

May 27, 2003

**AMEND BOARD REPORT 99-0224-EX1 TO AMEND THE BY-LAWS AND OPERATIONAL GUIDELINES OF THE CHICAGO MULTILINGUAL PARENTS COUNCIL**

**RESTRUCTURE THE CHICAGO MULTILINGUAL PARENTS COUNCIL BY ADOPTING NEW GMPC BY-LAWS AND OPERATIONAL GUIDELINES PURSUANT TO SECTION 14C-10 OF THE ILLINOIS SCHOOL CODE AND THE GPS BILINGUAL EDUCATION POLICY**

**THE CHIEF EXECUTIVE OFFICER RECOMMENDS THE FOLLOWING ACTION:**

Restructuring the Chicago Public Schools' (CPS) Bilingual Advisory Committee, named the "Chicago Multilingual Parents Council," by rescinding the current "GMPC By-laws and Operational Guidelines," and adopting new By-laws and Operational Guidelines, pursuant to Section 14C-10 of the Illinois School Code and the GPS Bilingual Education Policy. (New By-laws and Operational Guidelines are attached.) Amend the By-laws and Operational Guidelines of the Chicago Multilingual Parents Council to improve its efficiency and effectiveness. A copy of the By-laws and Guidelines, as amended, is attached.

**DESCRIPTION:** Section 14C-10 of the Illinois School Code, 105 ILCS 5/14C-10, requires each Illinois school district to establish an advisory committee for the purposes of: providing for the maximum practical involvement of parents of children in transitional bilingual education programs; affording such parents the opportunity to effectively express their views; and to ensure that such programs are planned, operated, and evaluated with the involvement of, and in consultation with, parents of children served by the programs. The statute further provides that such committees shall be composed of a majority of parents of children enrolled in transitional bilingual education programs, transitional bilingual education teachers, counselors, and community members or representatives. The statute assigns the method of selecting the members of such committees, including the parent members, to the discretion of each school district.

Pursuant to section 14C-10, CPS has established the Chicago Multilingual Parents Council ("CMPC") to advise the Board's Office of Language and Cultural Education ("OLCE") on matters pertaining to the development, implementation, and evaluation of the Bilingual Program.

~~The current GPS Bilingual Education Policy, adopted February 25, 1998, 98-0225-PO1, provides:~~

~~The membership of the CMPC shall be composed of delegates from each region, with proportional representation of all language groups in the school district. This proportional representation shall be reflected in its leadership structure. Guidelines and operational procedures will be designed by the Office of Language and Cultural Education to ensure that the GMPC has adequate representation of language groups, parents, teachers, and community representatives.~~

~~The By-laws governing the GMPC were last amended and adopted on March 6, 1997. The By-laws, as then amended, provide for selection of the parents members of, or parent delegates to, that committee by annual election by the presidents of all school Bilingual Advisory Committees (or their designees). The current elective method of selecting the parent delegates to the CMPC has resulted in the disproportional representation of some language groups of bilingual parents and students in both the GMPC as a whole and in its leadership structure. Consequently, that method of selection is presently an impediment to achievement of the statutory goals underlying the establishment of an advisor committee of parents of bilingual education students.~~

~~Therefore, as allowed by section 14C-10 of the Illinois School Code, and as provided for in the current GPS Bilingual Education Policy, the new By-laws and Operational Guidelines change the method of selection of the members of, or delegates to, the GMPC in order to ensure that the GMPC has adequate representation of all language groups, parents and students in transitional bilingual education programs in the district, as well as teachers and community representatives.~~

~~Under the new method of selection, nine (9) parent delegates shall be elected by the presidents of all local school Bilingual Advisory Committees pursuant to election procedures established by the OLCE. Two (2) parent delegates shall be elected from each of Regions One (1), Two (2) and Four (4). One (1) parent delegate shall be elected from each of Regions Three (3), Five (5) and Six (6). Twelve (12) delegates shall be appointed by the Board pursuant to self-nomination procedures established by OLCE. The Board of Education shall appoint three (3) parent delegates to serve at-large; one (1) community delegate from each of the six (6) CPS Regions; three (3) CPS bilingual educational personnel delegates to serve at-large. All delegates shall be elected or appointed to two-years terms beginning on May 1<sup>st</sup> of 1999, and of every other year. The Board shall appoint a parent delegate as the CMPC President from a list of three candidates selected and submitted by the delegates and the delegates shall elect a Vice-President and Secretary.~~

