# APPROVE THE RENEWAL OF THE PRE-QUALIFICATION STATUS OF AND THE AGREEMENTS WITH VENDORS TO PROVIDE YEARBOOK PRINTING SERVICES

### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve exercising the option to extend the pre-qualification status and agreement with vendors to provide Yearbook Printing Services for all schools in the aggregate amount at a cost for the option period not to exceed \$165,000. Written documents exercising this option are currently being negotiated. No payment shall be made to any Vendor during the option period prior to the execution of such Vendors written document. The authority granted herein shall automatically rescind as to each Vendor in the event a written document for such Vendor is not executed within 90 days of the date of this Board Report. Information pertinent to this option is stated below.

#### **VENDORS:**

1. Herff-Jones 4501 West 62<sup>nd</sup> Street Indianapolis, IN 46268 Contact Person: Michael Cheek

Tel. 317-297-3740 Fax 317-329-3308 Vendor # 17837

3. Lifetouch Publishing 11000 Viking Drive Eden Prairie, MN 55344 Contact Person: Michael Christman

Tel: 952-826-4117 Fax: 952-826-4499 Vendor # 11626

Walsworth Publishing
 North Kansas Avenue
 Marceline, MO 64658
 Contact Person: Jennifer Curts

Tel: 816-975-9245 Fax: 530-937-2825 Vendor # 24809

## **USER GROUPS:**

All Schools

2. Jostens, Inc.

5501 Norman Center Drive Minneapolis, MN 55434 Contact Person: Michael Bailey

Tel: 952-830-3300 Fax: 952-830-3380 Vendor # 23375

4. North Shore Printers 535 South Sheridan Road Waukegan, IL 60085

Contact Person: Charlotte Callahan Wozniak

Tel 847-623-0037 Fax: 847-623-0290 Vendor #34981

**ORIGINAL AGREEMENT:** The original Agreement (authorized by Board Report #02-0828-PR03) in the amount of \$250,000 is for a term commencing September 1, 2002 and ending August 31, 2005, with the Board having one option to extend for one two year term. The original agreement was awarded on a competitive basis pursuant to Board Rule 5-4.1.

**OPTION PERIOD:** The term of each agreement is being extended for two years commencing September 1, 2005 and ending August 31, 2007.

**OPTION PERIODS REMAINING:** There are no option periods remaining.

**SCOPE OF SERVICES:** Each vendor shall continue to provide yearbook printing services to Chicago Public Schools.

**DELIVERABLES:** Vendors will continue to provide yearbook printing services.

**OUTCOMES:** Vendor's services will result in the schools having yearbook printing services.

**COMPENSATION:** The compensation payable to all Vendor's during this option period shall not exceed the sum of \$165,000.00 in the aggregate.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written option document. Authorize the President and Secretary to execute the option document. Authorize the Chief Purchasing Officer to execute all ancillary documents required to administer or effectuate this option agreement.

**AFFIRMATIVE ACTION:** Pursuant to Section 6.2 of the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan), the Per Contract and Category Goals method for M/WBE participation will be utilized. Thus contracts for subsequent vendors from the pool created by this contract will be subject to compliance reviews on a contract-by-contract basis. Aggregated compliance of the vendors in the pool will be reported on a quarterly basis.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to: Various Chicago Public Schools: Fiscal Year: 2006, 2007

Source of Funds: Various

#### **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board member during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Heather A. Obora Chief Purchasing Officer

Within Appropriation:

John Maiorca

Chief Financial Officer

Approved:

**Arne Duncan** 

**Chief Executive Officer** 

Approved as to legal form:

Patrick J. Rocks

General Counsel