

**APPROVE ENTERING INTO AN AGREEMENT WITH THE NATIONAL STUDENT CLEARINGHOUSE
FOR DIPLOMA VERIFICATION AND POSTSECONDARY ENROLLMENT TRACKING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with the National Student Clearinghouse ("Clearinghouse") to provide diploma verification and postsecondary enrollment tracking services to the Office of High School Programs at a cost not to exceed \$157,839.00 for a five-year term. The Clearinghouse shall be paid as follows: (1) For the first three years of the agreement, \$325/high school; (2) for the last two years of the agreement, an amount not to exceed \$425/high school; (3) Total compensation for the 5-year term of the agreement will not exceed \$157,839.00. Clearinghouse was selected on a non-competitive basis because it currently has a database that includes enrollment of over 2,700 institutions, comprising 91% of the nation's postsecondary institutions. A written agreement for Clearinghouse's services is currently being negotiated. No services shall be provided by Clearinghouse and no payment shall be made to Clearinghouse prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification No. 03-250251

SERVICE PROVIDER: National Student Clearinghouse
13454 Sunrise Valley Drive, Suite 300, Herndon, VA 20171
Contact Person: John Ward
703-742-4202

USER: Office of High School Programs
Department of Postsecondary Education
125 South Clark St., 9th Floor
Mr. Greg Darnieder, Director
773-553-2142
Mr. Donald Pittman, Chief Officer
773-553-2147

TERM: The term of this agreement shall commence on the date the agreement is signed and shall end 60 months thereafter.

EARLY TERMINATION RIGHT: Either party may terminate the agreement by providing 60 days written notice to the other party.

SCOPE OF SERVICES: Clearinghouse will provide two services known as *DiplomaVerify* and *EnrollmentSearch*. Through the *DiplomaVerify* service, Clearinghouse will respond on behalf of the CPS Student Records Department to requests from prospective employers and postsecondary institutions seeking confirmation that a graduate has received a CPS diploma, when the request for confirmation is accompanied by written consent from the graduate. Through the *EnrollmentSearch* service, Clearinghouse will provide to the Office of High School Programs data about verified enrollments of CPS graduates in postsecondary institutions.

DELIVERABLES:

For *DiplomaVerify*

- Clearinghouse will place online a database of CPS graduates and will publish the availability of that online database to authorized users.
- Clearinghouse will provide 24x7 service in responding on behalf of CPS to authorized requests for diploma verification.
- Clearinghouse will provide to authorized CPS staff Internet access to the data needed for CPS to audit all transactions performed by the Clearinghouse on behalf of CPS.

For *Enrollment Search*, Clearinghouse will provide verified postsecondary enrollment data for CPS graduates in an electronic file. Data will include:

- initial enrolled status
- highest enrolled status
- postsecondary institution
- type of institution
- college graduation status
- type of degree
- college major
- enrollment history, including transfers

OUTCOMES: Clearinghouse's services shall result in the following outcomes:

- Improved implementation of CPS Education Plan
- Development of an integrated postsecondary data system
- Development of postsecondary baseline data
- Data support for the new Department of Postsecondary Education
- Data support for Education-to-Careers initiatives
- Improved accountability for instructional and curriculum initiatives such as the Math and Science Initiative, the Reading Initiative, the High School Demonstration Project, College Bridge, and College Excel
- Improved accountability at the school level based on postsecondary outcomes.

DESIGNATION OF CLEARINGHOUSE AS A SCHOOL OFFICIAL: The Board hereby designates Clearinghouse as a "school official" for purposes of 20 U.S.C. § 1232g(b)(1)(A) and 34 CFR § 99.31(a)(1).

EDUCATIONAL INTEREST IN PROVIDING STUDENT INFORMATION TO CLEARINGHOUSE: The Board has a legitimate educational interest in having access to accurate postsecondary enrollment data for CPS graduates provided by the Clearinghouse. Such data provides the Board with an empirical basis for evaluating and improving student support systems to prepare students for postsecondary education.

COMPENSATION: The Clearinghouse shall be paid as follows: (1) For the first three years of the agreement, \$325 / high school; (2) for the last two years of the agreement, an amount not to exceed \$425 / high school; (3) Total compensation for the 5-year term of the agreement will not exceed \$157,839.00.

REIMBURSABLE EXPENSES: None

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Director of Postsecondary Education to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: The M/WBE goals for this contract include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that *full* waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the contract is of critical need.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charges for the 2003-2004 school year \$24,700.00

<u>Charge To:</u>	<u>Amount</u>	<u>Budget Classification</u>
Office of High School Programs	\$12,350.00	0470-210-000-1720-5560
Office of Research, Evaluation and Accountability	\$12,350.00	0012-210-000-1047-5410

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:


 Heather A. Crossley
 Chief Procurement Officer

Approved:


 Arne Duncan
 Chief Executive Officer

Within Appropriation:


 John Maiorca
 Chief Financial Officer

Approved as to legal form:


 Ruth M. Moscovitch
 General Counsel