The current CPS Bilingual Education Policy, 02-1023-PO01, provides, among other things, that OLCE will design "[g]uidelines and operational procedures" for the CMPC. Pursuant to the prior CPS Bilingual Education Policy, 98-0225-PO1, the OLCE designed the current "By-laws and Operational Guidelines" of the CMPC, which the Board adopted pursuant to Board Report 99-0224-EX1. The proposed amendments of the By-laws and Operational Guidelines accomplish the following major revisions:

1. Reorganize several provisions.
2. Provide that the nine (9) CMPC parent delegates elected by local school Bilingual Advisory Committee presidents and the six (6) community delegates selected by the Board shall be selected from the six (6) CPS regions and the areas of which the regions now consist.
3. Change the beginning dates of delegates' two-year terms of office from "May 1st of 1999 and of every other year thereafter" to "June 1 of 2003 and of every other year thereafter."
4. Change the ending dates of delegates two-year terms of office from "April 30<sup>th</sup> of 2001 and of every other year thereafter" to "May 31 of 2005 and of every other year thereafter."
5. Change the deadline for the CMPC annual organizational meeting from "May 15<sup>th</sup> of 1999 and every year thereafter" to "June 15 of 2003 and every year thereafter."
6. Provide that one of the purposes of the annual organizational meeting is to submit to OLCE, rather than the Board, the names of three (3) parent delegates as candidates for the Presidency of the CMPC.
7. Provide that OLCE, rather than the Board, shall declare vacancies in the CMPC whenever a delegate or officer (director) resigns, is removed or disqualified or becomes unable to perform his or her duties.
8. Provide that the Board shall select the replacement of any delegate or officer (director) vacating his or her position from a list of candidates submitted by the OLCE.
9. Change the method of selection of the President of the CMPC from appointment by the Board from among the three (3) candidates selected at the CMPC annual organization meeting and submitted to the Board to the following: (i) OLCE shall forward to the Chief Executive Officer ("CEO") the names of the three (3) parent delegates chosen as candidates for the Presidency at the CMPC annual organizational meeting; (ii) the CEO may recommend to the Board one of the three (3) candidates selected by the CMPC for the Presidency of the CMPC; (iii) the Board may appoint the candidate recommended by the CEO to the Presidency of the CMPC.
10. Create a Special Education Committee of the CMPC to inform the members of legislation, policies, and developments concerning bilingual special education.

## **HISTORY OF**

**BOARD ACTION:** Board Report 02-1023-PO01 (October 23, 2002), "Amend Board Report 98-1027-PO1: The New Bilingual Education Policy and The Chicago Public Schools Language and Cultural Education Proposed Initiatives: A Framework for Success."

Board Report 99-0224-EX1 (February 24, 1999), "Restructure the Chicago Multilingual Parents Council By Adopting New CMPC By-laws and Operational Guidelines Pursuant to Section 14C-10 of the Illinois School Code and the CPS Bilingual Education Policy."

Board Report 98-1027-PO1 (October 27, 1998), "Revise Board Report 98-0225-PO1: The New Bilingual Education Policy and The Chicago Public Schools Language and Cultural Education Proposed Initiatives: A Framework for Success."

Board Report 98-0225-PO1 (February 25, 1998) "Rescind Board Report on Bilingual Education Policy 94-0525-PO1, Establish New Bilingual Education Policy and Adopt the Chicago Public Schools' Language and Cultural Education Proposed Initiatives: A Framework for Success."

Board Report 94-0525-PO1 (May 25, 1994) "Amend Policy on Bilingual Education, 92-0731-PO1, adopted July 31, 1992."

