

**APPROVE ENTERING INTO AN AGREEMENT WITH SGA YOUTH & FAMILY SERVICES  
FOR CONSULTING SERVICES (SHIELDS SCHOOL)**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with SGA Youth & Family Services to provide consulting services to Shields Elementary School at a cost not to exceed \$ 31,000. Consultant was selected on a non-competitive basis because it has provided quality services in the past for the school and has provided counseling and prevention services in the Chicago Public School system for over twenty years. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**Specification No.: 04-250160**

**CONSULTANT:** SGA Youth & Family Services  
11 East Adams - Suite 1500  
Chicago, Illinois 60603  
Contact: Martha Guerrero  
(312) 663-0305  
Vendor #34171

**USER:** James Shields School  
4250 S. Rockwell  
Chicago, Illinois 60632  
Sue Rodriguez  
(312) 535-4223

**TERM:** The term of this agreement shall commence on September 23, 2004 and shall end June 30, 2005. This agreement shall have one (1) option to renew for a period of one (1) year.

**EARLY TERMINATION RIGHT:** The Board shall have the right to terminate this agreement with 30 days written notice.

**SCOPE OF SERVICES:** The Consultant will provide the following services to the school: psychosocial assessments of at-risk students; individual/group/family counseling as indicated; psycho-educational workshops for students; crisis intervention; parent/teacher consultations; report writing; documentation of service to clients; referral/case management, and; client advocacy. These services will be provided 2.5 days per week for the duration of the school year.

**DELIVERABLES:** Consultant will provide an annual analysis of program and service effectiveness based on outcome measurement goals. The following areas will be measured and results will be reported to Shields School on a yearly basis: 1) progress toward treatment goals, 2) improved client functioning, and, 3) satisfaction of services.

**OUTCOMES:** The goal of Consultant's services is to help students with internalized, interpersonal and/or family problems function more effectively, feel supported, and gain access to a wide spectrum of other services that are needed.

**COMPENSATION:** Consultant shall be paid as follows: \$50.00 per hour, not to exceed the sum of \$31,000.

**REIMBURSABLE EXPENSES:** None

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

