## RATIFY ENTERING INTO AN AGREEMENT WITH COMM-TEC BUILDING SERVICES, INC. TO PROVIDE METAL REFINISHING SERVICES

## THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Ratify entering into an agreement with Comm-Tec Building Services, Inc. to provide metal refinishing services at 125 S. Clark Street for the Department of Operations at a cost not to exceed \$25,631.50 for a 2-year term. Vendor was selected pursuant to a duly advertised Bid Solicitation (Specification 02-250035). No payment shall be made to Vendor prior to the execution of the written agreement. The authority granted herein shall automatically rescind in the event a written agreement is not executed within 60 days of the date of this Board report. Information pertinent to this agreement is stated below.

SPECIFICATION NO.: 02-250035

**VENDOR:** 

Comm-Tec Building Services, Inc.

1727 S. Indiana Avenue Chicago, IL 60616 Contact: Brian King Phone: (312) 263-7600 Vendor # 29298

**USER:** 

Department of Operations 125 South Clark 16<sup>th</sup> Floor

Chicago, IL 60603 Urie Clark

(773) 553-2950

**TERM:** The term of this Agreement shall commence July 1, 2002 and shall end June 30, 2004. This agreement shall have two (2) options to renew for periods of twelve (12) months each at the following prices: Option Year One \$12,804.00; Option Year Two \$12,804.00.

**SCOPE OF SERVICES:** Vendor shall provide Metal Refinishing Services for the Board of Education Central Office building located at 125 South Clark.

**COMPENSATION:** Vendor shall be paid on an invoice basis in accordance with the unit prices indicated in its written contract. Total contract amount shall not exceed for a 2-year term \$25,631.50.

**AUTHORIZATION:** Authorize the General Counsel to include other relevant terms and conditions in the written Agreement. Authorize the President and Secretary to execute the agreement.

**AFFIRMATIVE ACTION:** The M/WBE goals for this contract include: 35% total MBE, 22% total African American, 10% total Hispanic, 2% total Asian and 5% total WBE.

However, the Waiver Review Committee recommends that a partial waiver of the M/WBE participation goals for this contract as required by the Revised Remedial Plan be granted because the contract scope is not further divisible.

The vendor has, however, identified and scheduled the following firms and percentages

Total MBE 100 %

Total 100 % African American :

Comm-Tec 1727 S. Indiana Ave., Chicago, IL 60616

\$25,613.50 Re-certified through 11/01/02

The City of Chicago Department of Procurement Services certifies the identified firm. The identified firm is subject to change upon approval from the Procurement and Contract's Division of Compliance and Vendor Services without further Board approval.

**LSC REVIEW:** Local School Council approval is not applicable to this report.

FINANCIAL:

Charge to Operation: \$25,613.50

Budget Classification: 0645-552-000-4462-5400

Fiscal Year: FY2003

Source of Funds: PBC O&M Series A 1989

## **GENERAL CONDITIONS:**

Inspector General - Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13.1, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

Conflicts - The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one-year period following expiration or other termination of their terms of office.

Indebtedness - The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Ethics - The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be incorporated into and made a part of the agreement.

Contingent Liability - The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

**Approved for Consideration:** 

Ánita Rocha

Acting Chief Purchasing Officer

Within Appropriation:

Kenneth C. Gotsch **Chief Fiscal Officer** 

Approved as to legal form

Marilyn F. Johnson General Counsel

Approved:

**Arne Duncan** 

**Chief Executive Offi**