## APPROVE A SPECIAL ON-LOAN LEAVE OF ABSENCE FOR ANNA CORREA

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve a Special On-Loan Leave of Absence for Anna Correa to enable her to work with the Chicago Principals and Administrators Association as Assistant to the President. The Chicago Principals and Administrators Association shall provide the Board with a written guarantee to reimburse the Board for the full salary, benefits, pension payments and related expenses that the Board pays to Dr. Correa during the term of the leave. Information pertinent to this leave is stated below:

ORGANIZATION: Chicago Principals and Administrators Association

221 North LaSalle Street - Suite 1550

Chicago, Illinois 60601

USER: Dr. Barbara Eason-Watkins

Chief Education Office Chicago Public Schools

125 South Clark Street – 5<sup>th</sup> Floor

Chicago, Illinois 60603

TERM: The term of this leave and reimbursement will begin November 17, 2003 and will end November 16, 2005.

SCOPE OF DUTIES: As Assistant to the President, Dr. Correa will be responsible for day-to-day association duties as well as administrative responsibilities related to the membership. Dr. Correa will represent the President at any meetings, committees, conferences and other activities as required. The goal of the position is to continue to support and strengthen those employees of the Chicago Public Schools who are in leadership positions; principals, assistant principals, central and area office administrators

AFFIRMATIVE ACTION: Not applicable.

LSC REVIEW: Not applicable.

FINANCIAL: The Board will pay Anna Correa's full salary, benefits, pension payments and related expenses and the Chicago Principals and Administrators Association will reimburse the Board for these expenditures after receiving the Board's quarterly invoices.

BUDGET CLASSIFICATION: 0953-210-000-2036-5110 100

## **GENERAL CONDITIONS:**

Inspector General – Each party shall acknowledge that in accordance with 105 1LCS 5/34-13.1, the Inspector General of the Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be followed.

Approved for Consideration:
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Barbara Eason-Watkins **Chief Education Officer** 

Within Appropriation:

John Maiorca

**Chief Financial Officer** 

Approved as to Legal Form:

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Ruth Moscovitch

**General Counsel** 

Approved:

Arne Duncan

**Chief Executive Officer**