

**APPROVE EXERCISING THE THIRD OPTION TO EXTEND THE AGREEMENT WITH RECALL-TOTAL INFORMATION MANAGEMENT FOR OFF-SITE DOCUMENT STORAGE**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve exercising the third option to extend the agreement with Recall-Total Information Management for off-site document storage at a cost not to exceed \$540,000.00 during this third option period. A written extension agreement is currently being negotiated. No payment shall be made to Vendor during the extension period prior to the execution of the written extension agreement. The authority granted herein shall automatically rescind in the event a written extension agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this extension agreement is stated below.

**SPECIFICATION NO.:** 99-250105

**VENDOR:** Recall Total Information Management, a division of Brambles USA, Inc.  
4242 W. 42<sup>nd</sup> Place  
Chicago, IL 60632  
Dan O'Reilly/Bill O'Neill  
(773) 579-6204  
Vendor No.: 29577

**USER:** Department of Operations  
125 South Clark Street- 17<sup>th</sup> Floor  
Chicago, IL 60603  
Kina White  
(773) 553-1593

**ORIGINAL AGREEMENT:** The original agreement (authorized by Board Report 98-1118-PR6) is for a term commencing November 19, 1998 and ending November 18, 2003, with the Board having the option to extend the agreement for five additional one year periods. The original agreement was extended (authorized by Board Report 03-1119-PR07) for a term commencing November 19, 2003 and ending November 18, 2004. The agreement was extended (authorized by Board Report 04-1027-PR8) for a term commencing November 19, 2004 and ending November 18, 2005. The original agreement was awarded pursuant to a duly advertised Bid Solicitation (Specification # 99-250105).

**OPTION PERIOD:** The agreement is being extended for a term commencing November 19, 2005 and ending November 18, 2006.

**OPTION PERIODS REMAINING:** There are two one-year option periods remaining.

**SERVICES:** Vendor shall continue to provide off-site document storage, document pick-up and retrieval services and other associated services, and shall also provide storage supplies.

**DELIVERABLES:** Vendor shall provide the Board with monthly or on an as needed basis reports indicating storage activity.

**COMPENSATION:** Vendor shall be paid for document storage and related services at the prices set forth in the extension agreement on a monthly basis; total cost not to exceed \$540,000.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written extension agreement. Authorize the President and Secretary to execute the extension agreement.

**AFFIRMATIVE ACTION:** This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan). The M/WBE participation goals for the contract include: 26% total MBE & 5% total WBE.

However, the Waiver Review Committee recommends that a partial waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the waiver request is fair and reasonable due to the scope of the contract.

The vendor has identified and scheduled the following firms and percentages:

**Total MBE – 26%**

**African American**

Professional Field Solutions, Inc.  
3473 S. King Drive  
Chicago, Illinois 60616  
Awarded 26% of contract

certified through 12/01/2005

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to Department of Operations: \$270,000- FY06  
November 19, 2005- June 30, 2006  
Budget Classification: 0600-552-000-4462-5400  
Source of Funds: Contingency Fund

Charge to Department of Operations: \$270,000-FY07  
July 1, 2006- November 18, 2006  
Budget Classification: FY07  
Source of Funds: Contingency Fund

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

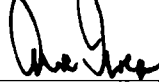
Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:**



**Heather A. Obora  
Chief Purchasing Officer**

**Approved:**



**Arne Duncan  
Chief Executive Officer**

**Within Appropriation:**



**John Maiorca  
Chief Financial Officer**

**Approved as to legal form:**



**Patrick J. Rocks  
General Counsel**