

APPROVE THE PARTICIPATION OF OFFICE OF HIGH SCHOOL PROGRAMS IN CLOSE UP WASHINGTON PROGRAM AND AUTHORIZE TRAVEL OR OTHER EXPENSES RELATED TO THE PROGRAM

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve the participation of CPS high school students in Close Up Washington and authorize travel and other expenses related to the program.

VENDOR: Close Up Washington
44 Canal Center Plaza
Alexandria, VA. 22314
800-256-7387x355
Virginia Warren
Vendor #12112

USER: Office of High School Programs
125 S. Clark Street – 12th – Chicago, Illinois 60603
773 553-3540
Dr. Donald R. Pittman
Roxxy Cooley, Program Manager

PROGRAM: The CLOSE UP Foundation is a nonprofit, nonpartisan, non-sectarian civic educational organization whose mission is to expose both teachers and students to the process of democracy and our national heritage, and the Foundation offers a program called Close Up Washington. By participating in this program, students will gain greater understanding of the rights and responsibilities of citizens in a participatory democracy; students will be able to explain diverse points concerning current domestic and international policy questions facing Congress, the executive branch, and/or the courts; students will appreciate the complexity of political issues and processes; and more importantly, students will appreciate that one person can make a difference and that everyone should make the effort. The program is held in Washington, D.C. It promotes civic education throughout the year through curriculum-based activities. Fully supervised programs begin Sunday p.m. and conclude the following Saturday a.m. Each day is completely scheduled and structured for students and teachers to participate in activities and seminars. Students recommended for the program must be from the freshman, sophomore, junior or senior classes. It is suggested that student candidates be composed of student council members and students who demonstrate leadership qualities. The following dates have been reserved for participation by Chicago Public Schools' students: January 14-20; March 4-10; March 25-31; April 29-May 5; and May 6-12, 2007.

EDUCATIONAL VALUE/OUTCOMES: Student participants will have a great opportunity to learn firsthand about the workings of the government and the responsibilities they hold as citizens of the United States. Activities are designed to introduce students to the history, politics and culture of the nation's capitol. Students will participate in small-group seminars and workshops, meetings with congressional members, lobbyists, and embassy officials and visit museums and monuments. This is an unparalleled learning experience that will enable both students and teachers to return to their home schools with increased knowledge that will be invaluable to the classroom environment.

TRAVEL ARRANGEMENTS/TRIP INFORMATION: Arrangements for this program are being made by Travel to Washington, D.C. will be made by airplane and provided by CLOSE UP. Ground transportation will consist of buses provided by the CLOSE UP Foundation.

COST: The per pupil cost is \$1454 - \$1514 – depending on week of travel which includes [transportation, meals, hotel, costs, health and accident insurance, trip cancellation insurance, etc. The per teacher OR chaperone cost will range from \$1654 - \$1714 – depending on week of travel. The Office of High School Programs will pay the CLOSE UP Foundation approximately \$909.00 per student to cover transportation, meals and hotel costs for one student from each participating school, not to exceed \$60,000. In addition, the CLOSE UP Foundation will pay up to \$1,714 on behalf of each participating high school to help defray the costs of transportation, meals, and hotel accommodations for teacher coordinators, and 100% of travel for one fellowship student from each high school who has met the federal income standards which costs up to \$1,514 with the school committing to a minimum of four students traveling from their school. Any other costs will be paid by the participants, parents, and/or fundraising.

CHAPERONES: Supervision of students will be provided for this program pursuant to Board Report 03-0527-PO01 ("Policy on Student Travel"), including proper ratio of students to adults. In addition, trained and certified specialists will be provided by the CLOSE UP Foundation to assist with the travel activities and seminars.

PARENTAL CONSENT: Written parental consent and release forms for each student will be on file at the respective schools.

AUTHORIZATION: Authorize the President and Secretary to execute any travel agreements necessary for this program.

AFFIRMATIVE ACTION: Pursuant to Section 3.7 of the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) this contract is exempt from review because the contract is for tuition.

LSC REVIEW: Local School Council approval is not applicable to this report

FINANCIAL: Charge to Office of High School Programs: \$60,000 Fiscal Year: 2007
Budget Classification: #0915-210-000-1720-5500
Source of Funds: 210
Requisition Number:

WATER ACTIVITIES: The students who are scheduled to participate in the Close Up Washington program will not be participating in any water-related activities. Additionally, students and parents/guardians will sign a form reflecting the Chicago Public School's policy regarding water activities.

GENERAL CONDITIONS:

Inspector General – Each party to any agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – Any agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of any agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of any agreement.

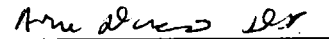
Contingent Liability – Any agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



Barbara Eason-Watkins
Chief Education Officer *BEW*

Approved:



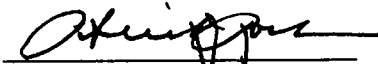
Arne Duncan
Chief Executive Officer

Within Appropriation:



John Maiorca
Chief Financial Officer

Approved as to legal form: *PK*



Patrick J. Rocks
General Counsel