

AMEND BOARD REPORT 02-0724-PR19
APPROVE THE RENEWAL OF THE EXISTING AGREEMENT WITH
SM@RT TECHNOLOGY SERVICES, INC. FOR HELP DESK AND BREAK-FIX SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve the renewal of the existing agreement with SM@RT Technology Services, Inc. to provide help desk and break-fix services to the Office of Technology Services at a cost not to exceed ~~\$1,257,525.00~~ \$2,411,100.00 for the renewal period. A written renewal agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant during the renewal period prior to the execution of the renewal agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within ninety (90) days of the date of this Board Report. Information pertinent to this renewal agreement is stated below.

This amendment is necessary to increase the dollar amount of the contract by \$1,153,575.00 for the C.L.E.A.R. project which includes the following: assistance in scheduling for all the Schools installation and remediation, provided C.L.E.A.R. helpdesk agents to field project related calls and provided follow-up technicians for problem troubleshooting and resolution. A written amendment to the existing agreement is currently being negotiated. No payment shall be made to vendor for these additional services prior to the execution of the written amendment. The authority granted herein shall automatically rescind in the event a written amendment is not executed within sixty (60) days of the date of this amended Board Report. Information pertinent to this amendment is stated below.

SPECIFICATION NO.: 01-250030

CONSULTANT: SM@RT Technology Services, Inc.
 156 North Jefferson Street, Suite 300
 Chicago, Illinois 60661
 Contact: Stephen C. Baker, President/CEO
 Telephone No. 312-612-8221
 Vendor No. 29748

USER: Office of Technology Services
 125 South Clark Street
 Chicago, Illinois 60603
 Contact: David Vitale, Acting Chief Technology Officer
Steve Dorner, Operations Manager
~~Elaine L. Williams, Chief Technology Officer~~
~~Arlene Love, Deputy Chief Technology Officer—Operations~~
 Telephone No. 773-553-1300

ORIGINAL AGREEMENT: The original Network Support and Maintenance Agreement (authorized by Board Report 01-0328-PR15) in the amount of \$1,846,468.00, is for a term commencing February 20, 2001 and ending September 30, 2001. The original agreement was awarded on a non-competitive basis because it was necessary to have uninterrupted break-fix service and the provider is completely conversant with the Board's complex systems. The original contract was renewed in the amount of \$2,635,242.50 for a period commencing October 1, 2001 and ending July 31, 2002 (authorized by Board Report 01-0926-PR22).

RENEWAL PERIOD: By mutual consent of the parties, the term of this agreement is being renewed for twelve (12) months commencing August 1, 2002 and ending July 31, 2003.

SCOPE OF SERVICES: Consultant will continue to provide Local Area Network ("LAN") / Wide Area Network ("WAN") LAN/WAN-computer and network support services, including: all personal computers located at 125 South Clark, 600 school locations, and the 6 (six) Regional Education Offices. Consultant will continue to support the unique set of applications that form the Administrative network such as: Oracle, SI, SAMAPR, AIMS, Outlook Client, Kronos and Citrix. Consultant will perform all end-to-end services involved in troubleshooting problems regardless if they are hardware, software, operating system, network, or wiring related as a comprehensive set of deliverables, including:

- install new work stations
- move existing work stations
- add additional components to work stations
- upgrade or replace existing work stations
- establish connectivity to the host network
- resolve equipment failures
- provide support services related to the installation, configuration, troubleshooting and swap-out of network components
- support the Kronos datakeepers in all schools and remote office locations
- provide desk-side software support
- provide Help Desk agents, including software, to staff the OTS Help Desk
- provide project management services
- provide dispatch services

In addition, during this renewal period, consultant will provide resources to remotely manage multiple teams to perform remediation on approximately 60,000 desktop computers at approximately 625 schools locations in the CPS and to install a local anti-virus server at each school. Consultant will perform all end-to-end services involved in trouble shooting problems using a strike team approach regardless if they are hardware, software, operating system or network related as a comprehensive set of deliverables, including:

- Install new anti-virus servers
- Asset tag computers
- Rename computers using CPS standard naming convention
- Install virus software
- Clean virus off computers
- Configure computers to be accessible to access SMS
- Establish computer communication to local anti-virus servers
- Provide C.L.E.A.R. helpdesk agents to field project related calls
- Provide assistance in scheduling for all the schools installation
- Provide follow-up technicians for problems troubleshooting and resolution

DELIVERABLES: Vendor shall continue to provide a help desk and total computer equipment and network support for the Board's LAN/WAN. In support of the services rendered, Consultant shall provide the following:

- Daily jobticket queue status report
- Daily jobticket assignment report
- Weekly desktop and network support report
- Monthly desktop and network report
- Weekly problem management report
- Bi-weekly status report
- Any additional reports as required by the CTO
- New anti-virus servers at each school
- Desktop computers clean of virus (including servers)
- Desktop computers with anti-virus solution
- Asset inventory for computers
- Desktop computers connectivity to SMS

OUTCOMES: Vendor's services shall result in the Board receiving quality computer equipment and network support for its LAN/WAN. Vendor services shall result in the Board receiving an install quality anti-virus solution, asset inventory for computers, new servers and the ability to do remote problem solving via SMS.

COMPENSATION: Vendor shall be paid as follows: \$25,000 monthly fee for help desk services - \$12,500 monthly fee for project management and dispatch services; and an hourly rate of \$55.00 for workstation support services and \$75.00 for network support services; aggregate cost not to exceed ~~\$1,257,525.00.~~ \$2,411,100.00.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written renewal agreement. Authorize the President and Secretary to execute the renewal agreement. Authorize the Chief Technology Officer to execute all ancillary documents required to administer or effectuate this renewal agreement.

AFFIRMATIVE ACTION: The M/WBE goals for this contract include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that a partial waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the waiver request is fair and reasonable due to the scope of the contract.

The vendor has, however, identified and scheduled the following firms and percentages

Total 99.8% MBE:

<u>Total 93.8% African American:</u>	<u>\$2,261,611.80</u>
<u>Smart Tech.</u>	<u>Certified through 8/31/03</u>
<u>156 N. Jefferson St., #300</u>	
<u>Chicago, Illinois 60661</u>	

<u>Total 6% Asian:</u>	<u>\$144,666.00</u>
<u>John Lim</u>	<u>Independent Consultant</u>
<u>1048 N. Wolcott, #1</u>	
<u>Chicago, Illinois 60622</u>	

<u>Total .2% WBE:</u>	<u>\$4,822.20</u>
<u>Carolyn Kitty</u>	<u>Independent Consultant</u>
<u>332 S. Michigan Ave. #710</u>	
<u>Chicago, Illinois 60604</u>	

~~The Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) goals for this Contract include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE. However, the Waiver Review Committee recommends that a partial waiver of the participation goals for this Contract, as required by the M/WBE Plan, be waived because the waiver request is fair and reasonable due to the scope of the Contract. The vendor has, however, identified and scheduled the following firms and percentages:~~

~~93.8% African American
Smart Technology, 188 West Randolph Street, Chicago, Illinois ————— \$1,179,558.45~~

~~6% Asian
John Lim, 1048 North Wolcott, Unit 1, Chicago, Illinois ————— \$75,451.50~~

~~.2% WBE
Carolyn Kitty, 332 South Michigan Avenue, Suite 710, Chicago, Illinois — \$2,515.05~~

The City of Chicago Department of Procurement Services certifies each firm. The identified firms are subject to change upon approval from the Procurement and Contract's Division of Compliance and Vendor Services without further Board approval.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to the Office of Technology Services: $\$1,257,525.00 + \$1,153,575.00 = \$2,411,100.00$
Budget Classification: 0960-210-000-1110-5470 \$757,525.00 FY01 PO#128900
0960-210-000-1113-5410 \$139,204.31 FY02 PO# 3343398
0960-210-000-1113-5470 \$1,153,575.00 FY03
0960-210-000-1110-5470 ~~\$500,000.00~~ \$360,795.69 FY03 PO# 512245

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

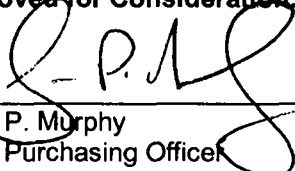
Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.


Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:




Sean P. Murphy
Chief Purchasing Officer

Approved:



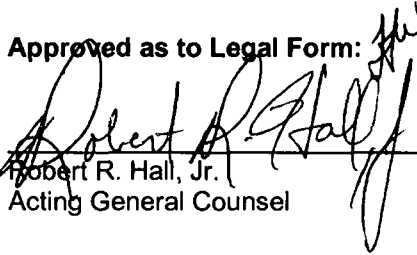
Arne Duncan
Chief Executive Officer (by PA1)

Within Appropriation:



Peggy A. Davis
Chief of Staff (CA 4/24/03)

Approved as to Legal Form:



Robert R. Hall, Jr.
Acting General Counsel