Board Report 92-0731-PO1 (July 31, 1992) "Policy on Bilingual Education."

Board Report 91-1023-PO1 (October 23, 1991) "Policy on Multicultural Education and Diversity."

Board Report 73-1382 (December 12, 1973), "Resolution: The Education of the Non-English Speaking Child."

**LEGAL REFERENCES:**

Consent Decree, 1980, *United States v. Board of Education of the City of Chicago*, 554 F. Supp. 912 (N.D. Ill. 1983).

Illinois Compiled Statutes, Ch. 105, Article 14C, Transitional Bilingual Education, *The School Code of Illinois*, 2002.

*Illinois Administrative Code*, Title 23: Education and Cultural Resources, Part 228 (July 10, 1998)

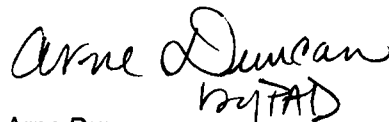
**LSC REVIEW:** Not applicable.

**AFFIRMATIVE ACTION STATUS:** Not applicable.

**FINANCIAL:** Not applicable.

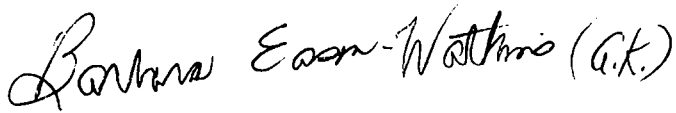
**PERSONNEL IMPLICATIONS:** None.

**Respectfully submitted,**



Arne Duncan  
Chief Executive Officer

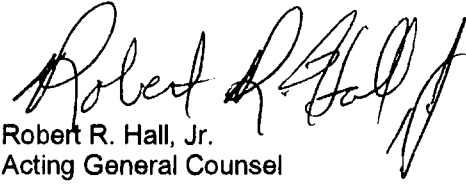
**Approved for Consideration:**



Barbara J. Eason-Watkins  
Chief Education Officer

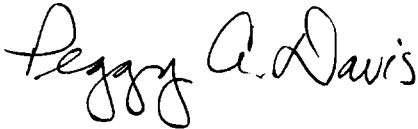
**Approved as to Legal Form:**

*you*



Robert R. Hall, Jr.  
Acting General Counsel

**Noted:**



Peggy Davis  
Chief of Staff

**CHICAGO MULTILINGUAL PARENTS COUNCIL  
(CMPC)**

**BYLAWS AND OPERATIONAL GUIDELINES**

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**CHICAGO MULTILINGUAL PARENTS COUNCIL  
(CMPC)**

**BYLAWS AND OPERATIONAL GUIDELINES**

**ARTICLE I: NAME AND AUTHORITY**

**SECTION 1. NAME.** The name of this organization shall be: the Chicago Multilingual Parents Council (hereinafter "CMPC").

**SECTION 2. RECORDS.** The CMPC shall maintain its records at the Office of Language and Cultural Education of the Board of Education of the City of Chicago, 11th Floor, 125 South Clark Street, Chicago, Illinois 60603.

**SECTION 3. AUTHORITY.** The CMPC is the parent advisory committee organized pursuant to section 14C-10 of the School Code of the Illinois Compiled Statutes, 105 ILCS 5/14C-10 (1998) (Illinois School Code).

**ARTICLE II: GOVERNANCE**

These Bylaws and Operational Guidelines shall become effective upon their approval and adoption and the rescission of the former CMPC By-laws and Operational Guidelines by the Board of Education of the City of Chicago (hereinafter "Board of Education"). These By-laws and Operational Guidelines, the applicable rules and regulations of the Board of Education and of the Illinois State Board of Education, and the provisions of the Illinois School Code shall govern the operation of the CMPC.

