

WITHDRAWN

DRAFT

09-0923-PR20

September 23, 2009

**APPROVE ENTERING INTO AN AGREEMENT WITH GREAT-WEST LIFE & ANNUITY INSURANCE
COMPANY FOR DEFINED CONTRIBUTION RETIREMENT SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Great-West Life & Annuity Insurance Company for defined contributions retirement services at no cost to the Board. Consultant was selected on a competitive basis pursuant to Board Rule 5-4.1. A written agreement for Vendor's services is currently being negotiated. No services shall be provided by Vendor and no payment shall be made to Vendor prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 120 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification No.: 08-250028

VENDOR: Great-West Life & Annuity Company
8515 East Orchard Road
Greenwood Village, CO 80111
Contact: Greg Hodges
Phone No.: 801-269-6182
Vendor: 69802

USER: Department of Human Resources
Compensation and Benefits Management
125 S. Clark Street, 14th Floor
Chicago, IL 60603
Contact: Dale Moyer
Phone No.: (773) 553-2818

TERM: The term of this agreement shall commence as of the date the agreement is fully executed and shall end three years thereafter. The Board shall have two options to renew this agreement for periods of one year each.

EARLY TERMINATION RIGHT: The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES: Vendor shall provide comprehensive defined contribution retirement services regarding the Board sponsored 403(b) and 457 plans which include:

- Defined contribution retirement plan recordkeeping and administrative services, which will include but not be limited to, collecting employee's 403(b) and 457 contributions and forwarding such funds to the underlying investments; as well as mapping investments from previous vendors' funds to subsequent funds under the Board sponsored 403(b) and 457 plans.
- Participant communication
- Participant education
- Participant services
- Access to website and website services

DELIVERABLES: Vendor shall provide periodic reports related to program activities, including enrollment, vendor performance, investment performance, participant education and participant services. Vendor shall develop communication materials, conduct education seminars and provide training materials for Chicago Public Schools and Board of Education Employees.

OUTCOMES: Vendor services shall result in a program that provides quality retirement plan administrative services and participant education and a quality platform for offering investments for the Board sponsored 403(b) and 457 defined contribution retirement plans.

COMPENSATION: Vendor shall be paid through charges to the accounts of plan participants, with no cost to the Board. Cost and fee structures shall be guaranteed for the terms of the renewal option periods.

REIMBURSABLE EXPENSES: None.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Human Resources Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: Not applicable.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Providers shall be paid through voluntary deductions from participating Board and Chicago Public Schools employees, with no cost to the Board.

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board’s Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Approved:

Opal L. Walls
Chief Purchasing Officer

Ron Huberman
Chief Executive Officer

Within Appropriation:

Christina Herzog
Acting Chief Financial Officer

Approved as to legal form:

Patrick J. Rocks
General Counsel