGUSON
Chief Financial Officer

Approved as to Legal Form:



PATRICK J. ROCKS
General Counsel

- 1) Vendor # 96187
ATKINSON-BAKER, INC
500 NORTH BRAND BLVD. 3RD FLR.
GLENDALE, CA 91203
Shelia Atkinson-Baker
800-288-3376
800-925-5910
- 2) Vendor # 96382
BRIDGES COURT REPORTING
77 WEST WASHINGTON STREET., STE
705
CHICAGO, IL 60602
Deborah A. Bridges
312-332-6345
312-332-1156
- 3) Vendor # 15905
MCCORKLE COURT REPORTERS
200 NORTH LASALLE STREET
CHICAGO, IL 60601
Katherine McCorkle
312-263-0052
312-263-7494
- 4) Vendor # 31922
TOOMEY REPORTING
33 NORTH DEARBORN STREET. STE
1506
CHICAGO, IL 60602
Sandy M. Toomey
312-853-0648
312-853-9705
- 5) Vendor # 69659
WICHMANN-KLAWITTER REPORTING
LTD.
79 W. MONROE., STE 925
CHICAGO, IL 60603
Joann Klawitter
312-368-1228
312-368-1448