

AMEND BOARD REPORT 03-0225-PR04
APPROVE THE PRE-QUALIFICATION STATUS WITH VARIOUS CONTRACTORS TO PROVIDE
INTEGRATED PEST MANAGEMENT SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve the pre-qualification status with the various contractors identified below to provide integrated pest management services to the Department of Operations, in an aggregate amount not to exceed \$550,000. Contractors were selected pursuant to a duly advertised Request for Qualifications/Proposal (Specification No.02-250101). A written agreement for each Contractor's services is currently being negotiated. No services shall be rendered and no payment shall be made to any Contractor prior to the execution of such Contractor's written master agreement. The authority granted herein shall automatically rescind as to each contractor in the event a written master agreement is not executed by such Contractor within 120 days of this Board Report. Information pertinent to these agreements is stated below.

This amendment is necessary to add 4 contractors to the pre-qualified pool of integrated pest management services. Contractors were selected pursuant to a duly advertised Supplemental Request for Qualifications (Specification No.02-250101A). A written agreement for each Contractor's services is currently being negotiated. No services shall be rendered and no payment shall be made to any Contractor prior to the execution of such Contractor's written master agreement. The authority granted herein shall automatically rescind as to each contractor in the event a written master agreement is not executed by such Contractor within 120 days of this Board Report.

SPECIFICATION NO.: 02-250101& 02-250101A

Contract: Administrator: Doris Williams
Tel. No: 773 553-2257

CONTRACTORS:

- | | |
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| <p>1. A-1 Garfield Exterminating Co.
3827 W. Harrison
Chicago, IL 60624-3623
Garfield Majors
(773) 638-8462
Vendor # 36876</p> | <p>2. Berry and Son Exterminating
9200 S. Cottage Grove
Chicago, IL 60619
Janielle Graham
(773) 846-7777
Vendor #20360</p> |
| <p>3. Petty Exterminating
1515 S. Pulaski Rd.
Chicago, IL 60623-1995
Charles W. Petty
(773) 277-0437
Vendor #25245</p> | <p>4. Smithereen Pest Management
3451 Church Street
Evanston, IL 60203
David Harris-John
(847) 675-1326
Vendor #39941</p> |
| <p>5. Alpha Omega Pest Control
<u>8444 S. Ashland</u>
<u>Chicago, IL 60620</u>
<u>Teresa Dawson-Brown</u>
<u>(773) 233-3336</u>
<u>Vendor # 29371</u></p> | <p>6. Anderson Pest Control
<u>219 W. Diversey</u>
<u>Elmhurst, IL 60126</u>
<u>Mark O'Hara</u>
<u>(630) 884-3300</u>
<u>Vendor # Pending</u></p> |
| <p>7. Pest Masters Exterminating
<u>1943 W. 63rd Street</u>
<u>Chicago, IL 60636</u>
<u>Isaac Hill</u>
<u>Vendor # 38459</u></p> | <p>8. Quality & Excellence Pest Control
<u>1017 Wentworth Ave.</u>
<u>Calumet City, IL 60409</u>
<u>Cartha McKenzie</u>
<u>Vendor # 25320</u></p> |

USER: Department of Operations-
125 South Clark- 16th floor
Bobbie Bauer
(773) 553-3264

TERM: The term each agreement shall commence March 1, 2003 and shall end February 29, 2005. Each agreement shall have two (2) options to renew for periods of twelve months each.

SCOPE OF SERVICES: The Scope of work for this would include, but not be limited to furnishing all supervision, labor, materials, and equipment necessary to perform the following:

- Conduct an initial facility survey,
- Develop a Comprehensive Integrated Pest Management Plan,
- Perform routine inspections for signs of pests, suppress designated pests,
- Develop and keep records pertaining to pest management at each facility in accordance with the IPM plan,
- Respond to pest emergencies,
- Develop recommendations for structural and procedural modifications necessary to achieve pest prevention, and
- Perform surveillance, trapping, and pesticide application components of the IPM Plan.

