

**AMEND BOARD REPORT 05-0824-PR6**  
**APPROVE ENTERING INTO AN AGREEMENT WITH TRANSPAR MANAGEMENT SERVICES, L.L.C.**  
**FOR STUDENT TRANSPORTATION MANAGEMENT SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with TransPar Management Services, L.L.C. to provide student transportation management services to Department of Operations at a cost not to exceed ~~\$6,410,430.16~~ \$5,553,333.00. Consultant was selected on a competitive basis pursuant to Board Rule 5-4.1 pursuant to a duly advertised Request for Proposal (Specification No. 05-250014). A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

This amendment is necessary to increase the dollar amount of the contract by \$142,902.84. This increase is necessary as a result of contract negotiations related to indemnification issues. The amendment is also necessary to correct the term of the agreement.

**CONSULTANT:** TransPar Management Services  
 18 SW 3<sup>rd</sup> St, Suite 200  
 Lee's Summit, MO 64063  
 Contact Person: Ruth A. Newby  
 (816) 524-2033  
 Vendor # 16185

**USER:** Department of Operations  
 125 South Clark-16<sup>th</sup> Floor  
 Chicago, IL 60603  
 Contact Person: Sean P. Murphy  
 Tel No.: 773-553-2900

**TERM:** The agreement shall commence on ~~October 1, 2005~~ December 1, 2005 and end September 30, 2008. The Board shall have the option to renew the agreement for one (1) additional one (1) year period.

**EARLY TERMINATION RIGHT:** The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:** TransPar Management Service will continue to provide overall management services for the Student Transportation Program ("Program"), including but not limited to, the following:

- a) Manage and supervise the Program as established by the Board in accordance with all policies and procedures;
- b) Prepare short and long-term plans, policies and procedures for Board approval;
- c) Work with the Board to maintain information systems that permit student transportation eligibility verification;
- d) Develop and monitor the annual transportation budget for approval by the Board;
- e) Assist the Chief Operating Officer in designing bus provider contracts and implement and monitor such contracts;
- f) Ensure that sufficient numbers of buses and drivers are available when school starts and at all times thereafter;
- g) Monitor bus vendor compliance with all terms and conditions set forth in the bus contracts;
- h) Develop strategies to implement efficient bus routing/scheduling;
- i) Develop and implement a system to monitor bus vendor performance;
- j) Operate an efficient complaint and inquiry resolution system;
- k) Process bus vendor invoices accurately and timely;
- l) Collect and maintain all operating and performance data required to comply with all Board, City, State and Federal reporting requirements within a schedule of report deadlines approved by the Board;

- m) Recruit, train and develop sufficient management, human resources, data analysis and general administrative staff to supervise and support the management of the Program;
- n) Assign substitute Child Welfare Attendants and Bus Aides upon notification by the Board; and
- o) Manage the City of Chicago's Department on Aging Senior Citizen Program pursuant to an IGA between the City and the Board.
- p) Manage the Board employee and Chicago Park District employee shuttle services.

**DELIVERABLES:** Consultant shall ~~continue to~~ deliver monthly, quarterly and yearly management reports as specified and detailed in the written agreement, including performance reviews of bus operations, costs and budget, safety, reliability, services efficiency, vendor oversight customer services, and initiatives.

**OUTCOMES:** Consultant's services shall ~~continue to~~ result in the effective and efficient management of the Program.

**COMPENSATION:** Consultant shall be paid monthly for the management of the CPS' transportation program as follows: ~~\$1,580,430.16~~ \$163,333.00 during the first year of the contract; ~~\$1,915,000.00~~ \$163,333.00 during year 2 of the contract, and ~~\$1,915,000.00~~ \$163,333.00 during year 3 of the contract. Total compensation shall not exceed ~~\$5,410,430.16~~ \$5,553,333.00.

**REIMBURSABLE EXPENSES:** The Board shall reimburse Consultant for any extraordinary costs and expenses incurred in performing Services, which are reasonable and approved in advance, in writing, by the Chief Operating Officer, and are included in the total compensation to be paid to Consultant.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Operating Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** The M/WBE goals for this contract include: 35% total MBE and 5% total WBE. However, the Waiver Review Committee recommends that a partial waiver of the WBE participation goal for this contract as required by the Revised Remedial Plan be granted because the contract scope is not further divisible.

The vendor has, however, identified and scheduled the following firms and percentages:

**Total MBE 38.6%**

Tidy International	9.7%
30 W. 260 Butterfield # 207	
Warrenville, IL 60555	

Midwest Benefit Communications, Inc.	25%
330 S. Wells, Suite 1404	
Chicago, IL 60606	

Seville Temporary Services	1.6%
180 N. Michigan Ave., suite 1510	
Chicago, IL 60601	

Sutton Ford	2.3%
21315 Central Ave.	
Matteson, IL 60443	

**Total WBE 3.1%**

Meridian Travel Service, Inc. 3.1%  
2407 W. 22<sup>nd</sup> Street  
Oak Brook, IL 60523

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to Operations: ~~\$6,410,430.16~~ \$5,553,333.00  
Budget Classification: 0645-210-000-3740-5410  
Source of Funds: General Operating Funds

~~\$1,580,430.16~~ \$1,143,333.00- FY06  
~~\$1,915,000.00~~ \$1,960,000.00- FY07  
~~\$1,915,000.00~~ \$1,960,000.00- FY08  
\$490,000.00- FY09

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

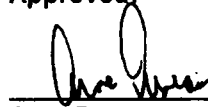
Ethics – The Board’s Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:**

**Approved:**

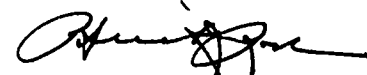
  
Heather A. Obora  
Chief Purchasing Officer

  
Arne Duncan  
Chief Executive Officer

**Within Appropriation:**

  
John Maiorca  
Chief Financial Officer

**Approved as to legal form** 

  
Patrick J. Rocks  
General Counsel