

**APPROVE ENTERING INTO AN AGREEMENT WITH WELLINGTON CONSULTING GROUP, LTD.  
FOR CONSULTING SERVICES**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Wellington Consulting Group, Ltd. to provide consulting services to Office of Language and Cultural Education at a cost not to exceed \$50,000. Consultant was selected on a non-competitive basis pursuant to their expertise in arts integration education and program evaluation. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board Report. Information pertinent to this agreement is stated below.

**Specification No.:** 02-250256

**CONSULTANT:** Wellington Consulting Group, Ltd.  
850 N. State Street #23K  
Chicago, IL 60610  
773-251-1751  
Contact Person: Dr. Jane Dowling  
Vendor No.: 50415

**USER:** Office of Language and Cultural Education  
125 S. Clark Street 11<sup>th</sup> Floor  
Chicago, IL 60603  
Manuel Medina, Officer  
773-553-1950

**TERM:** The term of this agreement shall commence on the date the agreement is signed and shall end August 31, 2003. The Board shall have 3 options to renew for periods of 12 months each at a cost of \$50,000 per option period unless the number of schools involved in the evaluation study are increased in which case the evaluation rate will be renegotiated.

**SCOPE OF SERVICES:** Consultant will provide ongoing evaluation of the Fine and Performing Arts Magnet Cluster (FPAMC) Initiative which has been implemented in 55 schools. Consultant will conduct the following evaluation activities: 1) develop program logic model for FPAMC, 2) develop a four-year evaluation plan and timeline for the FPAMC covering all FPAMC schools, 3) develop & identify specific instruments and/or mechanisms for gathering data (e.g., focus group protocol; structured pre-post interviews; teacher, principal, artist surveys, etc.) according to evaluation plan, 4) provide evaluation consultation as needed to Program Administrator and schools during the implementation phase of the evaluation plan 5) conduct classroom observations of arts partnerships, administer school health and climate surveys to all schools; conduct principal interviews; conduct teacher professional development survey; observe professional development workshops for teachers; conduct case study with 18 schools from 6 regions, 6) provide feedback to each participating school and the Office of Language and Cultural Education concerning the effectiveness of on-going activities, obstacles to future success and suggestions for improvements and replication at other grade levels, 7) analyze and interpret data collected during evaluation study year, 8) participate in review and development of utilization plan, and present overview of evaluation results to annual principals meeting.

**DELIVERABLES:** Consultant will deliver an Annual Evaluation Report (electronic copy and one (1) master copy) reporting on the overall impact and effectiveness of the FPAMC Initiative. Consultant will also prepare and deliver individual school health and climate reports to participating schools.

**OUTCOMES:** Consultant's services will result in an in-depth analysis of each participating school's process of creating and implementing an arts integrated schoolwide curriculum. The evaluation will closely monitor those outcome measures that the schools will impact, and it will identify the ongoing effects of the Arts Magnet Schools on students, teachers, principals, parents, and arts partners.

**COMPENSATION:** Consultant shall be paid upon invoicing as follows: two equal payments not to exceed the sum of \$50,000.

**REIMBURSABLE EXPENSES:** Consultant shall be reimbursed for the following expenses: (1) production of additional copies of annual report in addition to the copy referenced under Deliverables; (2) expenses incurred for additional presentations of annual report in addition to the annual presentation to the principals of the Fine and Performing Arts Magnet Schools. The total compensation amount reflected herein is inclusive of all reimbursable expenses.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement.

**AFFIRMATIVE ACTION:** The M/WBE goals for this contract include: 35% total MBE 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that a full waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because *the contract scope is not further divisible*.

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to Office of Language and Cultural Education: \$50,000 Fiscal Year: 2003  
Budget Classification: 0930 210 065 2240 5410  
Source of Funds: Educational Fund 210

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

  
Sean Murphy  
Chief Purchasing Officer

Within Appropriation:

  
Kenneth C. Gotsch  
Chief Fiscal Officer

Approved as to legal form:

  
Marilyn F. Johnson  
General Counsel

Approved:

  
Arne Duncan  
Chief Executive Officer