

**APPROVE ENTERING INTO AN AGREEMENT WITH
BRONNER GROUP, LLC FOR CONSULTING SERVICES**

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve entering into an agreement with Bronner Group, LLC ("Bronner") to provide Oracle 11i Migration Project training support services for the Office of Technology Services and the Office of Financial Services, at a cost not to exceed \$230,160.00. Consultant was selected on a non-competitive basis because of its past experience in providing Oracle training for the Illinois Secretary of State, Cook County, the City of Chicago and the Chicago Transit Authority. A written agreement for Consultant's services is currently being negotiated. No services shall be provided by Consultant and no payment shall be made to Consultant for these services prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within ninety (90) days of the date of this Board Report. Information pertinent to this agreement is stated below.

SPECIFICATION NO.: 02-250229

CONSULTANT: Bronner Group, LLC
120 North LaSalle Street, Suite 1300
Chicago, Illinois 60602-2415
Contact: Gila J. Bronner, President
Telephone No.: 312-759-5101
Vendor No.: 29783

USERS: Office of Technology Services
125 South Clark Street, 3rd Floor
Chicago, Illinois 60603
Contact: Elaine L. Williams, Chief Technology Officer
Telephone No.: 773-553-1300

Office of Financial Services
125 South Clark Street, 14th Floor
Chicago, Illinois 60603
Contact: Kenneth C. Gotsch, Chief Fiscal Officer
Telephone No.: 773-553-2700

TERM: The term of this agreement shall commence on December 1, 2002 and shall end on November 30, 2003. This agreement shall have two (2) options to renew for periods of one-year each. Additional costs will be determined at the time of renewal.

EARLY TERMINATION: The Board has the right to terminate this agreement upon thirty (30) days written notice.

SCOPE OF SERVICES: Bronner will provide the following services:

- Oracle 11i Migration Project Training Support Services – The training support for the migration of the Oracle General Ledger (GL), Accounts Payable (AP), Purchasing and Human Resources Phase I modules, as well as the EDI Gateway functionality to version 11i, and includes navigation, procedural and business process training. Bronner will conduct audience/task analyses, develop a recommended training approach, develop customized training curriculum/courseware, conduct instructor-led training sessions, evaluate training sessions and participants and provide end-user training support.

DELIVERABLES: Bronner will provide following Oracle 11i Migration Project Training Support Services:

- Conduct audience and task analyses and integrate the readiness assessment findings into an overall training plan.
- Develop course curricula with detailed content information, including lecture topics and practice exercises, for each end-user course to be developed. This provides the map for the development of the training materials.

- Develop custom prototypes and templates for each paper-based deliverable.
- Develop standards using visual, content and development documentation that will be updated throughout the life of the project to maintain the training materials.
- Develop training guides utilizing Oracle Tutor which contain business process and policy information related to key tasks, which translate to Oracle 11i procedures and course-specific information, such as the class agenda and instructor notes. In addition to the procedures, training guides may also have additional background and key business concept information.
- Create prototypes, standards and templates based on the training curricula.
- Develop a logistics training plan detailing the training registration process, session schedule, infrastructure and data/facility requirements.
- Develop training communication materials.
- Conduct pre-requisite training classes.
- Conduct role-based Oracle 11i training classes.
- Conduct one-on-one or group training support sessions to provide end-users the opportunity to review training topics with an instructor and practice Oracle procedure exercises.
- Conduct knowledge transfer sessions with key resources to ensure the training materials developed are maintained.
- Provide weekly reports on the number of individuals participating in training sessions, as well as effectiveness of training sessions and production readiness of CPS staff.

OUTCOMES: Consultant’s services shall result in the Board receiving comprehensive training services, including learning assessments, customized curriculum development, pre- and post-skills testing inventories, training delivery, logistics management, and program evaluations necessary to support the CPS Oracle 11i Migration Project.

COMPENSATION: Consultant shall be paid as follows: Upon invoicing, not to exceed the sum of \$230,160.00.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Technology Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan). The M/WBE participation goals for the contract are: 35% Total MBE, 22% Total African American 10% Total Hispanic, 2% Total Asian and 5% Total WBE. The vendor has identified and scheduled the following firms and percentages:

Total MBE: 35%

Total African American: 22%

Catalyst Consulting Group
211 West Wacker Drive – Suite 400
Chicago, Illinois 60606

\$25,318.00 11%

certified until August 1, 2003

Synch Solutions, Inc.
200 West Madison
Chicago, IL 60606

\$25,318.00 11%

certified until February 28, 2003

Total Hispanic: 10%
Computer Services Consulting
1613 South Michigan, Suite 110
Chicago, IL 60616

\$23,016.00 10%

certified until September 3, 2003

Total Asian – 2 %

E.C. Ortiz Co.
400 E. Randolph Dr. – Suite 803
Chicago, IL 60601
Total WBE – 65 %

\$4,603.00 2 %
certified until March 3, 2003

Bronner Group, LLC
120 N. LaSalle St. – Suite 1300
Chicago, IL 60608

\$73,050.00 65%
certified until June 1, 2003

LSC REVIEW: Local School Council approval is not applicable to this report.

FINANCIAL: Charge to the Office of Technology Services: \$230,160.00
Budget Classification No. 0960-210-000-1111-5410 \$230,160.00 FY03

GENERAL CONDITIONS:

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.


Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of or the letting of contracts to former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

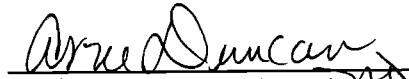
Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:



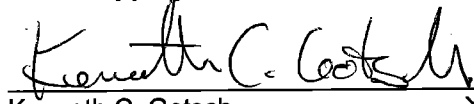
Anita Rocha
Acting Chief Purchasing Officer

Approved:



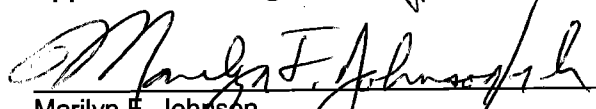
Arne Duncan
Chief Executive Officer

Within Appropriation:



Kenneth C. Gotsch
Chief Fiscal Officer

Approved as to Legal Form:



Marilyn F. Johnson
General Counsel