

**APPROVE THE PARTICIPATION OF HARTE ELEMENTARY SCHOOL IN A THREE DAY EDUCATIONAL TOUR OF WASHINGTON D.C. AND AUTHORIZE TRAVEL EXPENSES RELATED TO THE PROGRAM**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve the participation of twenty-six Harte Elementary School students in a three-day educational tour of Washington D.C. and authorize travel expenses related to the program.

**User:** Harte Elementary School  
1556 East 56<sup>th</sup> Street  
Chicago, Illinois 60637  
(773) 535-0870  
Mr. Michael A. Keno

**PROGRAM:** A three-day educational tour of Washington D.C. from February 28 to March 2, 2003

**INSTRUCTIONAL VALUE/OUTCOMES:** The purpose of this educational trip is to:

- Provide students a better understanding of, and exposure to our nation's capital.
- Have a basis to compare and contrast the role and function of our government with other political systems.
- Serve as a culminating activity to SG/CAS/CFS 14-A-1/2, 14-B 1/23, 14-C-3, 14-D1/2, 16-A-2, and 16-B/C-1.
- Enhance student's study of American History and United States Constitution.
- Further pupil's awareness of themselves and their potential influences and contribution to society.

**TRAVEL ARRANGEMENTS/TRIP INFORMATION:** Arrangements for this program are being made by **Educational Tours, INC., Vendor # 15208**

**COST:** The per pupil cost is \$670.00 which includes transportation, meals, hotel costs, health and accident insurance, trip admission fees and chaperones. The cost will be paid by the individual students, and money raised through fund-raising activities so that no pupil will be excluded for financial reasons. School chaperones are free for every fifteen students attending.

**CHAPERONES:** Supervision of students will be provided for this program pursuant to Board Report 02-0828-PO04 (Policy on Student Travel), including proper ratio of students to adults. Touring with the students will be Mr. Lincoln Brown (teacher), Mr. Michael Hatcher (teacher) and Mrs. Tamie Shields (teacher).

**PARENTAL CONSENT:** Written parental consent and release forms for each student are on file at Harte Elementary School.

**AUTHORIZATION:** Authorize the President and Secretary to execute any travel agreements necessary for this program.

**AFFIRMATIVE ACTION:** Not applicable.

**LSC REVIEW:** This action was approved by the LSC for Harte Elementary School on November 4, 2002

**FINANCIAL:** Cost of trip covered by student fees and or fundraising activities.

**GENERAL CONDITIONS:**

**Inspector General** – Each party to any agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

**Conflicts** – Any agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

**Indebtedness** – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of any agreement.

**Ethics** – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of any agreement.

**Contingent Liability** – Any agreement shall contain the clause that any expenditure beyond the current fiscal Year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

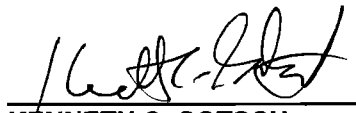
**Approved for Consideration:**


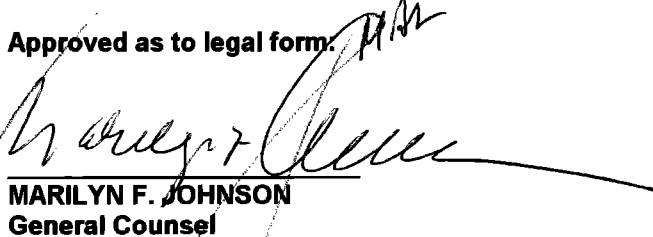
**Approved:**

  
**BARBARA EASON-WATKINS**  
Chief Education Officer

  
**ARNE DUNCAN**  
Chief Executive Officer

**Noted:**

  
**KENNETH C. GOTSCH**  
Chief Fiscal Officer

**Approved as to legal form:**   
  
**MARILYN F. JOHNSON**  
General Counsel