DELIVERABLES: A Comprehensive IPM Plan, Pest Surveillance data sheets recording the location (on a building diagram) and levels of pest infestation revealed by the Respondent's monitoring program, including evaluation of effectiveness of control measures taken at sites of infestation previously identified as well as location of traps, trapping devices, and bait stations, Service and Complaint Logs: logbooks for recording service visit activities, complaints from staff concerning pest sightings or pesticide application. Forms must show times in and out and must be signed by the Respondent at each visit and Service Report Forms: Customer copies of the Respondent's Service Report Form, documenting all information on pesticide applications, pest sightings, sanitation/environmental status, and building maintenance needs.

OUTCOMES: Chicago Public Schools facilities that are free from pests including insects, rodents, and other vectors.

COMPENSATION: The compensation payable to all contractors, in the aggregate, for this two year term shall not exceed \$550,000.

USE OF THE POOL: Projects at individual schools will be determined by the Board and a pre-qualified Consultant will be selected to perform the services required for such project based a cost per square foot price.

GENERAL CONDITIONS REGARDING PRE-QUALIFIED VENDOR PROGRAMS:

All pre-qualified vendors shall be required to enter into the Board's standard master agreement, which master agreement shall specifically identify the services to be provided by each vendor and shall include other basic contractual terms and conditions as deemed appropriate by the General Counsel.

The Chief Purchasing Officer shall develop, within six (6) months of the establishment of the pre-qualified program, a qualitative evaluation process which will rate each vendor's performance under the program and allow for a vendor's compensation limit to be increased or decreased, as the case may be, or provide grounds for revoking a vendor's pre-qualification status.

The Chief Purchasing Officer shall monitor all purchase orders, or such other documents as required, for User Groups to utilize the pre-qualified vendors to ensure that the program remains within its budgetary limitations.

User Groups may only utilize a pre-qualified vendor for those services for which such vendor has been pre-qualified. The Chief Purchasing Officer shall prepare a directory or other such type of listing to be distributed to all User Groups which specifies the types of services for which each vendor has been pre-qualified.

Pursuant to Board Rule 5-10.2, the Chief Purchasing Officer shall submit a quarterly Board Report which reports expenditures made during the previous quarter to pre-qualified vendors including an accounting and reconciliation of such expenditures to individual vendors against the total expenditure authorized for the applicable pre-qualified pool of vendors.

The Chief Purchasing Officer shall impose financial limits on the use of pre-qualified vendors, including limits on the amount each User Group may purchase from a vendor under the pre-qualified program and the total amount of compensation paid to any one vendor during the term of the pre-qualification program. Financial limitations shall be imposed based upon the following categories of services: (i) for those services which are substantial in nature, re-occurring or of a type from past experience which will involve a high threshold of expenditures, the Chief Purchasing Officer may impose financial limitations as deemed necessary; and (ii) for those services which are routine in nature and will not involve a high threshold of expenditures, the Chief Purchasing Officer shall impose financial limits per User Group and per vendor. Any request to exceed any imposed financial limitations shall require additional Board approval.

The Chief Purchasing Officer shall develop guidelines regarding the imposition of financial limitations on newly pre-qualified vendors or previous vendors of the Board who are now being pre-qualified to perform new or different services, with a corresponding periodic evaluation of such vendor's performance to allow for an increase in such vendor's financial limitation due to satisfactory performance ratings.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written master agreements. Authorize the President and Secretary to execute the master agreements. Authorize the Chief Purchasing Officer to issue the Notices of Award connected with this program.

AFFIRMATIVE ACTION: Pursuant to Section 6.2 of the M/WBE Plan, the aggregated alternative method of compliance is being utilized as an effective method of achieving M/WBE participation. Total aggregated M/WBE participation will be monitored and reported on a monthly basis.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to Operations: \$550,000 FY03-04
Budget Classification: various school units-552-000-4453-5400
various school units-552-000-4461-5400
Source of Funds: Operations & Maintenance

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

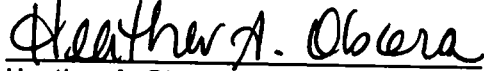
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board member during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

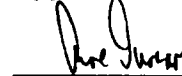
Ethics – The Board’s Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).


Approved for Consideration:


Heather A. Obora
Chief Purchasing Officer

Approved:


Arne Duncan
Chief Executive Officer

Within Appropriation:


John Maiorca
Chief Financial Officer

Approved as to legal form: 


Ruth Moscovitch
General Counsel