

**APPROVE SPECIAL ON-LOAN LEAVE FOR
BARBARA KATO**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve Special On-Loan Leave of Absence for Barbara Kato to enable her to work with Roosevelt University as a teacher-on-loan to the "Chicago Area Writing Project." The University shall provide the Board with a written guarantee to reimburse the Board for the full salary, benefits, pension payments and related expenses that the Board pays to Ms. Kato during the term of the leave. Information pertinent to this leave is stated below.

INSTITUTION: Roosevelt University
Chicago Area Writing Project
430 South Michigan Avenue
Chicago, IL 60605-1394
(312) 341-3700

USER: Department of Human Resources
125 S. Clark Street, 2nd Floor
Attn: Ascencion Juarez, Chief Human Resources Officer
(773) 553-1070

TERM: The term of this leave and reimbursement period will begin September 2, 2004 and will end June 30, 2005. Subject to Board approval, this leave may be extended for up to a twelve (12) month period under the same terms and conditions contained herein.

SCOPE OF DUTIES: Ms. Kato will be serving as the Director of the Chicago Area Writing Project (CAWP) at Roosevelt University. Ms. Kato will be organizing and leading CAWP's professional development activities.

AFFIRMATIVE ACTION: Not applicable.

LSC REVIEW: Not applicable.

FINANCIAL: The Board will pay Barbara Kato's full salary, benefits, pension payments and related expenses and Roosevelt University will reimburse the Board for these expenditures after receiving the Board's quarterly invoices.

BUDGET CLASSIFICATION: 6570-280-428-0215-5110

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

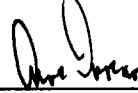
Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Approved for Consideration:



Barbara Eason-Watkins
Chief Education Officer

Approved:



Arne Duncan
Chief Executive Officer

Within Appropriation:



John Maiorca
Chief Financial Officer

Approved as to legal form: *MM*



Ruth M. Moscovitch
General Counsel *RM*