

**APPROVE ENTERING INTO AN AGREEMENT WITH NORTHEASTERN ILLINOIS UNIVERSITY  
FOR A CERTIFICATION PROGRAM IN SPECIAL EDUCATION FOR SUBSTITUTE TEACHERS**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

Approve entering into an agreement with Northeastern Illinois University for a Certification Program in special Education for substitute teachers for the Office of Specialized Services at a cost not to exceed \$160,064.10 for a 3-year term. Northeastern was selected on a non-competitive basis because it offers the courses leading to the new Type 10 Learning and Behavior Specialist I certificate at a low cost. A written agreement for this matter is currently being negotiated. No payment shall be made to Northeastern prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 90 days of the date of this Board Report. Information pertinent to this agreement is stated below.

Specifications No.: 02-250189

**VENDOR:** Northeastern Illinois University  
5500 N. St. Louis  
Chicago, Illinois 60625  
Contact: Dr. Jeff Messerer  
Phone: 773-442-5588  
Vendor #13879

**USER:** Office of Specialized Services  
125 S. Clark St.- 8th floor  
Chicago, IL 60603  
Contact: Dr. Lillian Gonzalez  
Phone: 773-553-3381

**TERM:** The term of this agreement shall commence on October 1, 2002 and shall end August 31, 2005.

**EARLY TERMINATION RIGHT:** 60 days notice by either party.

**SCOPE OF SERVICES:** Northeastern Illinois University will offer courses leading to special education certification with a Learning and Behavior Specialist I endorsement to 25 substitute teachers (FTP) working in Chicago Public Schools' special education programs. These substitutes have passed the Illinois State Board of Education Basic Skills Test and will be taking the graduate course work leading to certification in special education. Participants will pay 10% of the tuition cost per course.

**DELIVERABLES:** Northeastern will offer a core curriculum restricted to program participants consisting of courses of varying numbers of hours at a cost ranging from \$5,868.00 to \$18,959.00 per course, depending on variables such as number of credit hours, instructional and assessment materials needed and additional travel and instructor costs. The courses will be offered during the following terms:

Fall 2002: beginning of October 2002 through mid December 2002

Spring 2003: beginning of January 2003 through first week of May 2003

Summer 2003: mid May 2003 through mid August 2003

Fall 2003: beginning of September 2003 through mid December 2003

Spring 2004: beginning of January 2004 through first week of May 2004

Summer 2004: mid May 2004 through mid August 2004

Fall 2004: beginning of September 2004 through mid December 2004

Spring 2005: beginning of January 2005 through first week of May 2005

Summer 2005: mid May 2005 through mid August 2005

**OUTCOMES:** Twenty-five substitute teachers (FTPs) working in Chicago Public Schools special education programs will take classes leading to certification in special education with Learning and Behavior Specialist I endorsements. Participants will sign an agreement that upon completion of the Program, they will work in special education positions in the Chicago Public Schools for a period of not less than four years. If they fail to fulfill this teaching obligation or if they fail to complete their masters degree within two years, they will repay the tuition costs the Board made on their behalf under the Program.

**COMPENSATION:** From October 1, 2002 through August 31, 2003, tuition payments to vendor will not exceed \$51,674.40. Tuition payments to vendor for the period from September 1, 2003 through August 31, 2004 shall not exceed \$67,569.30 and tuition payments to vendor for the period from September 1, 2004 to August 31, 2005 shall not exceed \$40,820.40.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Specialized Services Officer to execute all ancillary documents required to administer or effectuate this agreement.

**AFFIRMATIVE ACTION:** Pursuant to Section 3.7 of the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan) this contract is exempt from review because tuition payments are an excluded transaction under the plan.

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to the Office of Specialized Services: \$51,674.40                      Fiscal Year: FY 2003  
Budget Classification: 0966-239-699\*-1607-5560 (FY03)                      Source of Funds: 239 Title II  
\*Project numbers may change from fiscal year to fiscal year.

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts – The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

Indebtedness – The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability – The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).


Approved for Consideration:

  
Anita Rocha  
Acting Chief Purchasing Officer

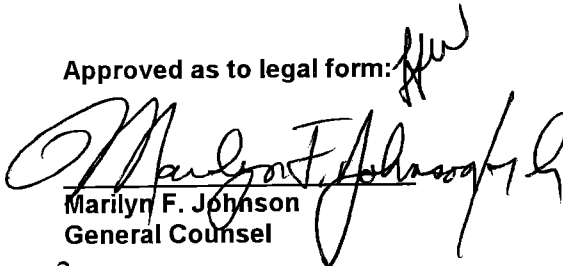
Approved:

  
Arne Duncan  
Chief Executive Officer

Within Appropriation:

  
Kenneth C. Gotsch  
Chief Fiscal Officer

Approved as to legal form:

  
Marilyn F. Johnson  
General Counsel