

**RATIFY AN AGREEMENT WITH CHICAGO PRESS CORPORATION
FOR PRINTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Ratify an agreement with Chicago Press Corporation for printing of the Chicago Academic Standards Examinations (CASE) at a cost not to exceed \$32,277.00 of which the vendor has already been paid \$15,933. Vendor has received payment for previous work for the fall exams. Printing of the spring semester exams will put the vendor over the dollar limits imposed by the Board Rules. Vendor was selected on a non-competitive basis due to vendor's ability to meet unique printing and test security requirements. A written agreement for vendor's services is currently being negotiated. No additional payment shall be made to the vendor for the spring exams prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

SPECIFICATION NO.: 04-250072

VENDOR: Chicago Press Corporation
1112 North Homan Avenue
Chicago, IL 60651
(773) 276-1500
Vendor # 50052

USER: Office of Research, Evaluation & Accountability
125 South Clark Street, 11th Floor
Chicago, IL 60603
Daniel Bugler, (773) 553-2324

TERM: The term of this agreement shall commence on October 24, 2003 and shall end on June 30, 2004.

DESCRIPTION OF PRINTING SERVICES: Vendor will print and package the new version of the CASE Exams which will be administered at the end of the second semester of the 2003-2004 school year. CASE is an assessment system developed in accordance with CPS Academic Standards and the Programs of Study in the following six core courses.

| | |
|-----------|-----------------------|
| Algebra | Environmental Science |
| Biology | Geometry |
| English I | World Studies |

In addition to printing and packaging the exams, the vendor will deliver the exams to CPS Warehousing and Distribution in boxes ready for distribution to schools via the mail run. Vendor will follow all test security requirements issued by the Office of Research, Evaluation & Accountability. Printing of the new version CASE exams includes the following approximate quantities:

| <u>First Semester</u> | | |
|---|------------------------|--------------------|
| <u>Description</u> | <u>Quantity</u> | <u>Cost</u> |
| Multiple Choice Exams (6 subjects) | 4,165 | \$ 6,814.00 |
| Constructed Response Exams (6 subjects) | 4,165 | 7,638.00 |
| Rubrics Booklets | 150 | 231.00 |
| Instruction Booklets | 230 | 620.00 |
| Additional Film Work/Alterations | | 630.00 |
| First Semester Total Payment | | \$15,933.00 |
| Purchase Order 655419 | | |

| <u>Second Semester</u> | | |
|---|------------------------|--------------------|
| <u>Description</u> | <u>Quantity</u> | <u>Cost</u> |
| Multiple Choice Exams (6 subjects) | 2,665 | \$ 5,888.00 |
| Constructed Response Exams (6 subjects) | 2,665 | 7,704.00 |
| Rubrics Booklets | 118 | 988.00 |
| Instruction Booklets | 150 | 818.00 |
| Alterations | | 240.00 |
| Additional Proofs | | 706.00 |
| Second Semester Total | | \$16,344.00 |
| Grand Total | | \$32,277.00 |

DELIVERABLES: Vendor shall deliver CASE multiple choice exams, constructed response exams, rubrics and instruction booklets in the quantities specified by May 14, 2004 for the second semester.

COMPENSATION: Vendor will be paid in one installment upon invoicing after the second semester's services have been rendered and products delivered; with total compensation not to exceed \$32,277.00. This amount is based on a price quote by the vendor of \$16,344.00 for the second semester exams.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the Written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Officer of Research, Evaluation & Accountability to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: A review of the minority and Women Business Enterprise participation was precluded due to the contract being substantially completed.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Office of Research,
 Evaluation & Accountability \$32,277.00* Fiscal Year: 2004
 Budget Classification: 0012-210-000-1028-5310 Source of Funds: General Ed
 Fund 210

*Vendor has received partial payment of \$15,933 via Purchase Order 655419.

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

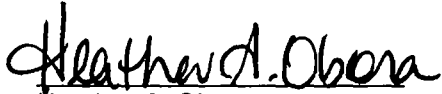
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

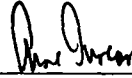
Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



Heather A. Oboza
Chief Purchasing Officer

Approved:



Arne Duncan
Chief Executive Officer

Within Appropriation:



John Maiorca
Chief Financial Officer

Approved as to legal form 



Ruth M. Muscovitch
General Counsel