**ARTICLE III: PURPOSE**

The purpose of the CMPC shall be to advise the Office of Language and Cultural Education (hereinafter the "OLCE") and other appropriate Chicago Public School departments on matters pertaining to the development, implementation, and evaluation of bilingual education programs in the Chicago Public Schools (CPS) as mandated by law. The specific purposes for which the CMPC is organized include, but are not limited to, the following:

- a. to make parents aware of and facilitate their participation in local Bilingual Advisory Committees, other committees, and events related to bilingual education;
- b. to identify needs and determine priorities for bilingual education programs and English Language Learners (~~"ells"~~ ELLS);
- c. to facilitate communication among the multiethnic communities involved in bilingual education programs; and,
- d. to support and educate members of the local Bilingual Advisory Committees so that they



may fulfill their function as standing committees of the Local School Councils.

In addition, as mandated by the Rules and Regulations of the Illinois State Board of Education, 23 Ill.Admin.Code 228.30, the CMPC shall:

- e. meet at least four times per year;
- f. maintain on file with the Board of Education (at the offices of the OLCE), the minutes of its meetings;
- g. review the Board of Education's annual program application to the State Board of Education.

#### **ARTICLE IV: DELEGATES**

**SECTION 1. NUMBER AND TYPE.** There shall be a total of twenty-one (21) delegates to the CMPC. The CMPC shall have three types of delegates: parents or legal guardians of children enrolled in bilingual education programs; community members; and bilingual education personnel. Parents or legal guardians of children enrolled in bilingual education shall constitute the majority of delegates to the CMPC.

**SECTION 2. METHOD OF SELECTION.** ~~Nine (9) delegates, who shall be parents or legal guardians of a child or children in bilingual education, shall be elected by the presidents of all local school Bilingual Advisory Committees pursuant to election procedures established by OLCE. Two (2) parent delegates shall be elected from each of Regions One (1), Two (2) and Four (4) of the CPS. One (1) parent delegate shall be elected from each of Regions Three (3), Five (5) and Six (6) of the CPS. Twelve (12) delegates shall be appointed by the Board of Education pursuant to self-nomination procedures established by OLCE. The Board of Education shall appoint: three (3) parents or legal guardians of a child or children in bilingual education to serve at-large; one (1) member of the community who is interested in bilingual education from each of the six (6) CPS regions; three (3) CPS bilingual education personnel to serve at-large. Delegates shall be selected in the following manner:~~

A. Nine (9) Delegates, who shall be parents or legal guardians of a child or children in bilingual education, shall be elected by the presidents of all local school Bilingual Advisory Committees pursuant to election procedures established by the OLCE. The nine (9) parent delegates shall be selected in the following manner:

(1) Two (2) parent delegates, for a total of six (6), shall be elected from each of the following Regions, consisting the of the following Areas:

Region 1 (Areas 1, 2, 3 and 19);

Region 2 (Areas 4, 5, 6 and 20);

Region 4 (Areas 7, 8, 9 and 21).

- (2) One (1) parent delegate, for a total of three (3), shall be elected from each of the following Regions, consisting of the following Areas:

Region 3 (Areas 10, 12, 13 and 22);

Region 5 (Areas 11, 14, 15 and 23);

Region 6 (Areas 16, 17, 18 and 24).

2. Twelve (12) delegates shall be appointed by the Board of Education pursuant to self-nomination procedures established by the OLCE. The Board of Education shall appoint:

- (1) Three (3) parents or legal guardians of a child or children in bilingual education to serve at-large;
- (2) One (1) member of the community who is an advocate for bilingual education from each of the six (6) Region-Areas;
- (3) Three (3) CPS bilingual education personnel to serve at-large.

**SECTION 3. TERM OF OFFICE.** All delegates to the CMPC shall be elected or appointed for two-year terms beginning on ~~May June 1st of 1999~~ 2003 and of every other year thereafter and ending on ~~April 30th May 31~~ of ~~2001~~ 2005 and of every other year thereafter.

**SECTION 4. PARENT DELEGATES.** Parent delegates shall be parents or legal guardians of children enrolled in a bilingual education program during the current school year. Parent delegates must also be members of their local school's Bilingual Advisory Committee and may not be employees of the Board of Education. Parent delegates shall constitute the majority of delegates to the CMPC.

