

**RATIFY AN AGREEMENT WITH UNIVERSITY OF CHICAGO CENTER FOR URBAN SCHOOL
IMPROVEMENT FOR CONSULTING SERVICES
(DOOLITTLE EAST SCHOOL)**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING:

Ratify an agreement with University of Chicago Center for Urban School Improvement to provide consulting services to Doolittle East Elementary School at a cost not to exceed \$50,000.00 of which \$16,667.00 has been paid. These services were obtained without prior Board approval. Consultant was selected on a non-competitive basis because the consultant met an immediate need to assist in the professional development of a new staff while focusing on improvement of our educational program to meet the school's goal of improving test scores. A written agreement for Consultant's services is currently being negotiated. No further payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written document is not executed within 90 days of the date of this Board Report. Information pertinent to this document is stated below.

CONSULTANT: University of Chicago Center for Urban School Improvement
1313 East 60th Street
Chicago, Illinois 60637
Contact: Linda Wing, Deputy Director
773-834-2142; lwing@uchicago.edu
Vendor # 33123

USER: Doolittle East School
535 East 35th Street
Chicago, Illinois 60616
Principal: Lori A. Lennix
773-535-1040

TERM: The term of this agreement shall commence on August 1, 2004 and end June 30, 2005

SCOPE OF SERVICES: Consultant will provide services to improve literacy instruction in grades K-8 for teachers, coaches, and principal.

DELIVERABLES: Consultant shall provide 1) coaching for Lead Literacy Teachers (LLTs) 2 ½ days per month on site and LLT coaching off-site 1 x per month with observation and feedback on professional development practices from Center staff; 2) in-class coaching and modeling for classroom teachers (focus on new teachers); 3) opportunity for teachers and LLTs to observe classroom practice at North Kenwood Oakland Charter School and debrief on the observations with Center staff; 4) support for the LLTs in creating and delivering professional development for teachers that includes use of video, coaching, co-delivery, resources and materials; 5) opportunity for the principal to participate in a study group with other principals once/month for ten months; provide one-on-one consultation services to principal on literacy instruction and management issues having to do with supporting literacy instruction for the equivalent of ½ day per month for ten months.

OUTCOMES: Consultant's services will result in 1) cohesive, consistent professional development for the 15 new teachers on our staff, 6 teachers new to Doolittle East, 2 LLTs and the principal. Consultant will not only provide development in the area of literacy but will act as a "liaison" in the development process between the Administration, LLTs, and classroom teachers; 2) student assessment data will be reviewed and local assessments will be developed to support a challenging instructional program across grade levels; 3) the leadership team will develop internal capacity to continue building on the literacy initiative; 4) the administration and literacy team will be able to use internal walkthrough as a basis for determining professional development needs.

COMPENSATION: Consultant shall be paid as follows: \$100.00 per hour, not to exceed the sum of \$50,000.00 of which \$16,667.00 has been paid.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: Pursuant to Section 3.7 of the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE plan) this contract is exempt from review because the consultant is a University.

LSC REVIEW: This action was approved by the LSC for Doolittle East School on April 19, 2004.

FINANCIAL: Charge to Doolittle East School: \$50,000.00 Fiscal Year: 2005
Budget Classification: 3070-234-703-6210-5410 Source of Funds: SGSA
*Partial Payment of \$16,667.00 has been paid to consultant. P.O. Number 910599
*\$33,333.00 has been encumbered under Requisition Number 5227409

GENERAL CONDITIONS:

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one- year period following expiration or other termination of their terms of office.


Indebtedness - The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Approved:



Heather A. Obora
Chief Purchasing Officer



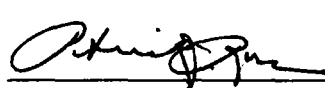
Arne Duncan
Chief Executive Officer

Within Appropriation:

Approved as to legal form. 



John Maiorca
Chief Financial Officer



Patrick Rocks
General Counsel