

**APPROVE ENTERING INTO AN AGREEMENT WITH SIFT CONSULTING
FOR CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Sift Consulting to provide consulting services for the Office of Technology Services ("OTS") at a cost not to exceed \$149,760.00. Consultant was selected on a non-competitive basis because of its experience in the development of tailored Student Information Systems replacement program. A written agreement is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within ninety (90) days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification No.: 03-250284

CONSULTANT: Sift Consulting
1430 W. Elmdale, 3
Chicago, Illinois 60660
Contact: Leah Weyandt
Telephone No.: (773) 383-6254
Vendor No.: 21567

USER: Office of Technology Services
125 South Clark Street
Chicago, Illinois 60603
Contact: Robert W. Runcie, Chief Information Officer
Gretchen Slusser, SIS Program Manager
Telephone No. 773-553-1300

TERM: The term of this agreement shall commence on January 29, 2004 and shall end January 28, 2005.

SCOPE OF SERVICES: Consultant will:

- Identify communication priorities, objectives, and strategies of the Student Information System
- Outline, organize, and craft key messages for events, activities, timelines, schedules, and milestones
- Define and record communications activities, including information related to audiences timing, vehicles, and desired outcomes
- Create and distribute feedback mechanisms for major stakeholders, including surveys, analyses, meetings, and small group session

DELIVERABLES: Consultant shall provide the following deliverables:

- Manage, direct and create key messages for distribution to appropriate audiences
- Tailor communication objectives to targeted audiences
- Gather feedback mechanisms

OUTCOMES: Consultant's services will result in an effective communication plan including a wide variety of mediums, with regards to the implementation of a new Student Information System

COMPENSATION: Consultant shall be paid as follows: the hourly rate of \$72.00, not to exceed the sum of \$149,760.00.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Information Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: The M/WBE goals for this contract include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that a *partial* waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the contract scope is not further divisible.

The vendor has, however, identified and scheduled the following firms and percentages

Total 100% WBE:

Sift Consulting	\$149,760.00
1430 W. Elmdale, 3	Applied for certification 9/4/03
Chicago., Illinois 60660	

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to the Office of Technology Services:	\$149,760.00		
Budget Classification No.: 0960-410-000-7536-5410	\$81,120.00		FY '04
0960-410-000-7536-5410	\$68,640.00		FY '05

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

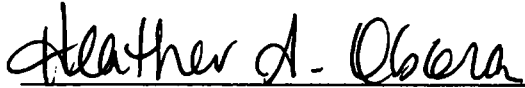
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board’s Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board’s Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



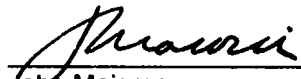
Heather A. Obora
Chief Purchasing Officer

Approved:




Arne Duncan
Chief Executive Officer

Within Appropriation:



John Maiorca
Chief Financial Officer

Approved as to Legal Form:



Ruth Moscovitch
General Counsel