**SECTION 5. COMMUNITY DELEGATES.** Community delegates shall be representatives of community organizations or groups, community leaders, and other individuals and must reside within the City of Chicago. This component of the CMPC shall be comprised of individuals who support and are advocates of bilingual education. Community delegates may not be employees of the Board of Education.

**SECTION 6. BILINGUAL EDUCATION PERSONNEL DELEGATES.** This component of the CMPC shall be comprised of CPS bilingual education personnel serving in bilingual education positions or bilingual personnel who have demonstrated their support of bilingual education programs.

**SECTION 7. CRIMINAL CONVICTION DISCLOSURE.** All candidates for delegate to the CMPC, either by election or appointment, shall disclose any and all criminal convictions as required by the Board of Education.

**SECTION 8. VOTING.** Each delegate (parent, community member, bilingual education personnel) shall be entitled to one vote in all matters decided by the CMPC. Voting shall be done in person by the delegate and proxy voting shall not be allowed.

**SECTION 9. ANNUAL ORGANIZATIONAL MEETING.** By ~~May~~ June 15th of 1999 2003 and every year thereafter, the CMPC shall hold an annual organizational meeting for the purposes of: (i) selecting and submitting to the ~~Board of Education~~ OLCE the names of three (3) parent delegates as candidates for the Presidency of the CMPC, one of whom ~~shall be selected~~ the Chief Executive Officer may recommend by to the Board to serve for appointment as President; (ii) selecting the Vice-President and Secretary of the CMPC; (iii) fixing the date, time and place of its regular meetings for the coming year; and (iv) determining the membership of the permanent, or standing, committees of the CMPC established pursuant to Article VI. The OLCE shall determine the time and place of the annual organizational meeting, which shall be convenient to the delegates and the general public, and shall give written notice thereof to the delegates and to the general public at least seven (7) days prior to the meeting.

**SECTION 10. NOTICE OF REGULAR MEETINGS SCHEDULE.** The CMPC shall give public notice of the schedule of regular meetings in accordance with the Open Meetings Act (OMA).

**SECTION 11. REGULAR MEETINGS.** As required by the Rules and Regulations of the Illinois State Board of Education, 23 Ill.Admin.Code 228.30, the CMPC shall hold at least four (4) regular meetings per school year, beginning in ~~May 1999~~ September 2003. The CMPC may hold more than four (4) regular meetings during the school year, as determined at the annual organizational meeting. Regular meetings shall be held at such time and place as determined by the Board of Directors in consultation with the OLCE. In alternate months, CMPC ~~Regional~~ Region-Area Delegates shall meet with the Bilingual Advisory Council Chairpersons in their respective ~~regions~~ region-areas. The time and place of such meetings shall be convenient to the delegates and the general public. Meetings must be held in accordance with the OMA.

**SECTION 12. SPECIAL MEETINGS.** Special meetings of the CMPC may be called by the Board of Directors or by at least ten (10) delegates.

**SECTION 13. QUORUM.** A simple majority of the full membership, eleven (11) delegates, at least one of whom must be the President or Vice-President of the CMPC, shall constitute a quorum for the transaction of business at any regular or special meeting of the CMPC.

**SECTION 14. NOTICE OF MEETINGS AND AGENDA.** All meeting of the CMPC, whether regular or special, and their agenda, shall be announced to all CMPC delegates and the general public. Written notice of the time, place, and agenda of regular meetings of the CMPC shall be mailed to all delegates at least seven (7) days prior to the meeting. Notice of the time, place, and agenda of special meetings shall be given to all CMPC delegates and to the OLCE at least 48 hours in advance. Notice to the public of all regular and special meetings shall be given in accordance with the OMA.

**SECTION 15. DUES.** There shall be no obligation for any delegate of the CMPC to pay dues or any type of membership fee.

**SECTION 16. COMPENSATION.** Delegates shall serve without compensation and without reimbursement of any expenses incurred in the performance of their duties.

**SECTION 17. RESIGNATION, REMOVAL OR DISQUALIFICATION.** Any CMPC delegate may resign at any time by giving written notice to the President of the Board of Directors. Such resignation shall take effect at the time specified therein, or if no time is specified, at the time of acceptance of the written notice.

