

DRAFT

AMEND BOARD REPORT 02-0925-PR12
RATIFY AN AGREEMENT WITH
JDL TECHNOLOGIES FOR CONSULTING SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Ratify an agreement with JDL Technologies ("JDL" or "Consultant") to provide consulting services for the Office of Technology Services ("OTS") at a cost not to exceed ~~\$492,750.00~~ \$1,165,660.00. These services were obtained without prior Board approval. Consultant was selected on a non-competitive basis because of their expertise on the federal E-Rate program and technology solutions for K-12 school systems. A written agreement for Consultant's services is currently being negotiated. No payment shall be made to Consultant prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written document is not executed within ninety (90) days of the date of this Board Report. Information pertinent to this document is stated below.

This amendment is necessary to (a) extend the Contract term until April 30, 2003, as the Federal Government's Universal Services Program ("E-Rate") filing date has been extended to February 6, 2003; (b) increase the dollar amount of the existing Contract by \$294,910.00, due to the additional services required to complete the planning for the Year 6 CPS E-Rate Program; and (c) during the extension period, expand the scope of services to include the development and implementation of a comprehensive five-year technology plan for non-E-Rate services at a cost not to exceed \$378,000.00; the total aggregate cost of the additional services shall not exceed \$672,910.00. No payment for these additional services shall be made prior to the execution of the written amendment. The authority granted in this amended Board Report shall automatically rescind in the event a written amendment is not executed within ninety (30) days of the date of this amended Board Report.

CONSULTANT: JDL Technologies
5555 West 78th Street
Edina, Minnesota 55439-2702
Contact: Fredrick Blocton, Vice President
Telephone No.: 952-946-1810
Vendor No. 12120

USER: Office of Technology Services
125 South Clark, 3rd Floor
Chicago, Illinois 60603
Contact: Elaine L. Williams, Chief Technology Officer
Telephone No.: (773) 553-1300

TERM: The term of this agreement commenced on September 3, 2002 and shall end ~~January 31, 2003~~ April 30, 2003. ~~The agreement shall have one (1) option to renew for a period of six (6) months. Additional costs will be negotiated at the time of renewal.~~

EARLY TERMINATION: The Board shall have the right to terminate the agreement upon thirty (30) days written notice.

SCOPE OF SERVICES: By mutual consent of the parties, during the extension term, Consultant shall continue to perform the following services:

- A. Research of high priority technologies and services for E-Rate funding, including but not limited to, the following:
1. Video distribution, conferencing, cable and distance learning
 2. Extended 911 Services and Telecommunications Support Services RFP responses
 3. Voiceover IP systems for network-based telephone services
 4. Benefits and risks associated with wireless LAN technologies (versus hardwired solutions)

5. Opportunities to include new construction in E-Rate funding applications
 6. Options available for comprehensive remote access by teachers and administrators (email, work product, etc.)
 7. Bandwidth capacity enhancements (e.g., caching engines)
 8. Technical training requirements for OTS and school technology coordinators
 9. Alignment of E-Rate funded programs with CPS educational objectives.
- B. Review of pricing and scope of desktop support outsourcing proposal and development of measurable service level objectives for use in negotiating service level agreements under outsourcing scenario. Services shall also include assessment of total cost of managing an external service provider vs. cost of services if provided by OTS and individual school technical teams.
- C. Review and analysis of proposals and options relating to storage capacity needs for Oracle project and on an enterprise-wide basis.
- D. Research and review of other E-Rate and technology-based issues as requested by the Chief Technology Officer.
- E. Develop and implement a comprehensive five-year technology plan for non-E-Rate services.

DELIVERABLES: Consultant shall continue to provide the following deliverables:

- A Recommendations and Return on Investment analysis with respect to each technology and service area researched.
- B Requests for Proposals and Form 470s required in connection with E-Rate Year 6 funding applications.
- C Fully negotiated contracts with selected vendors.
- D Analysis of total cost to the Board with respect to E-Rate eligible and ineligible items.
- E. Operational impact and cost benefit analyses (including identification of any additional infrastructure and support required to maintain the acquired systems).

JDL will also provide the following deliverables:

- Review all CPS E-Rate Form 471 applications to be filed under the Year 6 E-Rate program.
- Assist OTS in the negotiation of service level agreements with selected vendors.
- Review eligibility issues to assure fundable E-Rate submissions.
- Research, review and provide documentation for the E-Rate Y6 budget analysis presentation.
- Develop an implementation plan for the E-Rate Year 5 and Year 6 media programs.
- Develop a comprehensive five-year technology plan and service catalog.
- Research and identify alternative funding opportunities for technology initiatives.

OUTCOMES: The Board will have a comprehensive strategic plan for maximizing E-Rate funding opportunities and migrating from aging technologies to emerging systems and solutions. Consultant's services shall also result (a) in defined service level objectives and service level agreements for outsourcing desktop support, and (b) fully analyzed recommendations in connection with storage capacity needs for the Oracle project, as well as on an enterprise-wide basis.

During the extension term, Consultant's services will result in the completion of a comprehensive five-year technology plan and service catalog which will be aligned with the objectives and strategies of the CPS Education Plan and used by OTS in the development of its FY04 budget request.

COMPENSATION: Consultant shall be paid as follows: Upon invoicing, a total amount not to exceed the sum of ~~\$492,750.00~~ \$294,910.00; and a total amount for the additional services shall not exceed the sum of ~~\$378,000.00~~; the total aggregate cost not to exceed \$1,165,660.00 (including ~~\$15,000~~ \$25,000 for expenses).

REIMBURSABLE EXPENSES: Consultant shall be reimbursed for expenses in an amount not to exceed ~~\$15,000.00~~ \$25,000.00. The total compensation amount reflected herein is inclusive of all reimbursable expenses.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written ~~agreement~~ amendment. Authorize the President and Secretary to execute the ~~agreement~~ amendment. Authorize the Chief Technology Officer to execute all ancillary documents required to administer or effectuate this ~~agreement~~ amendment.

AFFIRMATIVE ACTION: Due to insufficient Board Report processing time, the Revised Remedial Plan for Minority and Women Business Enterprise ("M/WBE") Contract participation review has not been performed. M/WBE commitment is being pursued.

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to the Office of Technology Services: $\$492,750.00 + \$672,910.00 = \$1,165,950.00$

Budget Classification:	0960-552-000-1614-5430	\$492,750.00	FY03
	0960-210-000-1618-5470	\$159,720.10	FY03
	<u>0960-210-000-1614-5430</u>	<u>\$513,189.90</u>	<u>FY03</u>

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Approved:

Sean P. Murphy
Chief Purchasing Officer

Arne Duncan
Chief Executive Officer

Within Appropriation:

Kenneth C. Gotsch
Chief Fiscal Officer

Approved as to Legal Form:

Marilyn F. Johnson
General Counsel