

**RATIFY AN AGREEMENT WITH EDUCATIONAL SPECIALTIES, INC  
FOR CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING:**

Ratify an agreement with Educational Specialties, Inc. for providing consulting services to the Office of Instruction and School Management at a cost not to exceed \$390,000.00. These services were obtained without prior Board approval. Consultant was selected on a non-competitive basis because of the unique administrative services it can provide to CPS. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**Specification No. # 03-250244**

Consultant: Educational Specialties, Inc.  
9923-27 S. Wood Street  
Chicago, IL 60643  
(773) 445-1000  
Elois Stewart  
Vendor # 41806

User: Office of Instruction and School Management  
125 South Clark Street  
Chicago, IL 60601  
Attn: Domingo Trujillo  
(773) 553-2150

**TERM:** The term of this agreement commenced on July 1, 2003 and shall end on June 30, 2004.

**SCOPE OF SERVICES:** Educational Specialties will provide research studies to the Board with the data and data analysis related to evaluation of the effectiveness of the programs identified by the Office of Instruction and School Management. Educational Specialties will manage the retired principal corps according to guidelines delineated by the Office of Instruction and School Management. Educational Specialties will provide staff development services to schools to provide technical assistance in the areas of organization, curriculum instruction, and evaluation. Examples of services include: offering staff development in core curricular areas of instruction, assisting with the implementation of Children First activities, working with school administrators on leadership issues, providing sample lesson plans to teachers, assisting with parent and community partnerships, working with the schools to analyze test scores and providing diagnostic assistance from these scores.

**DELIVERABLES:** Deliverables will vary according to specifications of the Office of Instruction and School Management and the requirements of each individual school.

**OUTCOMES:** Consultant's services will result in timely disbursements of funds for obligations, financial accountability and overall project audits. Consultant's services to the schools will result in increased student achievement, improved instructional management and effective professional development activities for teachers and parents/community involved with the schools.

**COMPENSATION:** Compensation shall be paid as invoices are submitted and verified, in an amount not to exceed \$390,000.00.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement.

**AFFIRMATIVE ACTION:** The M/WBE goals for this contract include: 35% total, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE. However, the Waiver Review Committee recommends that a partial waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the contract scope is not further divisible.

The vendor has, however, identified and scheduled the following firms and percentages

**Total MBE 87%**

**Total 87% African American:**

Elizabeth Norman Independent Consultant \$72,000 18.4%  
9237 S. Paxton  
Chicago, IL 60617

Edith Sims Independent Consultant \$24,000 6.15%  
100 E. Huron  
Chicago, IL 60611

Delores Pidgeon Independent Consultant \$27,000 6.92%  
2920 Buttonwood  
Hazel Crest, IL 60429

Kevin Matthews Independent Consultant \$34,000 8.70%  
7845 S. Champlain  
Chicago, IL 60619

Jessie Butts Independent Consultant \$15,000 3.8%  
2901 South King Drive  
Chicago, IL 60616

Brenda Daigre Independent Consultant \$14,500 3.70%  
1916 E. 92nd Street  
Chicago, IL 60617

**Total WBE 13.0%**

Shirley Ronan Independent Consultant \$15,900 4.0%  
Oak Lawn, IL 60453

Joan Ferris Independent Consultant \$11,700 3.0%  
1130 S. Michigan  
Chicago, IL 60605

Maribeth Murphy Independent Consultant \$24,000 6.00%  
1700 Hinman Ave.  
Evanston, IL 60201

**LSC REVIEW:** Not applicable.

**FINANCIAL:** Charge to: Office of Instruction and School Management: \$390,000.00  
Budget Classification: 0953-210-000-7468-5410 \$190,000.00 Fiscal Year: 2004  
Budget Classification: 0953-210-000-2056-5410 \$200,000.00 Fiscal Year: 2004  
Source of Funds: General

**GENERAL CONDITIONS:**


Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

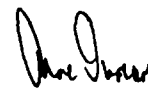
Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0927-RU3), as amended from time to time shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time shall be incorporated into and made a part of the agreement.

**Approved for Consideration:**

  
Heather A. Crossley  
Chief Purchasing Officer

**Approved:**

  
Arne Duncan  
Chief Executive Officer

**Within Appropriation:**

  
John Maiorca  
Chief Financial Officer

**Approved as to Legal Form:** 

  
Ruth Moscovitch  
General Counsel