A CMPC delegate shall automatically be disqualified to serve the remainder of his or her term for non-attendance at three (3) consecutive meetings of the CMPC when he or she has not given prior written notice of his or her absence to the President or the Secretary. Following two (2) consecutive absences without notification, the Secretary of the CMPC shall provide the absentee delegate written notice of the absences and notify the delegate that his or her third unexcused absence will lead to automatic disqualification as a delegate to the CMPC. Any appeals regarding disqualification for non-attendance must be made in writing to the Board of Directors of the CMPC.

A CMPC delegate may also be removed by the Board of Education after a criminal conviction, or for the failure to disclose any prior criminal conviction as required by the Board of Education, or for recurring infractions of these Bylaws and Operational Guidelines, the applicable rules and regulations of the Chicago Board of Education and/or provisions of the Illinois School Code.

A parent delegate shall be automatically disqualified to serve the remainder of his or her term whenever any of the following situations occurs: a) the delegate's child(ren) exit(s) the bilingual education program; b) the delegate's child(ren) exit(s) CPS; or c) the delegate is no longer a member of his or her local Bilingual Advisory Committee. A community delegate shall be automatically disqualified to serve the remainder of his or her term when he or she ceases to reside within the City of Chicago. A parent delegate or community delegate who becomes an employee of the Board of Education is automatically disqualified to serve the remainder of his or her term as delegate.

**SECTION 18. VACANCIES.** Whenever a delegate resigns, is removed or disqualified, or becomes unable to perform his or her duties as such, the ~~Board of Education~~ OLCE shall declare a vacancy. In the event of a vacancy in any delegateship prior to the expiration of the delegate's term, the Board of Education shall appoint another delegate of the same type, i.e., parent, community, bilingual education personnel. If the vacating delegate has been elected or appointed from one (1) of the six (6) ~~CPS Regions~~ Region-Areas, his or her replacement shall be appointed from the same CPS region-area to the CMPC to serve that delegate's unexpired term. Such appointment shall be made from a list of candidates that meet the qualifications stated in Article IV, Sections 4, 5 or 6 to be submitted to the Board by the OLCE by ~~the Regional Advisory Committee or (if there is no such committee) the Region Education Officer.~~

**ARTICLE V: OFFICERS AND BOARD OF DIRECTORS**

**SECTION 1. NUMBER, TENURE, AND QUALIFICATIONS.** The Board of Directors of the CMPC shall be comprised of its three officers: President; Vice-President; and Secretary. ~~The Board of Education shall appoint the President, who shall be a parent delegate, from among the three candidates selected and submitted to the Board by the CMPC, as a whole. The CMPC, as a whole, shall elect the Vice-President and Secretary.~~

**SECTION 2. METHOD OF SELECTION.** The OLCE shall forward the names of the three (3) parent delegates chosen as candidates for the Presidency of the CMPC at the annual organizational meeting to the Office of the Chief Executive Officer. The Chief Executive Officer may forward to the Board a recommendation for the Presidency of the CMPC from among the three (3) candidates chosen by the members of the CMPC. The Board of Education may appoint the candidate recommended by the Chief Executive Officer to the Presidency of the CMPC. The members of the CMPC, as a whole, shall elect the Vice-President and Secretary at the annual organizational meeting by simple majority vote.

**SECTION 23. DUTIES TERM OF OFFICE.** ~~The Board of Directors shall conduct and manage the general business and affairs of the CMPC and shall exercise all powers of the CMPC not prohibited by law, the rules and regulations of the Board of Education, or these Bylaws and Operational Guidelines. It may, in consultation with the OLCE, adopt rules for the conduct of its business as shall be deemed advisable and appoint representatives when considered necessary to carry out its responsibilities~~ The term of office for all Directors shall be one (1) year, commencing on the date of the first regular meeting after the annual organizational meeting. Directors shall be limited to two (2) consecutive terms in any one office.

