# APPROVE ENTERING INTO AN AGREEMENT WITH THE UNIVERSITY OF ILLINOIS AT CHICAGO FOR CONSULTING SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with the University of Illinois at Chicago to provide consulting services to the Office of Mathematics and Science (OMS) at a cost not to exceed \$200,000.00. Consultant was selected on a competitive basis pursuant to Board Rule 5-4.1. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**CONSULTANT**: The University of Illinois at Chicago

Center for the Study of Learning, Instruction, and Teacher Development

1007 West Harrison Street

M/C 285

Chicago, Illinois 60607-7137

Vendor # 32571

Billing Contact: Deborah Starks

Phone: 312-355-3148 E-mail: dstarks@uic.edu

Project Contact: James Pellegrino

Department of Psychology - M/C 285

Phone: 312-355-2493 E-mail: pellegjw@uic.edu

**USER:** Office of Mathematics and Science

Medill Technical and Professional Development Center

1326 W. 14<sup>th</sup> Place, Room 102

Chicago, IL 60608

Contact: Marty Gartzman, Chief Officer for Mathematics and Science

Phone: 773-553-6230

**TERM:** The term of this agreement shall commence on January 31, 2005 and shall end on August 31, 2005. This agreement shall have 3 options to renew for periods of 1-year each. Costs for each additional option year will be negotiated prior to work commencing for each period.

**EARLY TERMINATION RIGHT:** The Board shall have the right to terminate this agreement with 30 days written notice.

SCOPE OF SERVICES: As requested by OMS, Consultant will provide analyses of the timing of specific assessment tasks and content, as well as the interpretive support materials contained within the CMSI-supported curricula. Consultant will assemble a pool of possible benchmark assessment items and tasks on the basis of important properties including correspondence to Illinois learning and assessment standards and frameworks, and technical information about validity, reliability, and item difficulty. The items and tasks will be assembled into "testlets" that will be pilot tested during the winter and spring of the 2004-05 academic year in a range of CPS classrooms. Consultant also will give OMS access to its on-line course design tool and a database of instructional resources (AIM, Adaptable Instructional Materials) and will conduct training sessions to help OMS and CPS develop formative and summative mathematics and science assessment materials for CPS use.

## **DELIVERABLES:** Consultant will:

- 1. Design specifications for a benchmark assessment system in K-8 mathematics and science for the 2005-06 school year.
- 2. Prepare a report that (a) describes various benchmark assessment tasks and approaches as they apply to the CMSI curricula, (b) discusses the relationship of these assessment tasks and approaches to the assessments contained within the CMSI curricula as well as the Illinois state learning standards and assessment frameworks, and (c) provides rationales for using various tasks and data collection approaches during the 2005-06 academic year based on evidence collected during the winter and spring of 2005.
- 3. Develop one or more plans for CPS to consider as the basis for collecting and analyzing benchmark assessment results and returning the results to CPS teachers, administrators, and district personnel in a timely manner.
- 4. Assemble a pool of possible benchmark assessment items and tasks on the basis of important properties including correspondence to Illinois learning and assessment standards and frameworks, and technical information about validity, reliability, and item difficulty. The items and tasks will be assembled into "testlets" that will be pilot tested during the winter and spring of the 2004-05 academic year in a range of CPS classrooms. As part of this work, UIC will simultaneously explore issues concerning efficient methods for: (a) the delivery of the benchmark assessment materials, (b) their scoring, and (c) the return of diagnostically and instructionally useful reports to teachers.
- 5. Make recommendations for organizing the Chicago Public Schools technical infrastructure to support implementation of a benchmark assessment system as well as the professional development of teachers and other personnel so that they can understand and profit from the benchmark assessment effort.
- 6. Provide written progress reports and an end of project summary report as outlined in the negotiated agreement.

**OUTCOMES:** Consultant's services will help OMS and the Board achieve the following: (1) Develop and promulgate new assessment tools in math and science that measure student achievement and improve the quality of day-to-day instruction (Assessment Design); (2) Evaluate the effectiveness of existing assessment tools and determine whether educational programs meet CPS goals and benchmarks (Program Evaluation); (3) Develop and implement professional development about assessment principles and practices for teachers, administrators, and district personnel (Professional Development); and (4) Support the collection and analysis of program data by stakeholders at multiple levels (Technical Infrastructure).

**COMPENSATION:** Consultant shall be paid during this period for services completed in accordance with a schedule of deliverables attached to the written agreement. The total compensation shall not exceed \$200,000.

### REIMBURSABLE EXPENSES: None.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** Pursuant to section 3.7 of the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) this contract is exempt from review because the vendor is a university.

LSC REVIEW: Local School Council approval is not applicable to this report.

05-0126-PR17

FINANCIAL: Charge to: Office of Mathematics and Science

Budget Classification: 0330-242-049-7462-5410

Source of Funds: Title 1 Funds

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted June 26, 1996 (96-0626-PO3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted June 23, 2004 (04-0623-PO4), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Heather A. Obora

**Chief Purchasing Officer** 

Approved:

**Arne Duncan** 

Chief Executive Officer

\$200,000

Fiscal Year: 2005

Within Appropriation:

John Maiorca

**Chief Financial Officer** 

Approved as to legal form:

Ruth M. Moscovitch General Counsel