

**REQUEST FOR DISMISSAL OF SANDRA CLAYTON, LUNCHROOM ATTENDANT,
DULLES SCHOOL**

TO THE CHICAGO BOARD OF EDUCATION

THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING:

That this Request for Dismissal and charges and specifications preferred by the Chief Executive Officer against Sandra Clayton be approved; that notice of her dismissal and a copy of this Board Report and accompanying charges and specifications be served upon her within ten (10) days of adoption of the Board Report.

DESCRIPTION: Pursuant to Section 6 of Board Policy #95-1025-PO2 and the Rules of the Board of Education of the City of Chicago, the Chief Executive Officer charged Sandra Clayton, a lunchroom attendant currently assigned to the Dulles School, 6311 South Calumet Avenue, Chicago, Illinois 60637, with being absent without leave and having excessive absences; failure to apply for an approved leave of absence after ten consecutive days of absence; excessive absences; repeated or flagrant acts of Group 2 ; and conduct unbecoming a Chicago Public Schools' employee.

The Chief Executive Officer hereby requests the dismissal of Sandra Clayton from the employ of the Chicago Board of Education. Sandra Clayton has been afforded a discharge hearing and the Chief Executive Officer has suspended Sandra Clayton without pay.

She will be dismissed from employment immediately upon service of the notice of dismissal together with a copy of this Board Report and the charges and specifications.


LSC REVIEW: LSC review is not applicable to this report.

AFFIRMATIVE ACTION STATUS: None.

FINANCIAL: None.

PERSONNEL IMPLICATIONS: There will be a vacancy in the position of lunchroom attendant at Dulles Elementary School.

Respectfully submitted,



Arne Duncan
Chief Executive Officer

Approved as to legal form:



Ruth M. Moscovitch
General Counsel