**SECTION 34. TERM OF OFFICE DUTIES.** ~~The term of office for all Directors shall be one (1) year, commencing on the date of the annual organizational meeting. Directors shall be limited to two (2) consecutive terms in any one office~~ The Board of Directors shall conduct and manage the general business and affairs of the CMPC and shall exercise all powers of the CMPC not prohibited by law, the rules and regulations of the Board of Education, or these Bylaws and Operational Guidelines. It may, in consultation with the OLCE, adopt rules for the conduct of its business as shall be deemed advisable and appoint representatives when considered necessary to carry out its responsibilities.

**SECTION 45. PRESIDENT.** The President shall preside at all meetings of the CMPC and the Board of Directors. Subject to the direction and control of the entire Board of Directors, the President shall have general supervision, direction, and control of the business and affairs of the CMPC and shall perform all duties incident to the office of President and such other duties as may be assigned to him or her by the Board of Directors.  
The President shall be the principal spokesperson for the CMPC. No other person shall take on this responsibility unless specifically designated by the President or the Board of Directors.

**SECTION 56. VICE PRESIDENT.** In the absence of the President, the Vice President shall perform the President’s duties. The Vice President shall perform other duties as may be assigned to

him or her by the President or by the Board of Directors.

**SECTION 67. SECRETARY.** The secretary shall conduct the official correspondence, preserve all documents and communications, keep attendance records, maintain an accurate record of the proceedings of the CMPC in the minute books, mail the minutes of each meeting to all delegates within two weeks following the meeting, issue notices of regular and special meetings as required by law and these Bylaws and Operational Guidelines, perform all duties incident to the Office of the Secretary and such other duties as may be assigned to him or her by the Board of Directors. The Secretary shall be assisted by the staff of the OLCE for translation and mailing purposes.

**SECTION 78. DUES.** There shall be no obligation for any member of the Board of Directors to pay dues or any type of membership fee.

**SECTION 89. COMPENSATION.** Board members shall serve without compensation and without reimbursements of any expenses incurred in the performance of their duties, except as may be provided by the OLCE.

**SECTION 910. RESIGNATION, REMOVAL OR DISQUALIFICATION.** Any member of the Board of Directors may resign at any time by giving written notice to the President. Such resignation shall take effect at the time specified therein, or, if no time is specified, at the time of acceptance of the written notice.

A member of the Board of Directors shall automatically be disqualified from the Board of Directors and as a delegate to the CMPC for non-attendance following three (3) consecutive meetings of the CMPC when he or she has not given the two other members prior written notice of his or her absence. Following two (2) consecutive absences without notification, the other two members of the Board of Directors shall provide the absentee Board member written notice of the absences and notify the member that his or her third unexcused absence will lead to automatic removal as a delegate to the CMPC. Any appeals regarding removal must be made to the Board of Directors.

A member of the Board of Directors may also be removed by the Board of Education after a criminal conviction, or for the failure to disclose any criminal conviction as required by the Board of Education, or for recurring infractions of these Bylaws and Operational Guidelines, the applicable rules and regulations of the Board of Education and/or provisions of the Illinois School Code.

A member of the Board of Directors who is a parent delegate shall be automatically disqualified to serve the remainder of his or her terms as delegate and member of the Board of Directors whenever any of the following situations occurs: a) the member's child(ren) exit(s) the bilingual education program; b) the member's child(ren) exit(s) CPS; or c) the member is no longer a member of his or her local Bilingual Advisory Committee. A member of the Board of Directors who is a community delegate shall be automatically disqualified to serve the remainder of his or her terms as delegate and member of the Board of Directors when he or she ceases to reside within the City of Chicago. A member of the Board of Directors who is a parent or community delegate and who becomes an employee of the Board of Education is automatically disqualified to serve the remainder of his or her

terms as delegate and member of the Board of Directors.

**SECTION 1011. VACANCIES.** Whenever a member of the Board of Directors resigns, is removed or disqualified, or becomes unable to perform his or her duties, as a Director and/or delegate, the ~~Board of Education~~ OLCE shall declare a vacancy in the applicable office.

