# APPROVE THE RENEWAL OF THE AGREEMENT WITH THE COLLEGE ENTRANCE EXAM BOARD FOR CONSULTING SERVICES AND MATERIALS

#### THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve the renewal of the agreement with The College Entrance Exam Board to provide consulting services and materials to the Office of Academic Enhancement at a cost for the renewal period not to exceed \$350,000.00. A written renewal agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant during the renewal period prior to the execution of the written renewal agreement. The authority granted herein shall automatically rescind in the event a written renewal agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specification No.: 00-250417

**CONSULTANT:** The College Entrance Exam Board

1800 Sherman Avenue, Suite 401, Evanston, IL 60201

[847] 866-1700

Contact Person: Larry F. Matthews

Vendor # 22907

**USER:** Office of Academic Enhancement

125 S. Clark, 9<sup>th</sup> Floor Chicago, IL 60603

Contact Person: Jack Harnedy - Academic Enhancement Officer

(773) 553-2060

ORIGINAL AGREEMENT: The original agreement (authorized by Board Report 99-0526-PR29) was for a term commencing July 1, 1999 and ending June 30, 2000. The original agreement was extended by Board Report 00-0628-PR57 for a term commencing July 1, 2000 and ending June 30, 2001, with the Board having the option to renew the agreement for 2 additional one year periods. The agreement was further extended by Board Report 01-0328-PR30 for a term commencing July 1, 2001 and ending June 30, 2002. The agreement was further extended by Board Report 02-0424-PR26 for a term commencing July 1, 2002 and ending June 30, 2003. The original agreement was awarded on a non-competitive basis.

**RENEWAL PERIOD:** By mutual agreement of the parties, this agreement is being renewed for an additional 1 year term commencing July 1, 2003 and ending June 30,2004. The parties agree that the renewal agreement shall provide for two (2) additional options to renew for periods of 1 year each.

SCOPE OF SERVICES: The College Entrance Exam Board will continue to provide a variety of workshops, training and materials for Chicago Public Schools teachers and administrators in the International Baccalaureate Middle Years Programme, the Enriched Academics Program and the International CPS Scholars Program. The workshops will include the following: Advanced Placement, Building Success, English Vertical Teams and Math Vertical Teams Workshops. In addition, Consultant will provide related materials and publications.

**DELIVERABLES:** Consultant will provide multiple two- day vertical teams workshops as requested by the Office of Academic Enhancement. They also will provide Advanced Placement workbooks and materials, and Vertical Teaming workbooks and materials for these workshops.

**OUTCOMES:** Consultant's services will result in the continuation of a continuum of skill building in English, Math and Social Studies curriculum for grades 7-12 with students at each level showing an overall rise in the level of skills through the vertical teams approach. The outcome of Advanced Placement training services will result in Chicago Public Schools teachers having the teaching skills to teach Advanced Placement high schools classes.

**COMPENSATION:** Consultant expenses will vary depending on the workshop, number of participants, location of workshop and the packet of materials for each participant. During this renewal period the total cost of services, materials, shipping and handling shall not exceed \$350,000.00. Instructor workshop fees for a 6-hour day will not exceed \$300.00 a day plus travel and lodging costs if the instructors are from outside of the Chicago metropolitan area.

**REIMBURSABLE EXPENSES:** The total compensation amount reflected herein is inclusive of all reimbursable expenses

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize Chief Education Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (MWBE Plan). The MWBE participation goals for the contract include: 35 % total MBE, 22 % total African American,10 % total Hispanic, 2% total Asian and 5% total WBE.

The vendor has identified and scheduled the following Consultants and percentages:

#### Total MBE 57 %

### Total 22 % African American: (Independent Consultant)

Wylie Ferguson \$3500 11% 1560 Sherman Ave. Evanston, Il 60201

Lena Walker \$3500 11%

1560 Sherman Ave. Evanston, Il 60201

#### Total 33 %Hispanic: (Independent Consultant)

Edgar Morales \$3500 11%

1560 Sherman Ave. Evanston, Il 60201

Rodney Rodriquez \$3500 11%

1560 Sherman Ave. Evanston, Il 60201

Jose M. Garzon \$3500 11%

1560 Sherman Ave. Evanston, II. 60201

## Total 2% Asian: (Independent Consultant)

Fred Djang \$700 2%

1560 Sherman Ave. Evanston, II. 60201

Total 33% WBE: Independent Consultant)

Maureen Laude \$3500 11%

1560 Sherman Ave. Evanston, II.60201

Patricia Peterson \$3500 11%

1560 Sherman Ave Evanston .ll. 60201

Phyllis Schrag \$3500 11%

1560 Sherman Ave. Evanston, II. 60201

LSC REVIEW: Local School Council approval is not applicable to this report.

# FINANCIAL: Charge to Office of Academic Enhancement \$ 350,000.00 Fiscal Year FY 2004

Source of Funds: General 210

 Budget Classification:
 0954-210-000-2183-5410
 \$ 5,000.00 - FY 2004

 Budget Classification:
 0954-210-000-2187-5410
 \$ 5,000.00 - FY 2004

 Budget Classification:
 0954-210-112-2186-5410
 \$ 40,000.00 - FY 2004

 Budget Classification:
 0954-210-000-2188-5410
 \$ 300,000.00 - FY 2004

## **GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Indebtedness -- The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Sean P. Murphy

Chief Purchasing Officer

Approved:

Arne Duncan

Chief Executive Officer

Within Appropriation:

PEGGYAL PAVIS

Approved as to Legal Form

Acting General Counsel