If a Director resigns, or becomes unable to perform his or her duties, as such prior to the expiration of his term as a Director, but not as a delegate, the replacement to serve the Director's unexpired term as such shall be chosen from among the active membership of the CMPC in the same manner as he or she was chosen a Director.

If a Director resigns, is removed or disqualified, or becomes unable to perform his or her duties, as a delegate: (i) the replacement to serve the unexpired term as Director shall be chosen from among the active membership of the CMPC in the same manner as he or she was chosen a Director; and (ii) the Board of Education shall appoint another delegate of the same type, *i.e.*, parent, community, bilingual education personnel to serve his or her unexpired term as delegate. If the vacating delegate has been elected or appointed from one (1) of the six (6) CPS Regions Region-Areas, his or her replacement shall be appointed from the same CPS region-area to the CMPC to serve that delegate's unexpired term. Such appointment shall be made from a list of candidates that meet the qualifications stated in Article IV, Sections 4, 5 or 6 to be submitted to the Board by the OLCE ~~by the Regional Advisory Committee or (if there is no such committee) the Region Education Officer.~~

## **ARTICLE VI: COMMITTEES**

**SECTION 1. COMMITTEES.** The Board of Directors of the CMPC may delegate its appropriate functions and duties to any of the ~~three~~ four (4) following permanent, or standing, committees, which shall have the duties set forth. Other special, or temporary, committees may be formed as needed.

**SECTION 2. INFORMATION COMMITTEE.** This committee shall keep the CMPC informed of pending legislation and policy matters which affect bilingual education and ~~ell-children~~ ELLS. It is charged with providing a system for communicating among CMPC delegates; disseminating information regarding bilingual education; and educating various audiences about bilingual education.

**SECTION 3. PROGRAM AND ISSUES COMMITTEE.** This committee shall be responsible for monitoring responses to compliance matters and referring parents to the appropriate individuals and/or entities that can address their grievances or questions related to bilingual education or education in general. It is charged with addressing bilingual education issues that are not resolved at the local or ~~regional~~ region-area level.

**SECTION 4. CULTURAL COMMITTEE.** This committee shall be responsible for planning and implementing cultural events to foster and promote multicultural appreciation of the rich cultural heritage of parent-members; to enable parents to build strong relationships across various language groups; and to establish a foundation for teamwork in accomplishing the goals of the CMPC.

**SECTION 5. SPECIAL EDUCATION COMMITTEE.** This committee shall be responsible for informing CMPC members of all legislation and policies concerning bilingual special education. It is charged with providing the CMPC with information regarding the latest developments that affect ELLS with disabilities and disseminating that information to various audiences concerned with bilingual special education.

**SECTION 56. COMMITTEE MEMBERSHIP.** The membership of the ~~three~~ four (4) permanent, or standing, CMPC committees shall be determined at the annual organizational meeting of the CMPC. The membership of any special, or temporary, committee shall be determined at the regular or special meeting of the CMPC at which such committee is created.

**SECTION 67. NOTICE OF COMMITTEE MEETINGS.** All meetings of CMPC committees, whether permanent or temporary, and their agenda, shall be announced to all CMPC delegates and the general public. Notice of the time, place, and agenda of committee meetings shall be given to all CMPC delegates and to the OLCE at least 48 hours in advance. Notice to the public of all committee meetings shall be given in accordance with the OMA and all committee meetings shall be conducted in accordance with the OMA.

## **ARTICLE VII: GENERAL PROVISIONS**

**SECTION 1. LANGUAGE OF THE CMPC MEETINGS.** The meetings of the CMPC will be conducted in the language of the majority of its members. Translation for other languages will be provided to the greatest extent possible.

**SECTION 2. PARLIAMENTARY PROCEDURE.** These Bylaws and Operational Guidelines and the rules contained in the current edition of *Robert's Rules of Order* shall govern the meetings of the CMPC and its committees. Any procedural disputes related to the conduct of meetings shall be resolved by reference to *Robert's Rules of Order*.